

**Dean Fund Committee Meeting
July 11, 2017 @ 9:00 a.m.
Guy C. Larcom City Hall – 1st Floor North
301 E. Huron St., Ann Arbor
MINUTES**

Members Present: Edith Bletcher, Merrill Dudley, Ben Muth, Don Wortman

Members Absent: Sue Perry, Ken Westerman

Staff Present: Kerry Gray, Matt Waldsmith

Ben Muth called the meeting to order at 9:10 a.m.

Public Comment: None

Action Item #1: July 11, 2017 Agenda

Don Wortman moved to approve July 11, 2017 agenda; **Edi Bletcher seconded the motion.** Committee unanimously approved.

Action Item #2: Approve July 11, 2017 Meeting Minutes

Mr. Wortman moved to approve July 11, 2017 meeting minutes; **Ms. Bletcher seconded the motion.** Committee unanimously approved.

Information Item #1: FY 17 Budget and Project Update

All trees were planted on S. Industrial, however, some of the trees are struggling this summer. Trees planted on S. Maple Road are doing well. Main St. at William completed removal of Zelkovas and replanted with Zelkova and Honeylocust.

FY18 – encumbered to \$8200 for post planting care

Discussion Item #1: Veteran's Memorial Park Entrance Sign

Hillary Hanzel, Parks Planner and Erika Pratt, Give 365 (Adopt-a-Park) joined the meeting to discuss the Veteran's Memorial Park entrance sign.

Ms. Hanzel presented a plan that moved the current park sign closer to the corner in a new landscape bed. The bed would have small flowering trees as the backdrop behind the sign and annuals/flowering bulbs in front of the sign. The large bed where the sign currently sits would be reduced in size and small flowering trees and shrubs would be added to the area. Irrigation would be extended to this bed. Estimated budget for the Dean Fund portions of the project is \$7,500-\$10,000. Staff will work on a revised budget estimate for the August meeting.

Committee discussed plan and the maintenance requirements of the design. Ms. Pratt explained that the City would be seeking a Park Adopter/Sponsor to help with maintenance of the beds. The Give 365 program can handle maintaining the front bed even if an adopter was not found.

The rock that is currently in the lawn area would be moved to the back bed. Committee members asked staff to research how the rock for “Old Territorial Road” ended up at that location.

Discussion Item #2: Dead trees at Slauson Middle School

Several of the new trees planted by the students on Arbor Day at Slauson Middle School have died. Matt Waldsmith will check the city’s holding nursery to see if there is any stock that can be planted there this fall. It will be determined at a later date if the Committee will need to allocate additional funds for their replacement.

Information Item #2: August 8, 2017 meeting date and agenda items

- Vet’s Park Project- revised budget proposal
- Information regarding the new street tree routine pruning cycle
- Quote for caring for oak tree at 2222 Packard
- Audit of Committee member’s terms

Edi Bletcher moved adjourned the meeting, **Don Wortman seconded the motion.** Ben Muth adjourned the meeting at 10:30 a.m.

| DEAN FUND BUDGET | FY 18 |
|---|--------------|
| Investment Income <i>(Projected)</i> | \$24,00 |
| Prior Year Fund Balance | \$36,000 |
| Total | \$60,000 |

| Project Name | Approved Amount | Status |
|--|------------------------|--|
| Post-planting care for trees on S. Industrial, S. Maple, Main Street & Slauson Middle School | \$8,200.00 | <i>In progress.</i> Approved at 11/08/2016 meeting |
| | | |
| Total | \$8,200.00 | |
| Remaining Unencumbered Budget | \$51,800.00 | |

2017 Meeting Calendar

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|-----------------------|--------------------|
| January 10, 2017 | July 11, 2017 |
| February 14, 2017 | August 8, 2017 |
| March 14, 2017 | September 12, 2017 |
| April 11, 2017 | October 10, 2017 |
| May 15, 2017 (Monday) | November 17, 2017 |
| June 6, 2017 | December 12, 2017 |