



City of Ann Arbor

301 E. Huron St.
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>

Meeting Minutes - Draft

Local Development Finance Authority (LDFA)

Tuesday, July 19, 2016

8:15 AM

Larcom City Hall, 301 E Huron St,
Second floor, City Council Chambers

I. CALL TO ORDER

Vice Chair Leahy called the meeting to order at 8:24 a.m. in the Guy C. Larcom, Jr. Building, 2nd Floor Council Chambers, 301 E. Huron Street.

II. ROLL CALL

Present: 8 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Paula Sorrell, Laura Hayden, Vince Chmielewski, Heather Grisham, and Phil Tepley

Absent: 1 - Graydon Krapohl

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

A motion was made by Stephen Rapundalo, seconded by Heather Grisham, that the agenda be Approved as presented. On a voice vote, Vice Chair Leahy declared the motion carried.

V. APPROVAL OF MINUTES

16-1065

LDFA SmartZone Board Meeting Minutes - June 21, 2016

Attachments: LDFA Board Minutes - June 21, 2016

A motion was made by Heather Grisham, seconded by Stephen Rapundalo, that the Minutes be Approved. On a voice vote, Vice Chair Leahy declared the motion carried.

VI. LDFA CHAIR'S REPORT

Vice Chair Leahy delivered the Chair Report

VII. LDFA TREASURER'S REPORT

The Treasurer's Report was given by Paula Sorrell

16-1067 SmartZone Financial Report - June 30, 2016

Attachments: Smartzone Financial Report June 30, 2016

VIII. REPORTS FROM SERVICE PROVIDERS

Bill Mayer from Spark delivered the Service Providers report

16-1071 LDFA 4th Quarter Report for FY2015-2016

Attachments: Q4 2015-2016 LDFA Report

IX. OTHER BUSINESS

a. Election of Officers for FY2017

16-1069 LDFA Officers List FY2016

Attachments: Officer List FY2016

A motion was made by Vice Chair Leahy, seconded by Vice Chmielewski to elect the following officers: Paula Sorrell - Chair, Carrie Leahy - Vice Chair, Heather Grisham - Treasurer. On a voice vote, Vice Chair Leahy declared the motion carried.

b. Committee List for FY2017

16-1068 LDFA Committee List FY2017

Attachments: Committee List FY2017

A motion was made by Stephen Rapundalo, seconded by Vince Chmielewski to make the following committee appointments:

Audit Committee: Graydon Krapohl, Stephen Rapundalo, Paula Sorrell, Heather Grisham (chair)

Budget/Contract Committee: Carrie Leahy (chair), Paula Sorrell, Heather Grisham, Phil Tepley, Tom Crawford (ex-officio), Skip Simms (ex-officio)

Metrics: Graydon Krapohl, Stephen Rapundalo, Phil Tepley (chair), Vince Chmielewski, Fred Molnar (ex-officio)

Strategic Planning: Laura Hayden, Paula Sorrell (chair), Phil Tepley, Caryn Charter

On a voice vote, Vice Chair Leahy declared the motion carried.

c. Update for Strategic Planning Committee

A motion was made by Stephen Rapundalo, seconded by Caryn Charter that the Board authorizes the Strategic Planning committee to utilize \$30,000 for consulting, focus groups, and a board work session to develop a strategic plan;

with the funding of \$20,000 coming from the Legal and Administrative Support line, and \$10,000 from the Ypsilanti line. The Board authorizes the Strategic Planning Committee to proceed with obtaining a consulting contract for this purpose. On a voice vote, Vice Chair Leahy declared the motion carried.

X. ADJOURNMENT

A motion was made by Stephen Rapundalo, seconded by Caryn Charter, that the meeting be Adjourn. On a voice vote, Vice Chair Leahy declared the motion carried.