

**Dean Fund Committee Meeting
December 9, 2014
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES**

Members Present: John Bassett, Edith Bletcher, Jane Immonen, Ben Muth, Sue Perry

Members Absent: Patrick Ion

Staff Present: Kerry Gray and Steve Goebel

Jane Immonen called the meeting to order at 9:08 a.m.

Public Comment: None

Action Item #1- Approve December 9 Agenda

Kerry Gray added to the Discussion Item #3 FY16 and FY17 Budget. **John Bassett** motioned to approve December 9 agenda as amended. **Ben Muth** seconded. Committee unanimously approved.

Action Item #2- Approve October 14, 2014 Meeting Minutes

Mr. Bassett motioned to approve October 14, 2014 minutes. **Mr. Muth** seconded. Committee unanimously approved.

Information Item #1: FY15 Dean Fund Budget and Project Update

FY15 Budget: \$6,726.49 has been spent to date. Note that it takes several weeks for all activities to post to the Dean Fund account. Therefore, some work that has been completed may not be reflected in this month's budget report.

Tree Planting: On December 8 Forestry replaced the trees in the Dean Promenade. Forestry planted 4 trees, 1 Honeylocust between Liberty and Washington; and 3 Ginkgo trees between Liberty and William.

Forestry planted approximately 60 trees to replace recently planted trees that have died. Forestry purchased 185 trees this fall; the remainder of the trees will be planted in the spring.

Structural Pruning: Forestry has not done structural pruning in the last few months but there are plans continue in the winter months.

Information Item #2: Next Meeting Date (January 13, 2015)

Agenda Items: Update on Dean Fund projects; Improving the trees around the Veteran's Memorial Park.

Discussion Item #1: Project Proposal

Project to remove and replace 10 Crabapples, and prune 36 Crabapple trees. Estimated project cost \$6,500: \$1,400 to remove tree and stump; \$2,300 for tree stock and planting; \$2,800 for pruning 36 crabapples

Sue Perry motioned to allocate \$3,600 for the removal and replacement of 10 Crabapple trees on Vesper and allocate \$2,800 from structural pruning budget to prune 36 Crabapples on Vesper. **Mr. Bassett seconded.** Committee unanimously approved.

Ms. Immonen asked that the crabapples match the color and timing of the trees that flower there now. Staff will do some research into varieties.

Discussion Item #2: Dean Fund Committee Member Terms

- a. Dean Fund Committee has one vacancy and **Mr. Bassett** is term-limited so at the end of his term there will be two vacancies.
- b. Term Change: Dean Fund Committee term changes from June 1 – May 31.
- c. Staggered Terms: **Edi Bletcher** and **Benjamin Muth** volunteered to be re-appointed to a 1-year term and the vacancy to have 1-year term to expire May 31, 2016. The remainder of the Committee and the vacancy left when John Bassett is term-limited will be 2-year term to expire May 31, 2017.

The Committee asked if the name of the Elizabeth Dean Fund Committee be changed to more accurately reflect what they do. A suggestion by the Committee was the Tree Care and Planting Committee funded by the Elizabeth Dean Fund. Staff will discuss request with Mayor Taylor and the Attorney’s office and will provide an update at a future meeting.

Discussion Item #3: FY16 and FY17 Budget

FY 16: Projected investment income of \$25,000

FY 17: Project investment income of \$27,500

John Bassett motioned to take \$30,000 from fund balance for each FY16 and FY17. **Edi Bletcher seconded.** Committee unanimously approved.

Ben Muth motioned to allocate the budget in the same proportions as in FY15. **John Bassett seconded.** Committee unanimously approved.

Ms. Immonen adjourned the meeting at 10:09 a.m.

Project Summary

Project Name	Approved Amount	Status
Tree Planting- replace newly planted dead trees	\$20,000	Approved 07/08/2014
Structural Tree Pruning- small/medium trees. Allocate \$2,800 for pruning crabapples on Vesper.	\$30,000	Approved 07/08/2014
Post Plant Care (watering)	\$5,000	Approved 07/08/2014
Tree Planting in Dean Promenade to replace four recently removed trees	\$2,000	Approved 10/14/2014
Removal and replacement of crabapple trees on Vesper St.	\$3,600	Approved 12/09/2014
Total	\$60,600	
Remaining Unencumbered Budget	\$0	

DEAN FUND BUDGET	FY 15
Investment Income <i>(Projected)</i>	\$25,000
Prior Year Fund Balance	\$35,000
Total	\$60,000

DEAN FUND BUDGET	FY 16
Investment Income <i>(Projected)</i>	\$25,000
Prior Year Fund Balance	\$30,000
Total	\$55,000

DEAN FUND BUDGET	FY 17
Investment Income <i>(Projected)</i>	\$57,000
Prior Year Fund Balance	\$30,000
Total	\$57,500

2015 Meeting Calendar

- January 13, 2015
- February 10, 2015
- March 10, 2015
- April 14, 2015
- May 12, 2015
- June 9, 2015
- July 14, 2015
- August 11, 2015
- September 8, 2015
- October 13, 2015
- November 10, 2015
- December 8, 2015