



MEMORANDUM

TO: Mayor and City Council

FROM: Tom Crawford, Interim City Administrator

DATE: August 28, 2020

SUBJECT: Resolution R-20-225 Directing Evaluation of City Pedestrian and Cycling Transportation Environment by a Professional Engineer with Vision Zero Expertise

This memorandum is provided as an update to Council Resolution [R-20-225](#) - Resolution Directing Evaluation of City Pedestrian and Cycling Transportation Environment by a Professional Engineer with Vision Zero Expertise. The last update provided in the [August 6, 2020 City Administrator's Report](#) stated that resolution sponsors were advised that report won't be available for another six (6) weeks due to scope revisions. The following plan is in place to advance the review of crosswalk policies and guidelines.

- 8/26/20: Sam Schwartz reviews crosswalk policy/guidelines and delivers draft technical memo to staff, including preliminary list of data collection locations and draft data collection forms
- Week of 8/31/20: Schedule Councilmember/staff small group meeting; obtain feedback on list of data collection locations and forms. Councilmembers Griswold, Lumm, and Bannister, who sponsored the resolution, are included in the group meeting. If other Councilmembers would like to participate, please contact Sara Higgins so that a separate meeting can be scheduled.
- 9/16/20: Fieldwork complete.
- 9/30/20: Sam Schwartz delivers memo report to City.

cc: Craig Hupy, Public Services Area Administrator
Nick Hutchinson, City Engineer
Raymond Hess, Transportation Manager