

## A. PROFESSIONAL QUALIFICATIONS

1. Superior Hoist & Dock Service Inc. is a registered corporation in the state of Michigan. We are located at 2100 Dutcher rd. Howell MI 48843. Mail can be sent to PO Box 2005 Howell MI 48844.
2. For the Geddes Pond project we would propose to do the job with either 2 or 3 full time employees.
  - Doug Grossman, President would be onsite for the duration of the project. I divide my time between running a harvester, driving the dump vehicle to offsite removal area, as well as supervising any maintenance issues that may arise. I have been working in this capacity for roughly 10 yrs.
  - Andy Marr, Crew leader would be onsite full time as well. Andy spends the majority of his time running a harvester but is well versed in driving, maintenance and supervising crews as well. Andy has been with Superior Hoist for about 10 yrs and has been active in the weed harvesting for roughly 7 yrs. For the last several years Andy has traveled extensively weed harvesting throughout Michigan.
  - Sam Williamson is a student at MSU who started with Superior Hoist last year. He started working on our Hoist and Dock service crews and was quickly moved to harvesting after demonstrating maturity beyond his years as well as an exceptional level of detail in his work.

Sam's primary responsibility would be running a harvester. Sam traveled throughout Michigan last year doing harvesting work in Mackinaw city and Tawas, as well as doing jobs locally.

3. Superior Hoist and Dock Service Inc. was started in 2009 and incorporated in 2011. We are a full service hoist and dock installation, removal and service company in addition to our weed harvesting operations. We made the decision early on that we would focus our weed harvesting on smaller jobs specializing in canals, ponds, marinas and smaller lakes, generally 30 acres or less with most of our jobs 10 acres or less. We purchased smaller more maneuverable equipment to allow us to service these smaller jobs. We work around docks and frequently in shallow water where our competitors are either unwilling or unable to work. We use smaller shuttle bottom trailers pulled by pick up trucks to off load our weeds as opposed to shore conveyors and dump trucks. We will stage trailers at ramps if traffic allows but we also have the ability to just back the trailer in for unloading and then remove the trailer if need be. This can be less disruptive to normal activities around the boat ramps and unload sites.

## B. PAST INVOLVMENT IN SIMILAR PROJECTS

- Knoblock lake project- This is a private lake located in White Lake Michigan. We have done a roughly 10

acre weed removal job for the Knoblock Lake Home Owners association off and on for the last 4 yrs. The contact person for this job is Wade Stufft 248-431-3660.

- Lake Angelus project- This is a project we have done the last 3 yrs in conjunction with Restorative Lake Sciences. This project is doing spot weed removal in different areas of the lake depending on growth that year. The project has ranged from 4 acres per cut to 17 acres depending on growth. Our contact is Jennifer Jones 616-843-5636.
- Gun Lake channels is a project we had done every yr sometimes twice per year for the last 4 yrs. This was a 10 acre project harvesting the channels of Gun Lake. This was a contract we received through Progressive AE our contact was Rick Buteyn at 708-476-6864. We are no longer doing this project the contract with Gun lake and Progressive was not renewed.
- Cedar Lake located in Howell MI. This project was originally awarded to us because the harvesting company who had the contract was unable to launch his larger boat in low water conditions. We were asked to do the job by Progressive AE who was at that time running the project. We have continued to do this 10-20 acre project with Restorative Lake Sciences who was awarded this project a few years ago. We have done this project for the last 6yrs.
- Last yr we worked on a project near Mackinaw City, Paradise lake. This was a 30 acre project. This project was with the lake owners association our

contact was Robert Smith at 231-758-2761. We will be doing this project again this year as well.

We have recently done jobs in Tawas City, Vaughn Lake and many other lakes as well. We always try to over deliver on our customers expectations . We show up for the job when we say we will be there and we try to be the least impactful we can to the public who may be using ramps, lakes or ponds while we are working.

C.

#### PROPOSED WORK PLAN

The Geddes Pond project will require two aquatic weed harvesters. We will bring in a 4ft and 5ft cutting machine. These two machines should allow us to cut roughly 2 acres per day depending on types and density of weeds. We will have two shuttle bottom trailers at our disposal so while one trailer is being unloaded the weed harvesters can continue to unload the weeds into the other trailer with no interruption to cutting. We have a farmer in the area who uses the removed biomass for compost on his farm. Areas that are to be avoided will be discussed with operators and also will have there GPS and maps indicate areas that are to be avoided.

D.

#### FEE SCHEDULE

See attached

E.

AUTHORIZED NEGOTIATOR

Doug Grossman

517-899-3490

[doug@superiorhoist.com](mailto:doug@superiorhoist.com)

**ATTACHMENT B  
LEGAL STATUS OF OFFEROR**

(The Respondent shall fill out the provision and strike out the remaining ones.)

The Respondent is:

- A corporation organized and doing business under the laws of the state of MICHIGAN, for whom Doug Grossman bearing the office title of President, whose signature is affixed to this proposal, is authorized to execute contracts on behalf of respondent.\*

\*If not incorporated in Michigan, please attach the corporation's Certificate of Authority

- ~~A limited liability company doing business under the laws of the State of \_\_\_\_\_, whom \_\_\_\_\_ bearing the title of \_\_\_\_\_, whose signature is affixed to this proposal, is authorized to execute contract on behalf of the LLC.~~
- ~~A partnership organized under the laws of the State of \_\_\_\_\_ and \_\_\_\_\_ filed with \_\_\_\_\_ County of \_\_\_\_\_, whose members are (attach list including street and mailing address for each.)~~
- ~~An individual, whose signature with address, is affixed to this RFP.~~

Respondent has examined the basic requirements of this RFP and its scope of services, including all Addendum (if applicable) and hereby agrees to offer the services as specified in the RFP.

Signature

Date: 1-29-20

(Print) Name Doug Grossman Title President

Firm: Superior Hoist & Dock Service Inc

Address: 2100 Dutcher Howell MI 48843

Contact Phone 517-899-3490 Fax NA

Email Doug@superiorhoist.com

**ATTACHMENT C  
CITY OF ANN ARBOR DECLARATION OF COMPLIANCE**

**Non-Discrimination Ordinance**

The "non discrimination by city contractors" provision of the City of Ann Arbor Non-Discrimination Ordinance (Ann Arbor City Code Chapter 112, Section 9:158) requires all contractors proposing to do business with the City to treat employees in a manner which provides equal employment opportunity and does not discriminate against any of their employees, any City employee working with them, or any applicant for employment on the basis of actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight. It also requires that the contractors include a similar provision in all subcontracts that they execute for City work or programs.

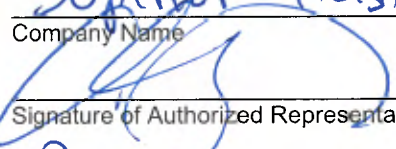
In addition the City Non-Discrimination Ordinance requires that all contractors proposing to do business with the City of Ann Arbor must satisfy the contract compliance administrative policy adopted by the City Administrator. A copy of that policy may be obtained from the Purchasing Manager

The Contractor agrees:

- (a) To comply with the terms of the City of Ann Arbor's Non-Discrimination Ordinance and contract compliance administrative policy.
- (b) To post the City of Ann Arbor's Non-Discrimination Ordinance Notice in every work place or other location in which employees or other persons are contracted to provide services under a contract with the City.
- (c) To provide documentation within the specified time frame in connection with any workforce verification, compliance review or complaint investigation.
- (d) To permit access to employees and work sites to City representatives for the purposes of monitoring compliance, or investigating complaints of non-compliance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services in accordance with the terms of the Ann Arbor Non-Discrimination Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Non-Discrimination Ordinance, obligates the Contractor to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract.

Superior Hoist & Dock Service Inc  
Company Name

 1-29-20  
Signature of Authorized Representative Date

Doug Grossman President  
Print Name and Title

2100 Dutchess Howell MI 48843  
Address, City, State, Zip

517-899-3490 Doug@superiorhoist.com  
Phone/Email address

**Questions about the Notice or the City Administrative Policy, Please contact:  
Procurement Office of the City of Ann Arbor  
(734) 794-6500**

**ATTACHMENT D  
CITY OF ANN ARBOR  
LIVING WAGE ORDINANCE DECLARATION OF COMPLIANCE**

The Ann Arbor Living Wage Ordinance (Section 1:811-1:821 of Chapter 23 of Title I of the Code) requires that an employer who is (a) a contractor providing services to or for the City for a value greater than \$10,000 for any twelve-month contract term, or (b) a recipient of federal, state, or local grant funding administered by the City for a value greater than \$10,000, or (c) a recipient of financial assistance awarded by the City for a value greater than \$10,000, shall pay its employees a prescribed minimum level of compensation (i.e., Living Wage) for the time those employees perform work on the contract or in connection with the grant or financial assistance. The Living Wage must be paid to these employees for the length of the contract/program.

<p><i>Companies employing fewer than 5 persons and non-profits employing fewer than 10 persons are exempt from compliance with the Living Wage Ordinance. If this exemption applies to your company/non-profit agency please check here <input type="checkbox"/> No. of employees__</i></p>
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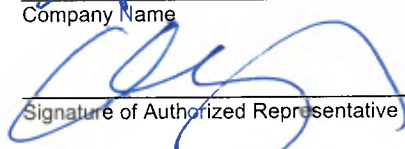
The Contractor or Grantee agrees:

- (a) To pay each of its employees whose wage level is not required to comply with federal, state or local prevailing wage law, for work covered or funded by a contract with or grant from the City, no less than the Living Wage. The current Living Wage is defined as \$13.61/hour for those employers that provide employee health care (as defined in the Ordinance at Section 1:815 Sec. 1 (a)), or no less than \$15.18/hour for those employers that do not provide health care. The Contractor or Grantor understands that the Living Wage is adjusted and established annually on April 30 in accordance with the Ordinance and covered employers shall be required to pay the adjusted amount thereafter to be in compliance with Section 1:815(3).

<b>Check the applicable box below which applies to your workforce</b>	
<input checked="" type="checkbox"/>	Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage without health benefits
<input checked="" type="checkbox"/>	Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage with health benefits

- (b) To post a notice approved by the City regarding the applicability of the Living Wage Ordinance in every work place or other location in which employees or other persons contracting for employment are working.
- (c) To provide to the City payroll records or other documentation within ten (10) business days from the receipt of a request by the City.
- (d) To permit access to work sites to City representatives for the purposes of monitoring compliance, and investigating complaints or non-compliance.
- (e) To take no action that would reduce the compensation, wages, fringe benefits, or leave available to any employee covered by the Living Wage Ordinance or any person contracted for employment and covered by the Living Wage Ordinance in order to pay the living wage required by the Living Wage Ordinance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services or agrees to accept financial assistance in accordance with the terms of the Living Wage Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Living Wage Ordinance, obligates the Employer/Grantee to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract or grant of financial assistance.

<u>Superior Hoist &amp; Dock Service Inc</u>	<u>2100 Dutcher Rd</u>
Company Name	Street Address
	<u>Howell MI 48849</u>
Signature of Authorized Representative	City, State, Zip
<u>1-29-20</u>	<u>517-899-3440</u>
Date	Phone/Email address
<u>Doug Grossman President</u>	<u>Doug@superiorhoist.com</u>
Print Name and Title	



**ATTACHMENT E**



<b>VENDOR CONFLICT OF INTEREST DISCLOSURE FORM</b>
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All vendors interested in conducting business with the City of Ann Arbor must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City of Ann Arbor's conflict of interest policies as stated within the certification section below.

If a vendor has a relationship with a City of Ann Arbor official or employee, an immediate family member of a City of Ann Arbor official or employee, the vendor shall disclose the information required below.

1. No City official or employee or City employee's immediate family member has an ownership interest in vendor's company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor's Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

<b>Conflict of Interest Disclosure*</b>	
Name of City of Ann Arbor employees, elected officials or immediate family members with whom there may be a potential conflict of interest.	<input type="checkbox"/> Relationship to employee <input type="checkbox"/> Interest in vendor's company <input type="checkbox"/> Other (please describe in box below)

\*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City, vendor will be exempt from doing business with the City.

<b>I certify that this Conflict of Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor by my signature below:</b>		
<b>Vendor Name</b>	<b>Vendor Phone Number</b>	
Superior Heat & Duct Service Inc	517-895-3490	
<b>Signature of Vendor Authorized Representative</b>	<b>Date</b>	<b>Printed Name of Vendor Authorized Representative</b>
[Signature]	1-29-20	Doug Grossmy