

MEMORANDUM

TO: City Planning Commission
FROM: Brett Lenart, Planning Manager
DATE: July 18, 2017
SUBJECT: Organizational Meeting

Once a year, the Ann Arbor City Planning Commission and Planning & Development Services Unit hold an Organizational Meeting. The purpose of the meeting is to address the following items:

a. Approval of City Planning Commission/Staff FY2017-2018 Work Program

The draft work program focuses on completing initiatives currently underway and starting on high priority initiatives identified by the Commission. Please find the attached proposed FY-17-18 work program.

PROPOSED CITY PLANNING COMMISSION MOTION
The Ann Arbor City Planning Commission hereby approves the FY17-18 Planning Commission Work Program as presented.

b. Committee Assignments

The Planning Commission reviews and makes assignments for representation to various groups and committees for the year. The attached the FY-17-18 Planning Commission Committees reflects the work performed at the March retreat, and subsequent work session.

PROPOSED CITY PLANNING COMMISSION MOTION
The Ann Arbor City Planning Commission hereby approves the FY17-18 Planning Commission Committees assignments as presented, including elimination of the Capital Improvements and Citizen Outreach Committees.

c. Election of Officers (Article V of Bylaws)

The Planning Commission will need to elect a Chair, Vice-Chair, and Secretary. All officers are eligible for another term in their current positions.

Nominations shall be made from the floor. Voting shall be by secret ballot when more than one candidate has been nominated for the office. If only one candidate has been nominated for the office, the election may proceed on a voice vote at the discretion of the Chair.

d. Review of Bylaws (Article XIV of Bylaws)

As set forth in the bylaws, review of the Planning Commission bylaws shall be conducted annually at the first regular meeting in July. Staff has reviewed the current bylaws and does not recommend any amendments.

PROPOSED CITY PLANNING COMMISSION MOTION
The Ann Arbor City Planning Commission hereby maintains the By-Laws as written.

Attachments:

- Draft FY 18 Work Program
- Draft FY 18 Committees
- Planning Commission Bylaws
- Planning Commission Retreat Notes