

**Dean Fund Committee Meeting
October 14, 2014
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES**

Members Present: John Bassett, Edith Bletcher, Jane Immonen, Ben Muth, Sue Perry

Members Absent: Patrick Ion

Staff Present: Kerry Gray and Steve Goebel

Jane Immonen called the meeting to order at 9:10 a.m.

Public Comment: None

Action Item #1- Approve October 14 Agenda

John Bassett motioned to approve October 14 agenda. **Ben Muth** seconded. Committee unanimously approved.

Action Item #2- Approve July 8, 2014 Meeting Minutes

Mr. Bassett motioned to approve minutes. **Mr. Muth** seconded. Committee unanimously approved.

Information Item #1: FY15 Dean Fund Budget and Project Update

FY15 Budget: Spent \$ 2,170.51 to date. Staff explained that fleet charges lag by a few months, therefore, approximately \$750 in fleet charges that are not reflected in the budget numbers.

Tree Planting: 185 trees were ordered this fall and will be planted by staff this fall and next spring. Approximately, 50 tree planting location have been identified to date. **Mr. Bassett** asked if the door hangers provided to residents with their new tree would include information that the tree was planted by the Elizabeth Dean Fund as was done in previous years. **Staff** responded that this would be done for this tree planting.

Structural Pruning: Staff has pruned some trees and will continue pruning over the winter.

Information Item #2: Next Meeting Date (December 9, 2014)

November meeting is cancelled. The next Committee meeting is December 9, 2014.

Discussion Item #1: Dean Promenade tree removals and replacement

In mid-October Forestry staff removed 4 trees in the Dean Promenade. Three trees were removed in the 300 block and 1 tree in the 200 block. The 3 Linden trees removed in the 300 block will be replaced with 3 Ginkgo trees to match the other trees in this mid-block section of the Dean Promenade. The one Honeylocust in the 200 block will be replaced with a Honeylocust. Approximate cost of project is \$2,000.

Ben Muth motioned to approve \$2,000 to remove and replace 4 trees in the Dean Fund Committee. Sue Perry seconded. Committee unanimously approved.

Discussion Item #2: Project Proposal

Project proposal submitted to plant crabapple trees on Vesper between Red Oak and Brooks. DFC would like staff to provide additional information on the number of trees and cost for the December meeting.

Discussion Item #3: Update Dean Fund Committee Project Proposal

Edits to the project proposal form from the September meeting were discussed. **Edi Bletcher motioned** to approve edits to the project proposal form. **Sue Perry seconded**. Committee unanimously approved.

Dean Fund Committee Member Terms:

All DFC member terms expire on the same date, July 31, 2015, committee discussed the need to stagger the terms of the members. **Kerry Gray** will contact the City Attorney’s office to discuss options for staggering terms and will bring this information to the December meeting for discussion.

Ms. Immonen adjourned the meeting at 10:09 a.m.

Project Summary

Project Name	Approved Amount	Status
Tree Planting- replace newly planted dead trees	\$20,000	Approved 07/08/2014
Structural Tree Pruning- small/medium trees	\$30,000	Approved 07/08/2014
Post Plant Care (watering)	\$5,000	Approved 07/08/2014
Tree Planting in Dean Promenade to replace four recently removed trees	\$2,000	Approved 10/14/2014
Total	\$57,000	
Remaining Unencumbered Budget	\$3,000	

<u>DEAN FUND BUDGET</u>	<u>FY 15</u>
Investment Income <i>(Projected)</i>	\$25,000
Prior Year Fund Balance	\$35,000
Total	\$60,000