

City of Ann Arbor
CABLE COMMUNICATIONS COMMISSION

February 1, 2017
Regular Session

MINUTES

Call To Order and Roll Call: Vice Chair J. Torgersen called the Cable Commission Regular Session to order at 3:00 p.m. Upon roll call, the following were present: D. Chappell, T. Ramirez, J. Torgersen, G. McDonald, L. Wondrash and J. Eaton. Not in attendance was B. Clarke. Chair R. Sutton joined the meeting at 3:05.

Approval of Agenda: Vice Chair J. Torgersen asked for approval of the agenda. All approved.

Approval of Minutes: Vice Chair J. Torgersen asked for approval of the Nov. 2, 2016 Regular Session minutes. All approved.

Public Comment: E. Vielmetti spoke in support of the Cable Commission funding closed-captioning of city meetings and exploring low powered TV and radio options.

CTN Report: G. McDonald reviewed highlights from CTN Oct. – Dec. 2016 activity report. In addition, he provided website analytics information related to Video on Demand and Youtube.

Regular Business:

- a. 2018/19 Budget Discussion: L. Wondrash presented the fiscal year 2018 and 2019 Communication Office proposed budget, which is the first of a two-year budget plan. In accordance with City Charter, the City Administrator's Recommended fiscal year 2018 Budget will be submitted to City Council in April. City Council members can only adopt one fiscal year at a time even though the city plans for multi-year budgets. There were no recommended changes to the proposed 2018 or 2019 Communication Office budget. L. Wondrash also stated that the proposed budget including expanding closed-captioning services to include City Council regular and work session meetings in 2018. In 2019, closed captioning services would expand to cover Planning Commission regular and work session meetings.

Commission/Staff Comments:

D. Chappell informed Commissioners that Comcast was no longer providing program details in the online program guide for CTN PEG channels and he wanted to contact Comcast to explore reinstating this feature. He also requested CTN staff review weather advisory display options.

Adjournment: T. Ramirez made a motion to adjourn the meeting and it was seconded by D. Chappell. R. Sutton closed the meeting at 4:00 p.m.

Submitted by: L. Wondrash
Date Approved: August 2, 2017