



August 10, 2020

City of Ann Arbor
301 E. Huron St.
Ann Arbor, MI 48107

**RE: RFP 20-28, WWTP Electrical and Instrumentation Services
UIS Quote #201177**

Acknowledge Receipt of Addendum: Addendum No.1

UIS – Professional Qualifications

1. Located in Washtenaw County, the UIS group of companies has been a trusted name for service in the municipal, industrial and commercial markets since 1976, encompassing the following three divisions:

- Utilities Instrumentation Service, Inc.
 - Licensed electrical contractor in the State of Michigan (see attached license document)
 - NETA accredited (see attached NETA accreditation)
 - Member of IBEW Local 252
- UIS SCADA, Inc.
 - ISO 17025 accredited
 - Member of IBEW Local 252
 - Employs EPRI/ISA certified instrumentation technicians
- UIS Renewable Power, Inc.
 - Member of IBEW Local 252

Note: All companies are located at 2290 Bishop Circle East, Dexter, MI 48130 and are incorporated in the State of Michigan

2. Executive and professional personnel who will be involved in this project:

Gary Walls, President, Utilities Instrumentation Service, Inc.

Location: 2290 Bishop Circle East, Dexter, MI 48130
Licensed Master Electrician
NETA Level III Certified Technician
ISA Level III Certified Control Systems Technician
35 years of experience

Utilities Instrumentation Service, Inc. employs licensed electricians who are also NETA certified test technicians. Electrical technicians who will be utilized on this project:

Dave Fleming
Licensed Electrical Journeyman
NETA Level III Certified Technician
20 years of experience

Tim McBride
Licensed Master Electrician
NETA Level III Certified Technician
25 years of experience

Nick Herrst
Licensed Electrical Journeyman
NETA Level III Certified Technician
19 years of experience

Phil Priest
Licensed Master Electrician
NETA Level III Certified Technician
20 years of experience

Stephen Ladd
Licensed Electrical Journeyman
NETA Level III Certified Technician
12 years of experience

Rick Walls
Licensed Electrical Journeyman
NETA Level IV Certified Technician
32 years of experience



Ken Wesley, COO, UIS SCADA, Inc. and UIS Renewable Power, Inc.

Location: 2290 Bishop Circle East, Dexter, MI 48130
Michigan Department of Environmental Quality Class "A" Wastewater License
Michigan Department of Environmental Quality A-1i Storm Water License
EPRI Instrumentation and Controls Certification
20 years of experience

UIS SCADA, Inc. and UIS Renewable Power, Inc. employ instrumentation technicians who are certified by EPRI in Instrumentation and Controls. Instrumentation and programming technicians who will be utilized on this project:

Bob Clark (Programming)
Prime Power Production Specialist Course (1984) US Army Corps of Engineers –
Electrical Specialty
Electrical Engineering Technology – College of the Air Force (1988)
Basic and advanced training for programming of Allen-Bradley PLC products (1995, 2004)
Advanced Wonderware HMI product training (2003)
35 years of experience

Rob Coon (Instrumentation)
Level I Certified Control Systems Technician
State of Michigan Drinking Water Certifications F-3 and S-3
ISA Member
NFPA 70E training
34 years of experience

Chris McCraw (Instrumentation)
EPRI Certified Instrumentation Technician
Licensed Electrical Journeyman
OSHA 30 training
NFPA 70E training
22 years of experience

Chad Knuckles (Instrumentation)
Licensed Electrical Journeyman
OSHA 30 training
NFPA 70E training
19 years of experience

Kevin Mitchell (Instrumentation)
Level III Certified Control Systems Technician
Certified Master Electrician
EPRI Certified Instrumentation Technician
38 years of experience



3. History of the Firm

Utilities Instrumentation Service was established by David Wheeler in 1976 and incorporated August 12, 1977. The company expanded to three divisions, defined by the type of work performed:

Utilities Instrumentation Service, Inc. – electrical
UIS Programmable Services, Inc. – instrumentation & SCADA
DJ Wheeler Hydro Electric Service, Inc. – hydroelectric

On January 1, 2011, John Patry and Gary Walls formed UIS Holdings and purchased 100% ownership of Utilities Instrumentation Service, Inc., UIS Programmable Services, Inc., and DJ Wheeler Hydro Electric Service, Inc. Subsequent to the purchase of the companies, the following name changes took place to more accurately reflect the company's mission:

UIS Programmable Service, Inc. became UIS SCADA, Inc.
DJ Wheeler Hydro Electric Service, Inc. became UIS Renewable Power
Utilities Instrumentation Service, Inc. remained unchanged.

The only change in personnel related to the sale of the companies was John Patry coming on board as part owner and CEO. All other executives and professional personnel remained in place at the time of the sale.

Regarding the division of services provided by the three companies:

Utilities Instrumentation Service, Inc. has established itself as a leader in electrical testing and maintenance as a full member of the InterNational Electrical Testing Association (NETA). Our company is a corporate and financially independent organization which functions as an unbiased testing authority. We are also professionally independent of manufacturers, suppliers and installers of electrical equipment and systems being tested. UIS provides a complete array of electrical testing, troubleshooting and power analysis and we are also specialists with high voltage generators and their controls. Services that we can provide include:

- Testing and Preventive Maintenance of Circuit Breakers, Transformers, Switchgear and Other Electrical Apparatus
- High Potential Testing, Megger Testing, Power Factor Testing
- Generator Commissioning and Controls
- Power Recordings and System Analysis
- Short Circuit/Device Coordination Studies
- Arc Flash/Shock Hazard Studies
- Infrared Scanning and Transformer Oil Sampling
- Protective Relay Calibration
- Watt-Hour Meter Certification

UIS SCADA, Inc. provides expertise in the field of instrumentation and control systems designed specifically for the customer's needs. We are ISO 17025 accredited and employ technicians certified through the International Society of Automation (ISA) and the Electrical Power Research Institute (EPRI). *UIS SCADA, Inc.* provides start-up, calibration, maintenance, repair and troubleshooting of instrumentation systems. We have the equipment and experience required to work in environments such as water and wastewater treatment facilities, power plants and generating stations. Our experience and services offered include, but are not limited to:

- Boiler Safety Checks
- Calibrations: Flow Meters, Pressure Transmitters, Temperature Transmitters, Level Transmitters, Circle and Strip Chart Recorders, etc.
- Troubleshoot and Repair UPS Systems
- New SCADA Systems
- PLC or SCADA Upgrade Services
- Multi Option Telemetry Upgrade
- Fiber Optic, Cell Phone, Radio, Broadband Wireless and more
- SCADA Troubleshooting Services
- Generator Controls Upgrade
- Training

UIS Renewable Power, Inc. is a frontrunner in the Hydro Electric Industry's powerhouses and controls; this division continues to expand in river level and flow monitoring, dam controls, and generator controls. Our systems can provide system logs as well as operation of unattended hydro stations.



Regarding the services covered by this RFP, should we be awarded the contract, Utilities Instrumentation Service, Inc. would perform Electrical Support Services, UIS SCADA, Inc. would perform Instrumentation Support Services, and UIS Renewable Power, Inc. would perform the Hydro Support Services. Please note that these three divisions will work hand in hand to coordinate all services required by the City of Ann Arbor and, in that respect, we feel that UIS is uniquely qualified for this work in that we do have the experience and personnel to fully meet electrical, instrumentation/SCADA, and hydro needs for the City of Ann Arbor.

Scope of Services

A. Staffing and Personnel

Please see the attached organizational chart for the UIS Group of Companies, which encompasses:

- Utilities Instrumentation Service, Inc.
- UIS SCADA, Inc.
- UIS Renewable Power, Inc.

The organizational chart shows the certifications of all field personnel. Complete résumés for any personnel can be furnished upon request.

B. Communication and Coordination

For the purposes of services required under this contract, your main point of contact will be:

Ken Wesley
UIS SCADA and UIS Renewable Power, COO
ken.wesley@uiscorp.com
Office: 734-424-1200 x301
Cell: 734-787-6410

The City of Ann Arbor may contact Ken Wesley through any of the means listed above to request service. If the work is something that falls under the Utilities Instrumentation Services, Inc. scope of services provided, Mr. Wesley will coordinate with that division to schedule electrical services

C. Compatibility with the City's Standards, Goals, and Objectives

UIS has worked with the City of Ann Arbor since early 2000s, performing services across our offering spectrum at all locations, including the Water and Wastewater Plants and hydro dams. As our company slogan says – “When Downtime is Not an Option” – we strive to work as a partner, rather than a vendor, and keep your facilities up and running, 24/7, and we are keenly aware how vital water and wastewater services are to a city. In order to partner with Ann Arbor, in fulfilling the goal of providing safe, reliable water and waster services to your residents, we ensure that our staff is fully qualified and participate in ongoing training to remain top tier in the industry.



D. Past Involvement with Similar Projects

RFP Services Desired: The services requested in this RFP would be provided by our divisions as follows:

Utilities Instrumentation Services, Inc.	UIS SCADA, Inc.	UIS Renewable Power, Inc.
1. Transformer Testing (including sampling and winding tests)	A. WTP – Instrumentation Replacement, Programming, Tuning	a. Hydro Electric Dam – Instrumentation Replacement, Programming, Tuning
2. Meggering Electrical Lines	B. Instrumentation Troubleshooting	
3. Infrared Testing	C. Instrumentation Calibration (Flow Meters, Pressure Transmitters, Level Transmitters)	
4. Cleaning and Testing MV Breakers on Substations and Generators	D. Radio Communication Equipment (MOSCAD) – Replacement and Programming	
5. Electrical and Metering Cabinets – Cleaning	E. PLC Programming	
6. Breakers – Setting Trips	F. SCADA/HMI Support	
7. Electrical Troubleshooting	G. SCADA Communications Troubleshooting	

Similar Projects Involving Services as Above

Company & Address	Contact & Phone No.	Project	Services Included in this Project From Table Above
City of Ann Arbor 919 Sunset Road Ann Arbor, MI 48107	Mr. Mike Switzenberg 734-994-2840	Hydro Preventative Maintenance Plan	1., 2., 4., 5., 6., 7.
City of Ann Arbor 919 Sunset Road Ann Arbor, MI 48107	Mr. Dave Fish 734-994-2840	WTP Preventative Maintenance Plan	1., 2., 4., 5., 6., 7.
City of Ann Arbor 49 S. Dixboro Road Ann Arbor, MI 48105	Mr. Jeremy Holbrook 734-845-0335	WWTP Preventative Maintenance Plan	1., 2., 3., 4., 5., 6., 7.
Ypsilanti Community Utility Authority (YCUA) 2777 State Rd. Ypsilanti, MI 48198	Mr. Stacey Reynolds 734-484-4600	Preventative Maintenance and Ongoing Service Contract	1., 2., 3., 4., 5., 6., 7.
Eastern Michigan Univ. 875 Ann Street Ypsilanti, MI 48197	Mr. Mark Monarch 734-487-3222	Preventative Maintenance Plan and Ongoing Service Contract	1., 2., 3., 4., 5., 6., 7.
City of Ann Arbor 919 Sunset Road Ann Arbor, MI 48107	Mr. Dave Fish 734-994-2840	Instrumentation/Calibration	A., B., C.,
DTE Energy Chrysler Warren Truck 21500 Mound Road Warren, MI 48091	Mr. Nick Griffith 568-991-1340	Warren Truck Instrumentation Calibration	B., C., E.
Ypsilanti Community Utility Authority (YCUA) 2777 State Rd. Ypsilanti, MI 48198	Mr. Stacey Reynolds 734-484-4600	Motorola SCADA	D., E., F., G.
City of Adrian 135 East Maumee St. Adrian, MI 49221	Mr. Tim Ritchie 517-264-4828	Motorola SCADA	D., E., F., G.



City of Adrian 135 East Maumee St. Adrian, MI 49221	Mr. Tim Ritchie 517-264-4828	Instrumentation/Calibration	A., B., C.
MHOG Sewer & Water Auth. 2911 Dorr Rd. Brighton, MI 48116	Mr. Greg Tatara 810-227-5225	WTP Instrumentation/Calibration	a.
City of Ann Arbor 919 Sunset Road Ann Arbor, MI 48107	Mr. Mike Switzenberg 734-994-2840	Replacement of Voest Alpine Governor Control at Barton	a.

Ability to complete projects within the budgeted amounts:

- Please feel free to contact references above to verify that projects were completed within budget
- On any projects we have completed where a bond was required, we have never had a lien filed against a bond

3. Working Relationship Between Contractor and City Staff

Over the last twenty-five years Utilities Instrumentation Service, Inc., UIS SCADA, Inc., and UIS Renewable Power, Inc. have all completed projects for the City of Ann Arbor and each has had a successful working relationship with City of Ann Arbor personnel in charge of various departments, including the Wastewater Treatment Plant and Water Treatment Plant (including hydro sites).

When the City of Ann Arbor requires services under this contract they would contact Mr. Ken Wesley to request a quotation for a specific scope of work or request technicians on site to be billed at the Time and Material rates provided in the Fee Proposal portion of this submission.

The City of Ann Arbor may contact Ken Wesley at any point during this service contract to make inquiries regarding current work taking place, pending services scheduled, reporting after work completed, invoicing, etc. Mr. Wesley will either answer questions directly or route the questions to the appropriate personnel within UIS for answer.

4. Emergency Services

If the City of Ann Arbor requires emergency services under this contract, Ann Arbor personnel should call our main phone number:

(734) 424-1200

Mr. Ken Wesley or, in his absence, Mr. Gary Walls will coordinate service and have appropriate technicians on site within 24 hours or less to perform the required task.

If emergency services are required after 5 p.m. and before 8 a.m., Ann Arbor personnel would still call our main phone number listed above and you will be prompted regarding the type of service required (electrical, instrumentation, or programming).

5. Information Regarding Capability of Performing Work

See Section 2 – Past Involvement with Similar Projects

6. Experience

See Section 2 – Past Involvement with Similar Projects

D. Fee Proposal

See Separate Envelope

E. Authorized Negotiator

The person authorized to negotiate the Scope of Work with the City of Ann Arbor is:

Mr. Gary Walls
President
Office: (734) 424-1200 x317
Cell: (734) 216-7229
gary.walls@uiscorp.com



F. Attachments

State of Michigan Electrical Contractor's License
NETA Accreditation
Organizational Chart

Attachment A – Legal Status of Bidder
Attachment B – Non-Discrimination Ordinance Declaration of Compliance
Attachment C – Living Wage Declaration of Compliance
Attachment D – Vendor Conflict of Interest Disclosure

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License Information: Electrical Contractor 6109548

Licensee Detail

License Type: Electrical Contractor	Type:
License Number: 6109548	Name: GARY E WALLS
License State: MI	Title:
Business Type: Electrical Contractor	Address: 2290 BISHOP CIRCLE EAST DEXTER MI 48130
Business Name: UTILITIES INSTRUMENTATION S ERV	Phone 1: 7344241200
Number of Sites:	Phone 2:
Business License Expiration Date:	FAX:
License Issue Date: 12/20/2001	E-mail: uis@uiscorp.com
License Expiration Date: 12/31/2021	
License Status: Issued	
DBA:	
Insurance Policy:	

▶ Related Records

▶ Public Documents

CERTIFICATE OF ACCREDITATION

is hereby granted to

Utilities Instrumentation Service, Inc.

Dexter, Michigan

AS RECOGNIZED BY THE

INTERNATIONAL ELECTRICAL TESTING ASSOCIATION



January 1, 2020 – January 31, 2021

Ken Bassett

Ken Bassett
Membership Chair

INTERNATIONAL ELECTRICAL TESTING ASSOCIATION

3050 OLD CENTRE ROAD ~ SUITE 101 ~ PORTAGE, MI 49024 ~ WWW.NETAWORLD.ORG

July, 2020



Team UIS

Chris Knight
CFO

Stephanie Trombley UIS Billing, Accounting Assistant, Payroll	Tina Ferraro Quotes, UIS PM Assistant
Steve Ferraro UIS Billing / PM Assistant	JoAnn Neeb Admin Assistant/ Client Reporting
Brittany Young Marketing Coordinator	Gina Benn Admin Assistant/ Client Reporting
Michael Feller CTC Billing / CTC Admin Assistant	Sarah O'Brian Admin / Ops. Assistant
Matt Stevens Purchasing, Warehouse, Fleet	Dan Niles Warehouse
Sharon Urbanowicz UISO Accounting	Randi Bydash Admin Assistant/ Client Reporting

Ed Dreffs Senior Project Manager	Rick Walls NETA IV	Gary Walls COO	Tim McBride NETA III / ME	Nigel Fields COO	Kevin Mitchell ISA 3, EPRI A/B ME/ L III Cal. / Pro.	Jey VanZant NETA III
Greg Eggleston Chief Estimator/ME	Steve Ladd NETA III	Kerry Hayslip NETA IV/ME	Dave Fleming NETA III	Glenn Keates Chief Engineer	Bob Clark Level III Pro.	Todd Baker NETA III
David Hite Project Manager/ ME	Nick Herrst NETA III	Phil Priest NETA III / ME	Kevin Cujar NETA III	Kyle Proctor PE	Duane Carr ME/ EPRI A/B L II Cal. / L I Pro.	Rick Brunner NETA III
Barry Katsefaras Service Manager	Joel Rysenga NETA III	Larry New NETA III/ME	Chris Halcomb NETA III	Prat Nagu Prabhakar PE	Gilbert Moot EPRI A/B Leve III Cal.	Elijah Mann NETA I / Lev I Cal.
Randy Riggs Project Manager	Kate Murphy NETA III	David Antkowiak NETA III / ME	Charlie Clark NETA II	Open CAD Operator	Chris McCraw EPRI A/B Leve III Cal.	Brian Moody NETA I
Bill Gilbert Project Manager Grand Rapids	Steve Weiss NETA II	Jeff Kirchner NETA II	Eric Koepfgen NETA I	Open Sr. ENG Tech	Troy Brown Level III Pro.	Matt Meyerhoeffer NETA I
Chris Kidd NETA III Project Manager	Adam Sherwood NETA I	Dan McCarthy NETA I / ME	Ed Tappan NETA I	Chad Knuckles EPRI A/ B Level II Cal./ L I Pro	Rob Coon ISA 1 Level III Cal.	Rick Mullens NETA I
Justin Weinberg Project Manager / PE	Tim Dodge NETA I	Kirk Nelson NETA I	Maurice Patry NETA I / EPRI A	Open Programmer	Open Testing Tech.	Open Testing Tech.

Ellen Preston
PE

Gary Walls
President

John Patry
CEO



Dexter



Dayton



Ken Wesley
COO

Mark Beucier
COO

Gloria Murray Auto CAD / PM	Brian Davis Project Manager	Danni Whitman Project Manager/ Auto CAD	Sandy Hite Purchasing, Warehouse, Fleet
Brian Willis NETA III Project Manager	Lucas Schmude Project Manager	Jey VanZant NETA III	Todd Baker NETA III

Kevin Mitchell ISA 3, EPRI A/B ME/ L III Cal. / Pro.	Bob Clark Level III Pro.	Duane Carr ME/ EPRI A/B L II Cal. / L I Pro.	Gilbert Moot EPRI A/B Leve III Cal.	Chris McCraw EPRI A/B Leve III Cal.	Troy Brown Level III Pro.	Chad Knuckles EPRI A/ B Level II Cal./ L I Pro	Rob Coon ISA 1 Level III Cal.	Open Testing Tech.	Open Testing Tech.
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**ATTACHMENT A
LEGAL STATUS OF RESPONDENT**

(The Respondent shall fill out the provision and strike out the remaining ones.)

The Respondent is:

- A corporation organized and doing business under the laws of the state of Michigan, for whom Gary Walls bearing the office title of President, whose signature is affixed to this proposal, is authorized to execute contracts on behalf of respondent.*

*If not incorporated in Michigan, please attach the corporation's Certificate of Authority

- A limited liability company doing business under the laws of the State of _____, whom _____ bearing the title of _____ whose signature is affixed to this proposal, is authorized to execute contract on behalf of the LLC.
- A partnership organized under the laws of the State of _____ and filed with the County of _____, whose members are (attach list including street and mailing address for each.)
- An individual, whose signature with address, is affixed to this RFP.

Respondent has examined the basic requirements of this RFP and its scope of services, including all Addendum (if applicable) and hereby agrees to offer the services as specified in the RFP.

 _____ Date: 8/10/2020,
Signature

(Print) Name Gary Walls Title President

Firm: Utilities Instrumentation Service, Inc.

Address: 2290 Bishop Circle East, Dexter, MI 48130

Contact Phone 734-424-1200 Fax 734-424-0031

Email gary.walls@uiscorp.com

**ATTACHMENT B
CITY OF ANN ARBOR DECLARATION OF COMPLIANCE**

Non-Discrimination Ordinance

The "non discrimination by city contractors" provision of the City of Ann Arbor Non-Discrimination Ordinance (Ann Arbor City Code Chapter 112, Section 9:158) requires all contractors proposing to do business with the City to treat employees in a manner which provides equal employment opportunity and does not discriminate against any of their employees, any City employee working with them, or any applicant for employment on the basis of actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight. It also requires that the contractors include a similar provision in all subcontracts that they execute for City work or programs.

In addition the City Non-Discrimination Ordinance requires that all contractors proposing to do business with the City of Ann Arbor must satisfy the contract compliance administrative policy adopted by the City Administrator. A copy of that policy may be obtained from the Purchasing Manager

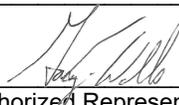
The Contractor agrees:

- (a) To comply with the terms of the City of Ann Arbor's Non-Discrimination Ordinance and contract compliance administrative policy.
- (b) To post the City of Ann Arbor's Non-Discrimination Ordinance Notice in every work place or other location in which employees or other persons are contracted to provide services under a contract with the City.
- (c) To provide documentation within the specified time frame in connection with any workforce verification, compliance review or complaint investigation.
- (d) To permit access to employees and work sites to City representatives for the purposes of monitoring compliance, or investigating complaints of non-compliance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services in accordance with the terms of the Ann Arbor Non-Discrimination Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Non-Discrimination Ordinance, obligates the Contractor to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract.

Utilities Instrumentation Service, Inc.

Company Name



Aug. 10, 2020

Signature of Authorized Representative

Date

Gary Walls, President

Print Name and Title

2290 Bishop Circle East, Dexter, MI 48130

Address, City, State, Zip

734-424-1200 gary.walls@uiscorp.com

Phone/Email address

Questions about the Notice or the City Administrative Policy, Please contact:

Procurement Office of the City of Ann Arbor
(734) 794-6500

Revised 3/31/15 Rev. 0

NDO-2

**ATTACHMENT C
CITY OF ANN ARBOR
LIVING WAGE ORDINANCE DECLARATION OF COMPLIANCE**

The Ann Arbor Living Wage Ordinance (Section 1:811-1:821 of Chapter 23 of Title I of the Code) requires that an employer who is (a) a contractor providing services to or for the City for a value greater than \$10,000 for any twelve-month contract term, or (b) a recipient of federal, state, or local grant funding administered by the City for a value greater than \$10,000, or (c) a recipient of financial assistance awarded by the City for a value greater than \$10,000, shall pay its employees a prescribed minimum level of compensation (i.e., Living Wage) for the time those employees perform work on the contract or in connection with the grant or financial assistance. The Living Wage must be paid to these employees for the length of the contract/program.

Companies employing fewer than 5 persons and non-profits employing fewer than 10 persons are exempt from compliance with the Living Wage Ordinance. If this exemption applies to your company/non-profit agency please check here No. of employees

The Contractor or Grantee agrees:

- (a) To pay each of its employees whose wage level is not required to comply with federal, state or local prevailing wage law, for work covered or funded by a contract with or grant from the City, no less than the Living Wage. The current Living Wage is defined as \$13.91/hour for those employers that provide employee health care (as defined in the Ordinance at Section 1:815 Sec. 1 (a)), or no less than \$15.51/hour for those employers that do not provide health care. The Contractor or Grantor understands that the Living Wage is adjusted and established annually on April 30 in accordance with the Ordinance and covered employers shall be required to pay the adjusted amount thereafter to be in compliance with Section 1:815(3).

Check the applicable box below which applies to your workforce

Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage without health benefits

*NETA Field Technicians are union employees who receive health benefits through IBEW Local 252.

Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage with health benefits

- (b) To post a notice approved by the City regarding the applicability of the Living Wage Ordinance in every work place or other location in which employees or other persons contracting for employment are working.
- (c) To provide to the City payroll records or other documentation within ten (10) business days from the receipt of a request by the City.
- (d) To permit access to work sites to City representatives for the purposes of monitoring compliance, and investigating complaints or non-compliance.
- (e) To take no action that would reduce the compensation, wages, fringe benefits, or leave available to any employee covered by the Living Wage Ordinance or any person contracted for employment and covered by the Living Wage Ordinance in order to pay the living wage required by the Living Wage Ordinance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services or agrees to accept financial assistance in accordance with the terms of the Living Wage Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Living Wage Ordinance, obligates the Employer/Grantee to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract or grant of financial assistance.

Utilities Instrumentation Service, Inc.
Company Name

 Aug. 10, 2020
Signature of Authorized Representative Date

2290 Bishop Circle East
Street Address

Dexter, MI 48130
City, State, Zip

Gary Walls, President
Print Name and Title

734-424-1200 gary.walls@uiscorp.com
Phone/Email address



ATTACHMENT D

VENDOR CONFLICT OF INTEREST DISCLOSURE FORM
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All vendors interested in conducting business with the City of Ann Arbor must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City of Ann Arbor's conflict of interest policies as stated within the certification section below.

If a vendor has a relationship with a City of Ann Arbor official or employee, an immediate family member of a City of Ann Arbor official or employee, the vendor shall disclose the information required below.

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Conflict of Interest Disclosure*	
Name of City of Ann Arbor employees, elected officials or immediate family members with whom there may be a potential conflict of interest.	<input type="checkbox"/> Relationship to employee <hr/> <input type="checkbox"/> Interest in vendor's company <input type="checkbox"/> Other (please describe in box below)

*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City, vendor will be exempt from doing business with the City.

I certify that this Conflict of Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor by my signature below:		
Utilities Instrumentation Service, Inc.	734-424-1200	
Vendor Name	Vendor Phone Number	
	Aug. 10, 2020	Gary Walls, President
Signature of Vendor Authorized Representative	Date	Printed Name of Vendor Authorized Representative