



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

February 15, 2018

Ms. Cynthia Redinger
City of Ann Arbor
Public Services Area/Engineering
301 East Huron Street
P.O. Box 8647
Ann Arbor, Michigan 48107

Dear Ms. Redinger:

Project Name: Fuller Road
Control Section: HSIP 81000
Job Number: TBD

The Michigan Department of Transportation (MDOT) is pleased to inform you that the subject project has been approved for federal funding in the 2019 fiscal year (FY). All agencies were previously notified by telephone and approved projects are posted on MDOT's website at www.michigan.gov/mdot.

Control Section: HSIP 81000 - Job Number: TBD
Safety Improvement Project Approved Amount: \$120,100.00
Federal Participation: \$108,090.00
Project Name: Fuller Road
Project Limits: Fuller Road west of Gallup Park driveway
Work Description: Install sidewalk, crosswalk with a pedestrian refuge island, and lighting

This project will be funded with 90 percent federal funds. Unless otherwise approved in writing by MDOT at the time of obligation, the federally participating project costs for the 2019 Highway Safety Improvement Program (HSIP) are limited to the project costs submitted with the application and listed above, plus the lesser of an increase of 20 percent or \$20,000 above the total project cost. The maximum amount of federal funds allowed for this project is \$600,000 for the construction phase let to contract, as long as the above listed limits are not exceeded.

Preliminary engineering, construction engineering, and right-of-way costs are not eligible for reimbursement. Nonparticipating construction items of work may be included in the overall project estimate, but are not reimbursable for federal funding. Items such as decorative lighting, brick sidewalks, street pavers, or any items that are not safety related in nature are not eligible for federal aid. These items will be reviewed once the preliminary plans are developed.

Funds for this project must be obligated in FY 2019. In order to accomplish this, the programming application form must be completed and returned to our office when the engineer's estimate is completed. The programming application form is available on MDOT's website at www.michigan.gov/mdot. In the 'Doing Business' menu, select 'Forms', under 'Local Government' select Program Application/Reimbursement Forms - Form 0258 is to be used for bridge projects and Form 0260 is to be used for road projects. As plans near completion, a grade inspection (GI) meeting can then be scheduled with our office.

Ms. Cynthia Redinger

Page 2

February 15, 2018

Federal funds cannot be obligated until the following steps have been completed:

- The Program Application has been completed
- GI meeting has been held
- Environmental/historical clearance is received
- Permits are obtained and included in the project approval
- Right-of-way issues are cleared
- Final plans are submitted

Local Agencies within Metropolitan Planning Organization (MPO) areas must coordinate with their MPO to ensure inclusion of their project in the area's Transportation Improvement Program (TIP) for the fiscal year for which the project was selected. MDOT's Local Agency Programs Section will supply a list of selected projects to the MDOT Planning group, but it is the local agency's responsibility to ensure these projects are included in the State Transportation Improvement Program (STIP).

Provided MDOT has obligation authority remaining, HSIP funds will be obligated up through August 31, 2019. Therefore, to ensure funds are obligated prior to this date, **it is imperative that the project's final package is completed and submitted to MDOT by August 17, 2019.** Once posted, the Local Agency Programs FY 2019 Project Planning Guide can be accessed at www.michigan.gov/mdotlap and contains the milestone dates required for a GI submittal in order to obligate your project for the fiscal year. If your local agency wishes to obligate and construct your project prior to the fiscal year for which it was selected, they may do so by utilizing the advance construct process. The Local Agency is responsible for ensuring the project is listed in the (S)TIP for both fiscal years (the year obligated and the year federal funds are converted).

Every effort has been given to maintain a fiscally constrained program and maximize the use of limited available funds. Projects will be handled on a first come, first served basis, so please make every effort to stay on schedule.

If your project is not obligated in FY 2019, MDOT may elect to retract approved funding and you will be required to resubmit your project under a future call. If a project has received prior written approval to be carried over to FY 2020, the agency will be scored significantly lower on subsequent project submittals for two years. Funding for any 2019 project not obligated by FY 2020 will be rescinded. Any changes in the scope of work or significant changes in project cost which cannot be justified will be denied.

Please send the programming application form, GI and final plans to:

Pamela R. Blazo, P.E.
Michigan Department of Transportation
Local Agency Programs, B215
425 W. Ottawa Street
P.O. Box 30050
Lansing, Michigan 48909

If you have any questions, please contact Pamela Blazo, Safety Programs Engineer, at (517) 335-2224 or blazop@michigan.gov.

Sincerely,



Pamela R. Blazo, Safety Engineer
Local Agency Programs