



# City of Ann Arbor

## Formal Minutes

### Airport Advisory Committee

801 Airport Dr.  
Ann Arbor, MI 48108

---

Wednesday, November 15, 2023

5:15 PM

Electronic Meeting

---

**This meeting will be audio only. To listen or speak at public comment call: 888.788.0099  
or 877.853.5247  
Meeting ID: 530 745 4665**

#### **CALL TO ORDER**

*Chair Faris called the meeting to order at 5:15 pm. The Chair announced that this was an electronic meeting and provided phone numbers and the process for public comment.*

#### **ROLL CALL**

*Committee members present (location they are participating from): Greg Farris (Ann Arbor), Melanie McNicholas (Ann Arbor), Fred Hall (Ann Arbor), Mark Perry (Scio Township), Chris Watson (Ann Arbor), Erica Briggs (Ann Arbor), Rosemary Faulkner (Ann Arbor)  
Committee members absent: Kelly Burris, Alex Arts  
Ex-officio members present: Matthew Harshberger, Matthew Kulhanek  
Public in attendance: David McCalla, Nathan McCalla, Chad Stradling*

#### **APPROVAL OF AGENDA**

*A motion was made to amend the agenda to add Airport Agriculture and Unleaded Aviation Fuel as items under new business. The amended agenda was unanimously approved.*

#### **APPROVAL OF MINUTES**

*The September 20, 2023 meeting minutes were unanimously approved as presented.*

**A-1**

Airport Advisory Committee Minutes - September 20, 2023

**A motion was made by Watson, seconded by McNicholas, that the Minutes be Approved by the Committee and forwarded to the City Council and should be returned by 12/4/2023. On a voice vote, the**

**Chair declared the motion carried.**

**PUBLIC COMMENT (3 minute limit per speaker)**

*The Chair welcomed those in attendance and provided the process for public comment. David McCalla and Nathan McCalla appreciated the additional discussion on airport agriculture on tonight's agenda and stated they would be available for questions. There was no other public comment.*

**CORRESPONDENCE**

*The Committee reviewed four items of correspondence.*

- B-1** Airport Operations through September, 2023
- B-2** Airport Fuel Usage through September, 2023
- B-3** Airport Hangar Occupancy through October, 2023
- B-4** AAC Membership Roster - 11/23

**AIRPORT MANAGER REPORT**

**C-1 Project Update - Environmental Assessment**

*The Environmental Assessment for the proposed runway safety extension project has been completed and the FONSI has been issued. Publication of the Notice of Availability is being worked on and will likely be the weekend following the Thanksgiving holiday weekend. Copies of the completed document will be available online and at various public locations.*

**C-2 Other Items**

*The Airport Manager reported on recent and pending upgrades to the terminal building, a commercial that was recently filmed at the airport, the installation by the FAA of a gravel access drive to the SAWS and ASOS weather equipment, and that the airport was named to the short list for the MDOT Multimodal Airport Charging Station Deployment pilot project.*

*The airport is one of six Michigan airports under consideration for one or two statewide projects. An update on the planned solar installation project at the airport was also provided.*

#### **COMMITTEE REPORTS**

**D-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek**

*Nothing new to report under this item of business.*

**D-2 Discovery Area Report**

*Nothing new to report under this item of business.*

#### **UNFINISHED BUSINESS**

**E-1 Noise Concerns - Voluntary Noise Abatement Program Brochure**

*The draft noise abatement brochure was presented and discussed by the Committee. Additional changes are pending. As most pilots use an online planning resource such as ForeFlight, the recommendation was to not print a Jeppesen style insert and explore the process to include the noise abatement procedures on ForeFlight. There was also discussion about how best to reconcile any on airport signage with the abatement procedures and the control tower instructions. Noise abatement posters will also be developed. The revised brochure will be provided to the Committee for review once it is completed.*

**E-2 Airport Rules & Regulations Update**

*The subcommittee held their first meeting and covered the existing document, goals and objectives, target areas, and peer review. Another meeting will be scheduled soon.*

#### **NEW BUSINESS**

**F-1 Airport Advisory Committee Meeting Schedule - 2024**

*A motion was made and unanimously approved to approve the 2024 meeting schedule as presented and hold the May 15, 2024 meeting in person at the airport terminal conference room while keeping the remaining meetings remote.*

**Airport Agriculture**

*Member Briggs offered the possible reconsideration of the Committee's May 17, 2023 decision to eliminate agricultural production inside the airport's fenced in area. There was considerable discussion by the Committee on the issue regarding impacts on local agriculture, wildlife management, other recommendations from the USDA Wildlife Hazard Assessment, changes to crops, boundaries and setbacks, associated rate increase and airport tenant concerns. Broadview Farms will provide a written proposal to the Committee prior to the January 2024 meeting for consideration.*

**Unleaded Aviation Fuel**

*Member McNicholas shared feedback from a recent EAA meeting where the state of unleaded aviation fuel was presented. There was interest in the process to provide 94 UL fuel at the airport. The airport manager reported that he has had previous discussions on this issue and has shared the requirements and process for bringing that to the airfield. If a party is interested, they can reach out to the manager. It was noted that this is a different fuel than the 100 unleaded aviation fuel that has been previously discussed by the Committee. The Committee requested that we request an update on the status of 100 unleaded aviation fuel.*

**ITEMS FOR NEXT AGENDA**

*The election of officers is held at the January meeting. Some form of discussion/presentation on the environmental assessment will likely be included in the January meeting as well.*

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, January 17, 2024 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.*

**PUBLIC COMMENT (3 minute limit per speaker)**

*The Chair explained the process for public comments. There were no public comments.*

**ADJOURNMENT**

*The meeting was adjourned at 7:15 pm.*

**All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org); or by written request addressed and mailed or delivered to:**

**City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104**

**Requests made with less than two business days' notice may not be able to be accommodated.**