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Minutes

April 20, 2017

Ann Arbor Area Transportation Authority Board of Directors

Ann Arbor District Library, 343 South Fifth Avenue, Ann Arbor, Michigan, 6:30 p.m.

Board: Mike Allemang, Jack Bernard, Eli Cooper, Prashanth Gururaja, Roger Hewitt, Larry Krieg, Eric Mahler (Chair), Stephen Wade

Absent with Notice: Gillian Ream Gainsley, Sue Gott

Staff: Matt Carpenter, Sarah Pressprich Gryniwicz, Bryan Smith, Mary Stasiak, Phil Webb, Chris White

Recording Secretary: Karen Wheeler

Chairman Eric Mahler declared that a quorum was present and called the meeting to order at 6:33 p.m.

1.0 Public Hearing

There was no Public Hearing.

2.0 Communications and Announcements

There were no communications or announcements.

3.0 Public Time – Comment on Agenda Items

Jim Mogensen appeared before the Board. Mr. Mogensen commented on the policy governance agenda item. Mr. Mogensen encouraged the Board to consider how they would operate if they adopt Policy Governance, and decide at some point to stop using the model. Mr. Mogensen encouraged the Board to inform City Council that they are considering the Policy Governance model.

Cathy-Alice Koyanagi appeared before the Board. Ms. Koyanagi complimented ARide driver Brian Maloney for providing exceptional service when aiding a visually impaired passenger.

No one further appearing, Mr. Mahler declared Public Time closed.

#### 4.0 Review and Approval of Minutes

##### 4.1 Review and Approval of Minutes March 16, 2017

Mike Allemang moved approval of the minutes as written with support from Roger Hewitt. The motion passed unanimously.

#### 5.0 Board and Staff Reports

##### 5.1 Chief Executive Officer

Mr. Carpenter reported that all hybrid buses are mechanically sound and back in service. Mr. Carpenter reported on completion of the installation of wayfinding signs at the Blake Transit Center. Mr. Carpenter announced the passing of former AATA Executive Director Mike Bolton. Mr. Carpenter announced the impending retirement of two Michigan transit CEOs; Sandy Draggoo from CATA in Lansing, and Peter Varga from TheRapid in Grand Rapids.

##### 5.1.1 Regional Transit Authority

Mr. Mahler announced that a report on the Regional Transit Authority was postponed to a future meeting.

##### 5.2 Planning and Development Committee

Dr. Krieg reported on the Planning and Development Committee (PDC) meeting. PDC received a presentation on the Fleet Plan and a Capital Budget Update. Staff reported on Proposed Service Changes for August.

##### 5.3 Performance Monitoring and External Relations Committee

Mr. Allemang reported on the Performance Monitoring and External Relations (PMER) Committee meeting. Staff presented the financial and performance reports. PMER received a presentation on the Fleet Plan and a Capital Budget Update. Staff presented a Draft Monitoring Report outlining how performance is monitored under the Policy Governance model.

##### 5.4 Local Advisory Council

Mr. Bernard reported on the Local Advisory Council (LAC) meeting. LAC received an introduction to the Paratransit Review Charter. LAC members were encouraged to provide suggestions on the Charter. Mr. Bernard reported on the

formation of an LAC Communications Subcommittee. The Subcommittee will work on improving communications to the constituency about services provided by TheRide.

#### 5.5 Washtenaw Area Transportation Study

Dr. Krieg reported on the Washtenaw Area Transportation Study (WATS) Policy Committee meeting. The Committee reviewed the 2040 Long Range Plan. Dr. Krieg announced a new seat on the WATS Technical Committee for an Equity Representative. Dr. Krieg complimented WATS Junior Planner Mark Ferrall for being named Junior Planner of the Year for the State of Michigan.

#### 5.6 Ann Arbor Transportation Commission

Mr. Gururaja reported on the Ann Arbor Transportation Commission meeting. The Commission reviewed a draft work plan presented by city staff, received information on the capital project improvement process within the City and received an overview of the ReImagined Washtenaw project. The Commission received a presentation from Ben Stupka from the RTA.

#### 5.7 Governance

##### 5.7.1 Policy Governance

Mr. Mahler opened the floor for input on the Policy Governance draft items: Policy Manual, Board committee and proposed changes to the Bylaws. Mr. Mahler suggested that it may be appropriate to postpone a vote on Policy Governance until after a full discussion to consider questions and concerns, and completion of a final draft of the documents.

Board members discussed the draft Policy Manual and committee structure and potential changes. Common themes that emerged for possible inclusion in the Manual were strategic and long range planning, ensure that the committee structure accounts for the Board following Strategic Leadership as called for in the model, and an avenue to engage with and consider input from the Owners. There was extensive discussion around the Unrestricted Net Assets policy.

Mr. Mahler responded to questions on the timing of Monitoring and how to address noncompliance with policies. Mr. Mahler indicated that monitoring would primarily be divided among the committees. Mr. Mahler suggested that the Board may want to consider working sessions or retreats to engage in necessary planning work.

Mr. Mahler thanked board members for their input. Mr. Mahler indicated that he would coordinate edits to the draft governance documents which would be finalized in the coming weeks so that the Board could engage in follow up discussions.

## 6.0 Question Time

Mr. Allemang asked if it was possible to receive the revised Policy Governance documents two weeks before the next Board meeting to provide an opportunity to review the updates.

Mr. Mahler requested that Board members submit an executive summary document with specific suggestions for the Policy Governance documents so that the pieces could be put together and issued.

Mr. Gururaja asked about the public input process related to the proposed service changes for fall.

Mr. Carpenter responded that input would be sought to address service modifications not originally included in the final phase of the 5YTIP to improve the operations and service.

Mr. Bernard requested a presentation on plans for the millage renewal.

## 7.0 Old Business

There was no Old Business for the Board to consider.

## 8.0 New Business

### 8.1 Policy Governance

Mr. Mahler recommended tabling the vote on Policy Governance. There was no objection.

## 9.0 Public Time

Jim Mogensen appeared before the Board. Mr. Mogensen commented on proposed revisions to the Bylaws. Mr. Mogensen commented on the model the UM Regents use to conduct business. Mr. Mogensen commented on the most recent version of the Policy Governance document.

Tim Hull appeared before the Board. Mr. Hull commented on the absence of Sunday fixed-route bus service near Gallup Park. Mr. Hull expressed frustration with the fixed-

route service frequency on North Campus. Mr. Hull suggested creating a committee with at-large seats for riders to provide input on service reconfiguration considerations.

No further appearing, Mr. Mahler declared Public Time closed.

10.0 Adjourn

Roger Hewitt moved to adjourn the meeting with support from Larry Krieg. The motion passed unanimously and the meeting adjourned at 9:09 p.m.

Respectfully Submitted,

Stephen Wade, Secretary