ANN ARBOR PLANNING DEPARTMENT STAFF REPORT

For Planning Commission Meeting of May 1, 2012

SUBJECT: Chalmers Place Employee Parking Rezoning and Site Plan

(2090 Chalmers Drive) SP12-010 & Z12-003

PROPOSED CITY PLANNING COMMISSION MOTION

The Ann Arbor City Planning Commission hereby recommends that the Mayor and City Council approve the Chalmers Place Employee Parking Lot (2090 Chalmers Drive) rezoning from R1B (Single-Family Dwelling District) to P (Parking District).

PROPOSED CITY PLANNING COMMISSION MOTION

The Ann Arbor City Planning Commission hereby authorizes disturbance of the 25-foot natural features open space per Chapter 55 (Zoning Ordinance), Section 5:51(5) and (6).

PROPOSED CITY PLANNING COMMISSION MOTION

The Ann Arbor City Planning Commission hereby recommends that the Mayor and City Council approve the Chalmers Place Employee Parking Lot Site Plan, subject to approval by the Washtenaw County Water Resources Commissioner prior to City Council review and subject to City Council approval of the requested rezoning to P (Parking District).

STAFF RECOMMENDATION

Staff recommends that the Chalmers Place Employee Parking Lot (2090 Chalmers Road) rezoning from R1B (Single-Family Dwelling) to P (Parking) be **denied** because it is not in conformance with the recommendations of the <u>Master Plan: Land Use Element</u>, and the proposed rezoning has the potential for a greater disturbance of the property's natural features than the current single-family residential zoning.

Staff recommends that the natural features open space disturbance be **denied** because the proposed activity does not meet the standards outlined in Chapter 55, Section 5:51(6) Public Interest.

Staff recommends that the site plan be **denied** because the Chalmers Place Employee Parking Lot site (3365 Washtenaw Avenue), as currently designed, does not limit the disturbance of natural features to the minimum necessary to allow a reasonable use of the land, applying criteria for reviewing a natural features statement of impact.

LOCATION

The site is located on the north side of Washtenaw Avenue, west of Chalmers Drive (Northeast Area; Malletts Creek watershed).

DESCRIPTION OF PETITION

The petitioner is requesting rezoning of a .92-acre, vacant lot from R1B (Single-Family Dwelling District) to P (Parking) and site plan approval to construct a 43-space parking lot to be used by the employees of Chalmers Place Retail Center (3365 Washtenaw Ave.), located directly south of this site, and as a park-and-ride lot for commuters using the AATA bus stop on Washtenaw Avenue. The petitioner anticipates 10-12 parking spaces will be set aside for the AATA park-and-ride.

The petitioner indicates the existing Chalmers Place parking lot is near maximum capacity at peak hours with the retail center at close to 50% occupancy. The petitioner contends additional employee parking spaces are needed to free up customer parking spaces and, in turn, increase the occupancy of the building. The proposed parking lot will not add retail traffic to this site as it will be for employees and AATA parking only and utilized during business hours (no later than 10:00 pm is proposed). There will be no dumpster or loading zone at this lot. If this proposal is approved, a barrier free parking space and three additional bicycle parking spaces will be added to the Chalmers Place site, as these spaces are required and not proposed in the employee parking lot.

The petitioner held a neighborhood meeting on January 9, 2012. A summary of this meeting is attached.

<u>Parking Lot Site Plan – North Site</u> – The proposed 43-space parking lot would be accessed from Chalmers Drive using the same entrance the Chalmers Place Retail Center uses; no new curb cuts are proposed. The existing sidewalk stub along Chalmers Drive would be extended along the frontage of this vacant property, and an internal sidewalk link would then be connected from the proposed parking lot to the existing public sidewalk.

A required 15-foot wide conflicting land use buffer is proposed along the north property line to screen from the adjacent residentially-zoned property. This buffer includes required landscaping trees and shrubs and a 6-foot tall fence to screen from the northern neighbor (a 4-foot tall hedge, berm, wall is required).

The middle portion of the site contains a woodland of highest concern. This woodland is part of a native forest fragment characterized by a wide diversity of native species. A total of 42 trees are proposed to be removed from the site, with seven of these trees being landmark and 11 being woodland trees. A total of 41 mitigation trees are proposed to be planted, with most

located on the west end of the site around the perimeter of the detention pond and the remainder located at the east end. The landmark Norway Spruce at the northeast corner of the site is to be saved. No disturbance is proposed within the critical root zone of this tree.

This western portion of this site is located in a wetland, 100-year floodplain and contains steep slopes. No impacts are proposed on these natural features from the location and construction of the proposed parking lot with the exception of disturbance of approximately 875-square feet to construct a below grade 18-inch storm pipe and headwall out letting into Malletts Creek. Per Chapter 55, the Zoning Ordinance, Section 5:51, disturbance in the 25-foot natural features open space adjacent to Malletts Creek may be authorized by the City Planning Commission if it determines the disturbance is in the public interest, using the criteria contained in the code.

A 100-year storm water management system is proposed along the western end of this property, to be enclosed by a 4-foot tall chain link fence and mitigation trees. This site naturally drains to the west end with an approximate 15-foot decline in elevation; therefore the storm water sheet flows to the detention basin and outlets into the wetland.

Retail Center Site Plan - South Site

An existing retail/office center (3365 Washtenaw Ave.) is located directly south of the proposed parking lot. This center was approved for 26,237-square feet (3,000 square feet approved for office) and 91 parking spaces. Under current parking code, a parking range of between 84 to 100 parking spaces is required.

A traffic study was conducted as part of the site plan approval, which indicated the AM and PM traffic counts were anticipated to be slightly greater than the previous auto dealership use on the site. The approved retail uses were not anticipated to significantly impact the existing traffic conditions and the level of service was projected to remain constant for the impacted intersections at Chalmers Drive, Huron Parkway and Pittsfield Blvd.

SURROUNDING LAND USES AND ZONING

	LAND USE	ZONING					
NORTH	Single Family Residence	R1B (Single-Family Dwelling District)					
EAST	Single Family Residence	R1B					
SOUTH	Retail Center	C3 (Fringe Commercial District)					
WEST	Multiple-Family Residential	R4A (Multiple-Family Dwelling District)					

COMPARISON CHART

	EXISTING	PROPOSED	REQUIRED/PERMITTED	REQUIRED/PERMITTED
Zoning	R1B (Single- Family Residential)	P (Parking)	R1B	Р
Gross Lot Area	40,075 sq ft	40,075 sq ft	10,000 sq ft MIN	No MIN or MAX
Lot Width	100 ft	100 ft	70 ft	None
Setback – Front	vacant	20 ft	30 ft MIN	10 ft MIN, consistent with the right of way screening requirement in Chapter 62 (Landscape and Screening)
Setback – Side	vacant	15 ft – North 3 ft - South	5 ft – one side MIN 14 ft – total of two MIN	2.5 ft or 15 ft MIN when abutting residential zoning, consistent with the conflicting land use buffer requirements in Chapter 62 (Landscape and Screening)
Setback – Rear	vacant	141 ft	40 ft MIN	2.5 ft MIN
Parking	vacant	43 spaces	1 space MIN	Not Applicable

HISTORY

It appears from aerial photographs that the western end of this vacant site was partially paved and compacted to accommodate off-premise parking from the previous auto business fronting Washtenaw Ave.

The Chalmers Place Retail site was approved in 2005 for the construction of a 26,237-square foot office/retail building with 91 parking spaces.

PLANNING BACKGROUND

The <u>Master Plan: Land Use Element</u> future land use recommends single- and two-family residential use for this vacant parcel. Other urban design goals of the Plan include: encouraging landscaping of parking areas and buffers between land uses; relocating parking out of the front open space areas; minimizing off-street parking lots and encouraging design so that the parking lot is not the dominant feature from the road.

The Plan goes on to state minimizing the amount of unnecessary parking spaces helps improve water quality by minimizing unnecessary imperviousness, utilizes land more efficiently, reduces

the amount of heat generated from parking lots, and fosters a more pedestrian friendly environment. The use of shared and deferred parking should be provided where possible. Parking lot lighting should be turned down at night and directed so it does not flow off-site.

ZONING/REZONING JUSTIFICATION

Per Chapter 55 Section 5:107(1), the Zoning Ordinance and Zoning Map shall not be amended except "because of changed or changing conditions in a particular area or in the municipality generally, to rezone an area, extend the boundary of an existing Zoning District or to change the regulations and restrictions thereof."

The petitioner's <u>Petition For Changes In Or Additions To The Zoning Chapter</u>, a form provided by the Planning Department to assist petitioners in providing the required information per Chapter 55 Section 5:108(2)(a)-(g), is reprinted below. The questions are not standards for approval, rather guides to providing sufficient evidence of changed or changing conditions.

• The extent to which the zoning/rezoning requested is necessary:

The current parking lot is inadequate to serve the development which is 50% vacant, making it nearly impossible to lease the remaining 50% of the retail center. At 50 % occupancy, the development is not economically sustainable. After exploring many solutions to the parking problem with existing tenants and countless prospective tenants, the only viable solution to maintaining this center is to add additional employee parking in order to free up customer parking spaces. One solution explored would be to have a mix of tenants who require less customer parking. This would be the ideal solution to the owner since it avoids the expense of building and maintaining a new parking lot. Unfortunately this ideal solution is not feasible since the retail center cannot sustain itself if leasing is limited to only those tenants who require limited parking.

• This zoning/rezoning will affect the public welfare and property right of persons located in the vicinity in the following ways:

The zoning will have no impact to the property rights of neighboring properties and no economic or environmental impact to neighboring properties. We have worked tirelessly to inform neighboring properties of the project intent and listened to their concerns and effectively addressed their concerns. It is the general opinion of neighboring landowners that if they cannot see the new parking lot or be inconvenienced by the traffic in and out of the lot then there will be no impact to their properties. To address neighborhood concerns, no new curb cuts or vehicular access points will be added along Chalmers Drive, lighting will be effective for security, but will be mounted on low poles so there is no light shed on neighboring properties, security cameras will limit loitering, hours of the lot will be limited to business hours, parking will be for employees only or AATA park and ride, and most importantly, the parking lot will be completely screened from neighboring properties and Chalmers Road by a combination of the descending grades across the site, a screen fence, and an opaque buffer of evergreen trees and shrubs. The parking lot will essentially be invisible from neighboring properties.

 This zoning/rezoning will be advantageous to the City of Ann Arbor in the following ways:

First and foremost it will create jobs! The additional parking will provide additional parking for the AATA along the Washtenaw Avenue Corridor. Allowing us to fill store fronts that have been vacant for years due in large part to the current parking constraints. Lastly, it will stabilize a retail center and the city's current and future tax base.

 This particular location will meet the convenience and service requirements of potential users or occupants in the following ways:

The additional parking will allow us to move all of the centers employees which at peak times can be in upwards of 44 to 74 spaces to the new rear lot freeing up space for customers which will in turn make the center more marketable to new tenants and help retain our current corporate retail tenants.

• Any changed or changing conditions in any particular area, or in the municipality generally which may have bearing on the proposed zoning/rezoning are:

The AATA is in need of additional park and ride locations along the Washtenaw Avenue Corridor and this project can accommodate additional spaces to help them accomplish that task. It's an appropriate site since there is a bus stop already located in front of the Chalmers Place Center.

• Other circumstances which will further justify the requested zoning/rezoning are:

This additional parking lot is necessary to sustain Chalmers Place. Taking no action will certainly lead to more vacant store fronts and possibly a vacant development which leads to blight, which is a far more negative community impact than the proposed rezoning.

We feel that adding parking lots in residential districts is generally undesirable, but this site offers several unique conditions that make it acceptable. First, the rare opportunity exists with the topography of the site to essentially construct a parking lot that is invisible to the surrounding properties once some screening is added. Secondly, the proposed parking lot is connected to a commercial site and no new access drives to the public road are proposed so there will be no impact to the adjacent residential street. Perhaps most importantly, this site contiguous to a commercial zoning district and represents only a minor expansion of the large commercial district. This project will not set a precedent of establishing isolated parking lots in residential districts where they might be largely out of character with the surrounding use or have a significant impact on traffic and aesthetics of a residential neighborhood.

DEPARTMENT COMMENTS

<u>Fire</u> – Possible fire apparatus access could be accomplished by placing "No Parking-Fire Lane" signs posted between the existing parking lot and the proposed access drive.

<u>Systems Planning – Land Development</u> – The petitioner's response letter dated April 4, 2012, states that "Tree removal is permitted with Ann Arbor so long as there are no reasonable alternatives to the impact. In this case tree removal is required to accomplish the goals of the project and alternative design considerations have not resulted in the desired tree preservation."

Staff Response: The only natural features alternative analysis provided on Sheet L1.0 (Natural Features Plan) is the reduction in the number of parking spaces. Staff has included alternatives to consider in Natural Resource Review #1 and #2, however, none of the staff alternatives have been mentioned in the petitioner's response letter or on the site plan. Please review the design and look at alternatives to preserve the landmark trees on site and if they are unacceptable, explain why. Alternatives to consider include, but are not limited to:

- Reducing the size of the right-of-way buffer--21 feet is provided but only 10 feet is required.
- Not providing the AATA parking and reducing the number of parking spaces in the parking lot.
- Utilizing the western 1/3 of the site that is already compacted for a portion of the parking lot with underground detention. Create a large island around the landmark trees with a drive to the south of the landmark trees that can connect to a much smaller parking lot on the east.
- Request a variance to add additional parking spaces on the west side of Chalmer's Place.

Petitioner Response: Using the already disturbed western 1/3 of the site for parking and using underground is a good idea from the perspective of tree preservation, however, it adds over \$115,000 of cost to the project by the addition of an \$80,000- \$90,000 underground detention system, additional impervious, and additional storm sewer, and pretreatment structures etc. The \$115,000 cost is not a feasible or prudent alternative to preserving a handful of trees in a large parking lot island where their health may be compromised by the dramatic change in site drainage. That is why replacement trees were preferred. Also, we attempted to reduce the buffer as suggested to save a few trees, but it was questionable if the existing trees would live due to grading requirements in that area so we stuck with the layout that functioned better in terms of drive alignment and vehicular circulation from the existing development. In addition, the wider buffer along Chalmers is highly desired to create suitable planting space for a double row of trees to hide the development from the road and neighboring homes. This is really important to the homeowner across the street. In terms of eliminating AATA and adding parking to the existing Chalmers Place parking lot, those are programmatic decisions that were made at the onset of the project. The owner is somewhat open minded about those options, but felt that this was the only approvable path.

<u>Malletts Creek Coordinating Committee</u> - Disturbance is shown within the required natural features open space. It would be far less environmentally damaging to provide additional parking on the Chalmers Place site than expanding onto the adjacent parcel to the north as proposed. Parking spaces could be provided on the north side of the Chalmers Place site while providing the required 15 foot conflicting land use buffer on the parcel to the north, and do a land combination. This would require far less impervious area and preserve most of the vegetation on the northern parcel. If additional parking is justified, alternatives to providing it on the northern parcel should be pursued.

The petitioner indicates the WCWRC will allow a portion of the basin in the easement since they have plenty of room to access the drain in this area.

WCWRC - See attached.

<u>Development Services Inspector</u> - Permits from the Michigan Department of Environmental Quality and the Washtenaw County Water Resources Commissioner will be required for the storm water discharge pipe to Malletts Creek.

<u>Planning</u> – The petitioner has requested the rezoning of the vacant north site to allow the programmatic and parking needs of the south site (Chalmers Place Retail Center) be met by having their employees park off site, thereby opening up parking spaces for visitors/customers to the retail center and in turn possibly attracting future tenants. Staff recognizes the petitioner tried to address neighborhood concerns on the proposed parking lot by minimizing its impact on the adjacent residential use to the north and to the east by utilizing the existing grades on site, screening this lot with landscaping and extensive fencing, and keeping lighting to a minimum. The petitioner has also dedicated 10-12 parking spaces as an added public benefit for the AATA to use as a park-and-ride.

The petitioner also held a neighborhood meeting on Monday, January 9, 2012, to discuss the proposed rezoning and site plan (meeting request and results attached). Since this initial meeting, the petitioner has been open to additional meetings and phone calls with neighbors and homeowners associations and has been unsuccessful in arranging a meeting to discuss the proposal further. The petitioner has taken a proactive approach to this project and believes the neighbor's concerns and issues have been addressed with the submitted site plan.

Staff cannot support the proposed rezoning and site plan because staff finds that 1) the rezoning would not be compatible with elements of the City Master Plan and with the surrounding properties, 2) the proposed rezoning also has the potential for a greater disturbance of the property's natural features than the current single-family residential zoning, and 3) the parking problem is not as difficult as indicated.

Master Plan - Although the P district is still present in the zoning ordinance and there are remnant sites of the district still found in the City, both staff and Planning Commission have discouraged the establishment of new P districts, both to limit the creation of new stand-alone surface parking and to encourage denser development of the remaining available land within the City.

Natural Features - Per the "Guidelines for the Protection and Mitigation of Natural Features", native forest fragments are the most important sites to protect from development and from the impact of development. Effort should be made to preserve and protect all remaining native forest fragments to the fullest extent possible. Further fragmentation is not desirable.

Parking Demand - the Chalmers Place Retail Center has 91 approved parking spaces, which falls within the required parking range for a 26,000-square foot retail/office development. The petitioner indicates 9,8730- square feet of retail space remains vacant at the Chalmers Place Retail Center due to lack of adequate parking. This vacant space requires a parking range between 32-37 parking spaces per parking code. Staff has visited the site at random times in the past month and counted the number of empty parking spaces. The results are listed below.

Date	Time	Vacant Spaces
Tuesday, April 10, 2012	3:30 pm	32
Tuesday, April 24, 2012	10:30 am	45
Thursday, April 26, 2012	6:15 pm	32

It appears the vacant parking spaces fall within the parking range required for retail space. If additional parking counts are performed by staff, the results will be presented at the upcoming Planning Commission Meeting. Staff is open to exploring additional parking alternatives for the Chalmers Place Retail Center with the petitioner. These may include revising the parking lot layout to include more small car spaces or adding additional spaces on the east or north side of the site.

Prepared by Chris Cheng Reviewed by Wendy Rampson mg/

Attachments: Zoning/Parcel Maps

Aerial Photo Overall Site Plan

Site Plan Grading Plan

Natural Features Alternatives Analysis

Landscape Plan Photometric Plan

Neighborhood Meeting Summary

AATA Letter WCWRC Letter

c: Petitioner/Owner: Leonard P. Nadolski

Len Properties II, LLC 5000 E. Grand River Howell, MI 48843

Petitioner's Representative: Kevin Travers, Property Manager

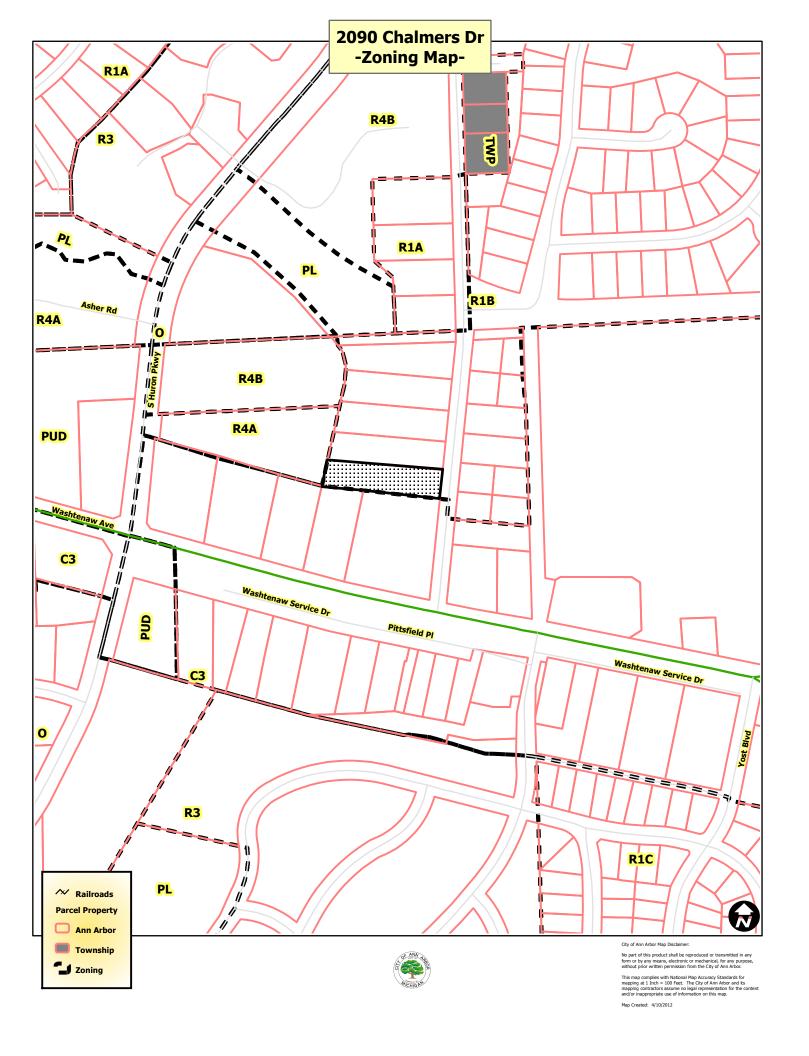
5000 E. Grand River Howell, MI 48843

Jeff Smith

Professional Engineering Associates, Inc.

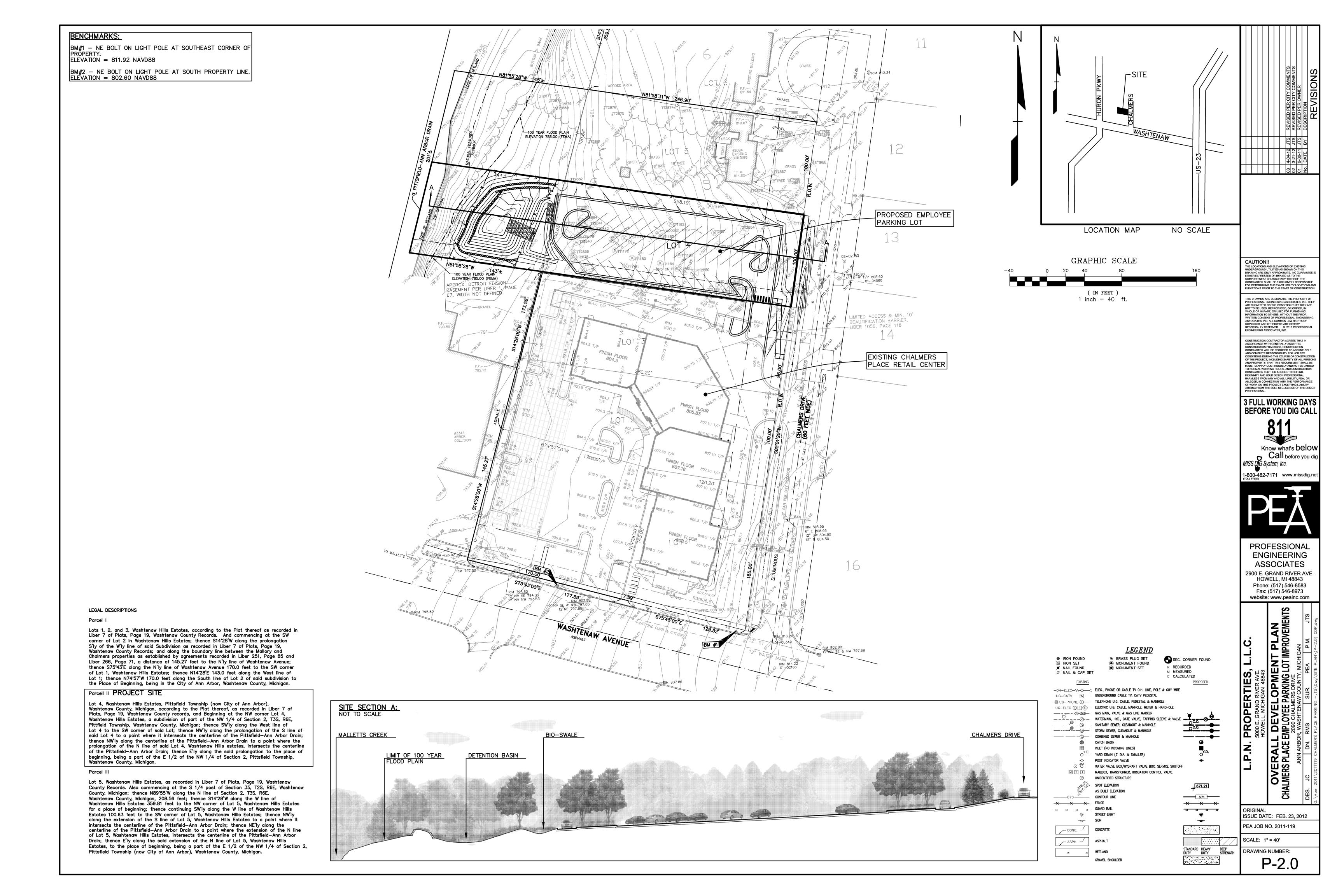
2900 E. Grand River Howell, MI 48843

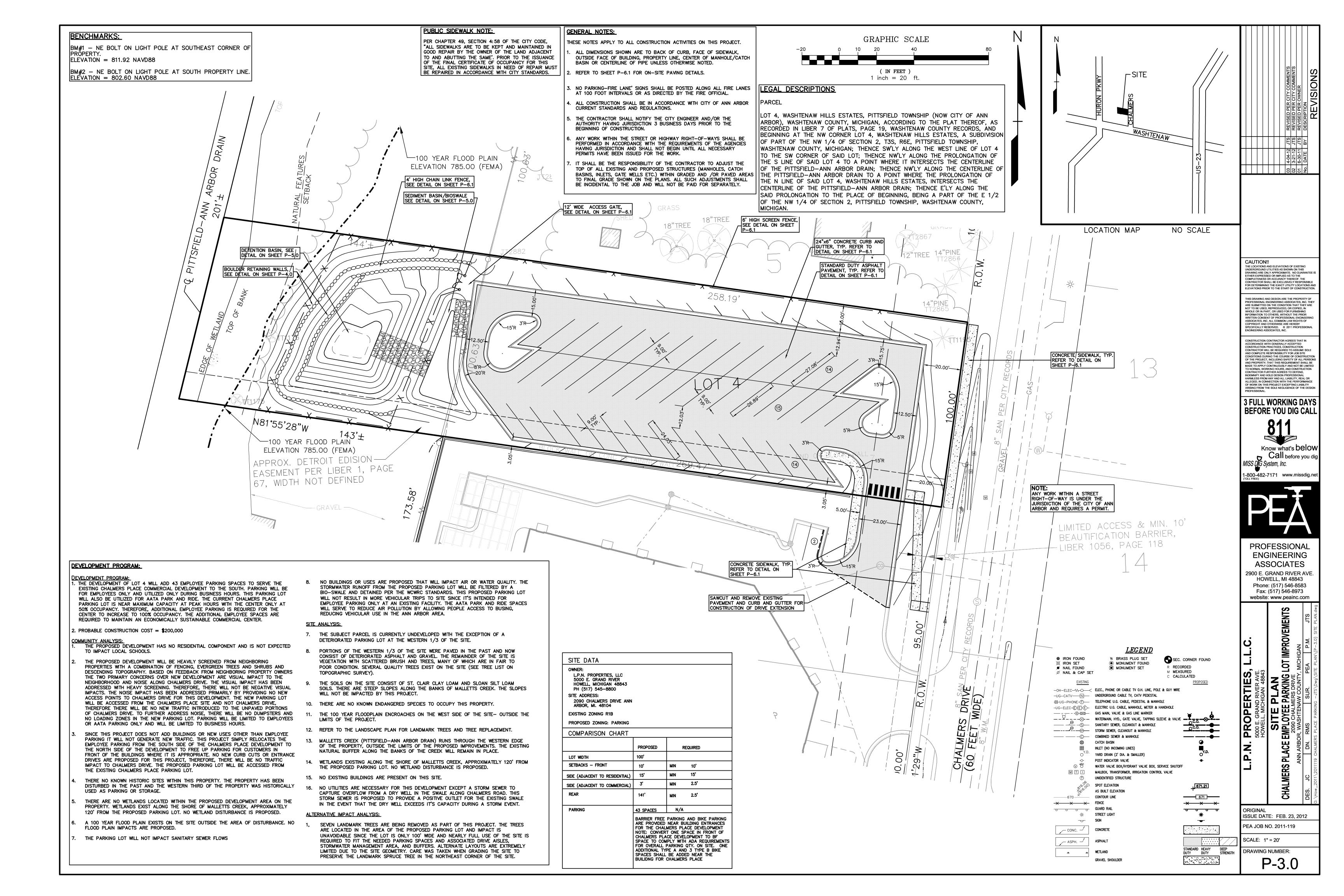
Systems Planning File No. Z12-003 & SP12-010

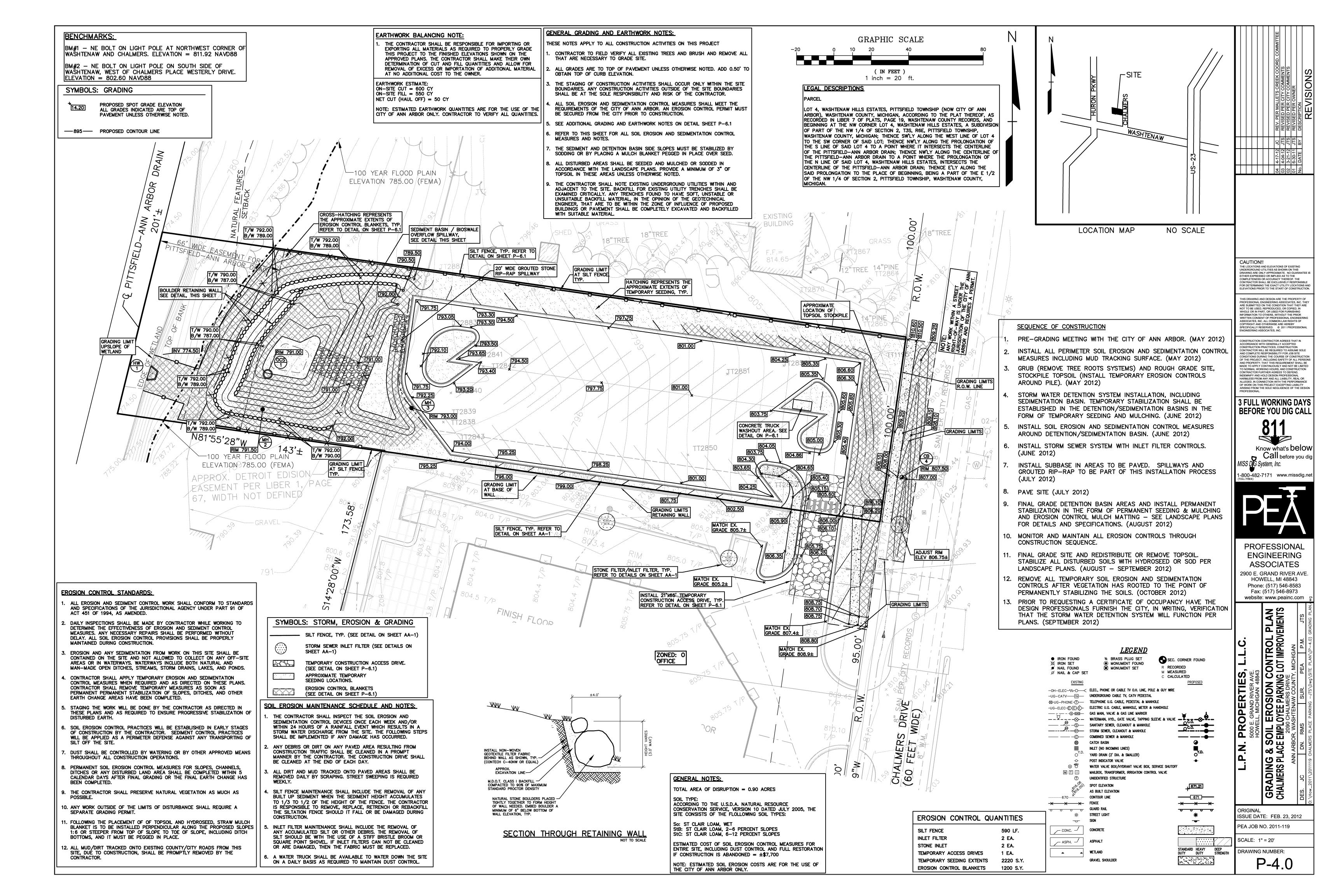


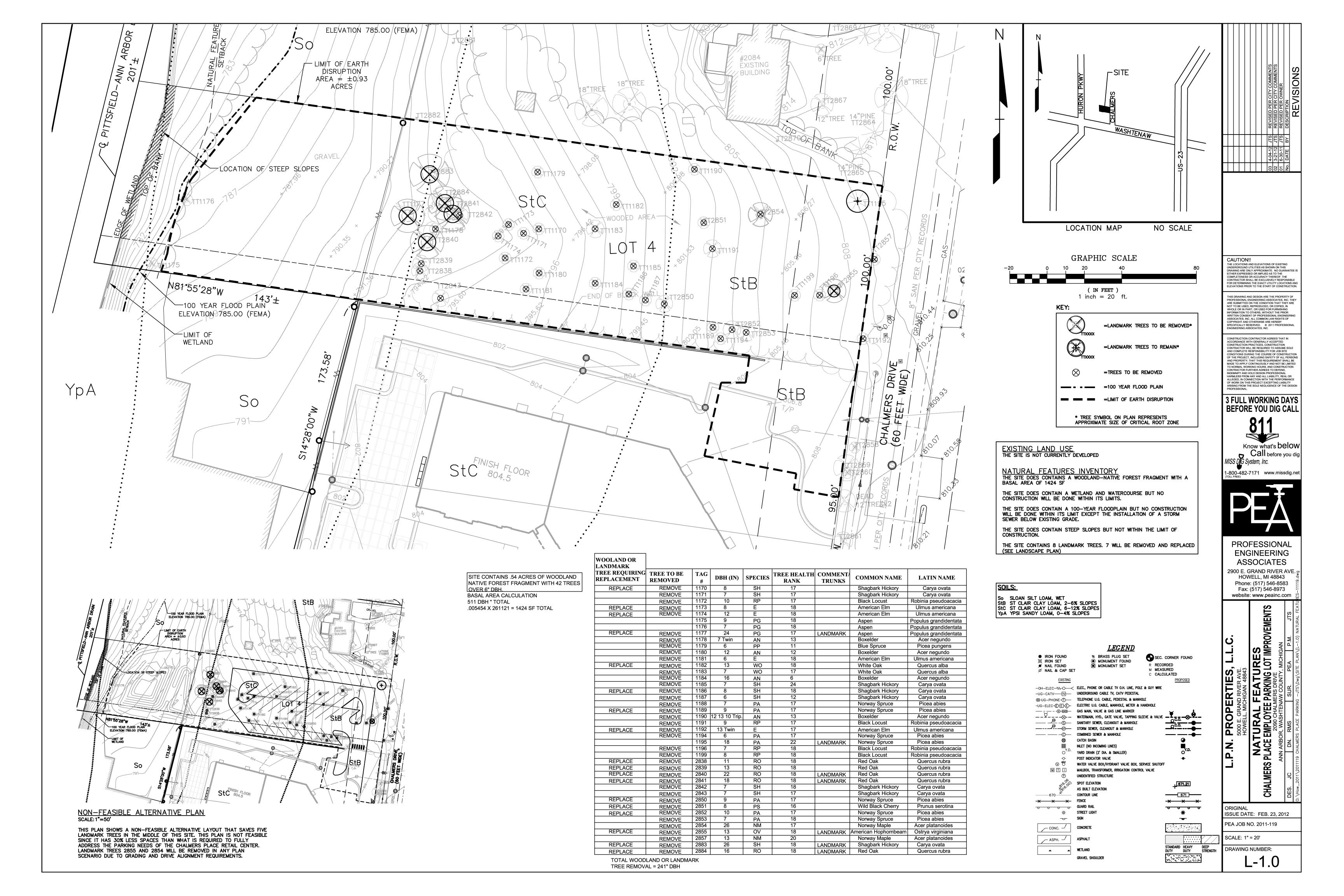


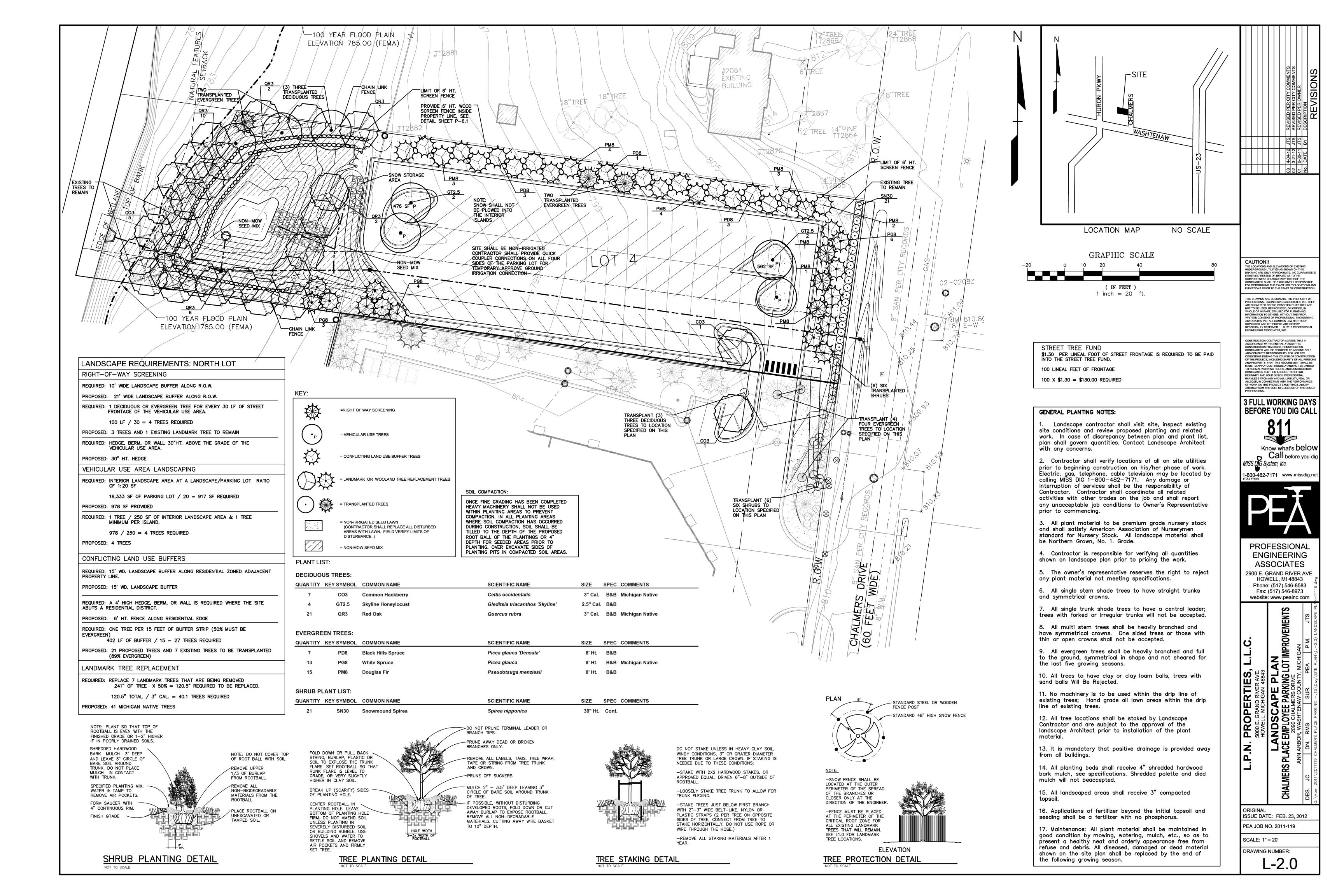
Map Created: 4/10/2012

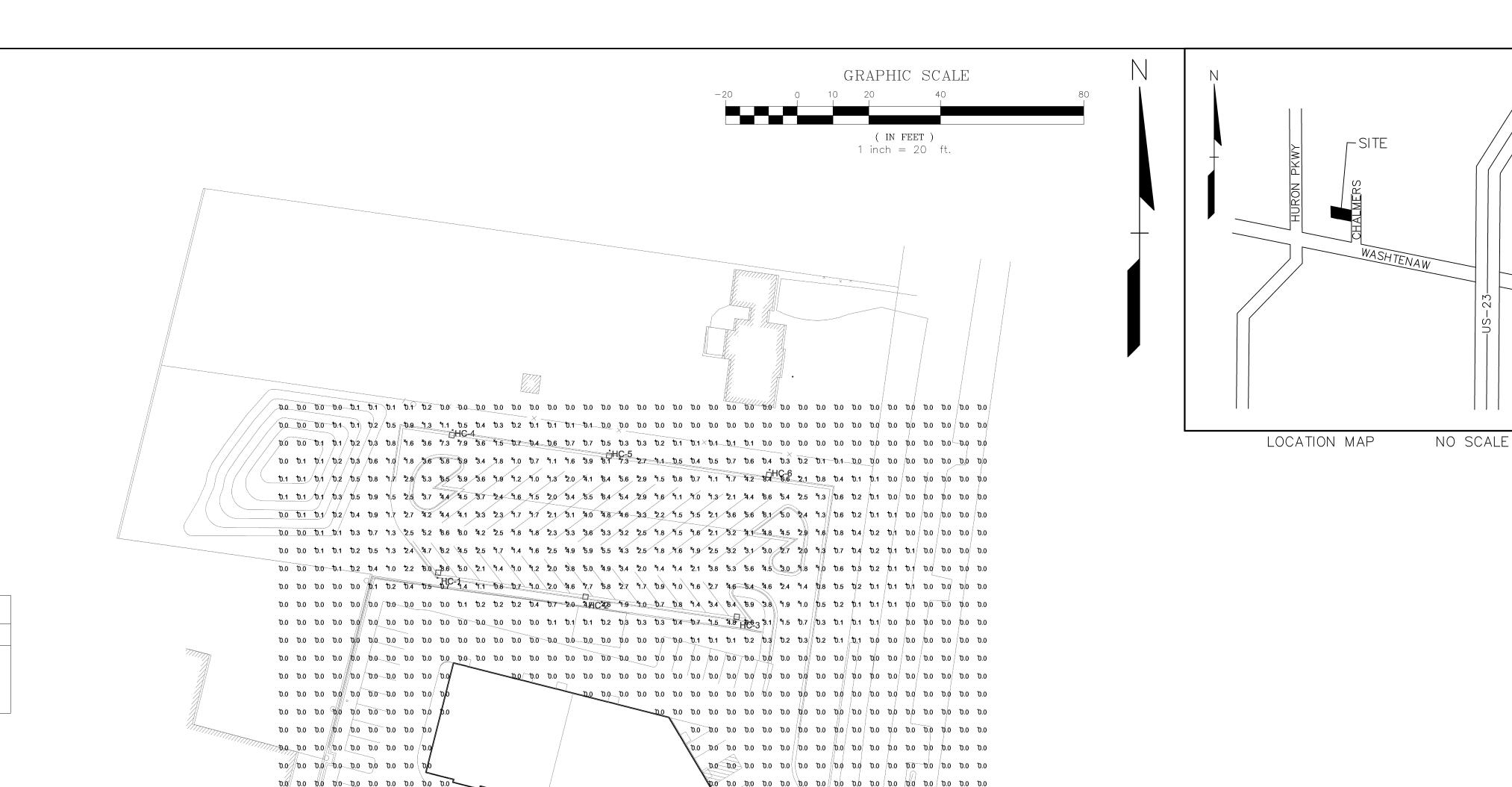












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STATISTICS						
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
OVERALL SITE	+	0.4 fc	8.6 fc	0.0 fc	N/A	N/A

Lamp

ONE 400 WATT CLEAR

HORIZONTAL POSITION

ED28 PULSE START

METAL HALIDE IN

0.7 fc

12.3:1

Lumens LLF

KSF2 400M R 38000 0.72

4.4:1

4SC.ies

Watts

Description

Specification Area

Luminaire, 400W Metal

Reflector, Full Cutoff

FRIENDLY' CRITERIA

Halide, R4SC Sharp Cutoff

MEETS THE 'NIGHTTIME

LUMINAIRE LOCATIONS											
		Loca	ation								
No.	Label	X	Υ	МН	Orientation	Tilt					
1	НС	4448.9	4443.9	17.6	7.7	0.0					
2	НС	4531.1	4430.4	17.6	7.7	0.0					
3	НС	4615.6	4419.4	17.6	7.7	0.0					
4	НС	4457.3	4526.4	17.6	189.2	0.0					
5	НС	4545.0	4514.9	17.6	187.8	0.0					
6	НС	4634.3	4504.2	17.6	189.2	0.0					

NOTES

1. SEE MH COLUMN OF LUMINAIRE LOCATIONS FOR MOUNTING HEIGHTS.

2. SEE LUMINAIRE SCHEDULE FOR LIGHT LOSS FACTORS.

3. CALCULATIONS ARE SHOWN IN FOOTCANDLES AT GRAD

LUMINAIRE SCHEDULE

PARKING VALUES AT

GRADE

Symbol Label Qty Catalog Number

400M R4SC

3. CALCULATIONS ARE SHOWN IN FOOTCANDLES AT GRADE.
THE ENGINEER AND/OR ARCHITECT MUST DETERMINE APPLICABILITY OF THE LAYOUT

THE ENGINEER AND/OR ARCHITECT MUST DETERMINE APPLICABILITY OF THE LAYOUT
TO EXISTING / FUTURE FIELD CONDITIONS. THIS LIGHTING LAYOUT REPRESENTS ILLUMINATION LEVELS

CALCULATED FROM LABORATORY DATA TAKEN UNDER CONTROLLED CONDITIONS IN ACCORDANCE WITH
ILLUMINATING ENGINEERING SOCIETY APPROVED METHODS. ACTUAL PERFORMANCE OF ANY MANUFACTURER'S

LUMINAIRE MAY VARY DUE TO VARIATION IN ELECTRICAL VOLTAGE, TOLERANCE IN LAMPS, AND OTHER VARIABLE FIELD CONDITIONS. MOUNTING HEIGHTS INDICATED ARE FROM GRADE AND/OR FLOOR UP.

GBA DOES NOT ACT AS THE CIVIL OR STRUCTURAL ENGINEER AND DOES NOT DETERMINE BASE REQUIREMENTS. POLES SPECIFICATIONS ARE NOT INCLUDED WITH EXTERIOR LIGHTING PHOTOMETRIC ANALYSIS.

THESE LIGHTING CALCULATIONS ARE NOT A SUBSTITUTE FOR INDEPENDENT ENGINEERING

ANALYSIS OF LIGHTING SYSTEM SUITABILITY AND SAFETY. THE ENGINEER AND/OR ARCHITECT

IS RESPONSIBLE TO REVIEW FOR MICHIGAN ENERGY CODE AND LIGHTING QUALITY COMPLIANCE.

OVERALL SITE VALUES AT GRADE

PREPARED BY:
GASSER BUSH
ASSOCIATES

CHALMERS PLACE EMPLOYEE PARKING LOT IMPROVEMENTS

CHALMERS PLACE PARKING -JTS\Dwg\SITE PLAN\(P-7.0\) PHOTOMETRIC PLAN\(P-7.0\) PHOTO

REVISED PER CITY COMMER REVISED PER CITY COMMER REVISED PER OWNER DESCRIPTION

8 2 2 8

CAUTION!!

THE LOCATIONS AND ELEVATIONS OF EXISTING UNDERGROUND UTILITIES AS SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. NO GUARANTEE IS EITHER EXPRESSED OR IMPLIED AS TO THE COMPLETENESS OR ACCURACY THEREOF. THE CONTRACTOR SHALL BE EXACT UTILITY LOCATIONS AND ELEVATIONS PRIOR TO THE START OF CONSTRUCTION.

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ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE DESIGN PROFESSIONAL.

3 FULL WORKING DAYS

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PEA JOB NO. 2011-119

SCALE: 1" = 40'

P-7.0

MINUTES OF THE NEIGHBORHOOD MEETING CHALMERS PLACE REZONING 2090 CHALMERS DRIVE FROM RESIDENTIAL TO PARKING JANUARY 9, 2012

Meeting started at approximately 6:30 pm.

In attendance were 15 neighborhood citizens along with the following representatives of Chalmers Place.

Len Nadolski – Property Owner Kevin Travers – Property Manager Kathy Kaminsky – Owners Assistant Jeff Smith – Architect (PEA) Professional Engineering Associates Matt Berke – Broker Beale Group

Kevin Travers welcomed all the neighbors to the meeting.

Mr. Travers proceeded to present a Power Point Presentation of the project that showed both the existing site plan showing the 88 parking places as well as the drawings of the parking expansion directly behind the existing center known as 2090 Chalmers Drive. Presentation consisted of architectural drawings of the proposed parking lot as well as aerial photos of the property. Once the presentation was complete, we opened the meeting up to discussion and questions. The following is a list of those questions, and the corresponding answers.

Question (Q): Is the Vitamin Shoppe still a tenant in the center? Answer (A): Yes, they are a corporate tenant who have expressed concern with both the lack of parking and the fact that the center is nearly half empty.

We then proceeded to show the neighbors in attendance the current vacancy in the building and the effect that the current parking has on our existing tenants as well as the constraints it is causing us to have in attracting new tenants. We went on to explain the effect that the number of spots currently needed for employees of the center really limits the amount of available parking for customers during peak times of the day.

Q: What is the parking per square foot ratio?A: Our architect answered approximately 300 sq. ft. to 1 parking space.We have 88 spaces and are allowed up to 100.

Q: Why did you build so big? Why didn't you build a smaller center?

A: We explained that we built the center to fit the existing site, maximize our square footage and lived within the city ordinance as it pertained to the set backs for the property which have changed since built the center. New set backs may have allowed for additional parking, but that was not possible at the time. We also explained that even with smaller center, the square footage

would dictate the number of spaces that the center would be allowed under the city ordinance and codes.

Q: What's your reason for late mailing?

A: The city inadvertently sent us the wrong mailing list, to which they in turn sent the correct one out on their own once we made them aware of the problem.

Q: Who are new tenants?

A: Our broker (Beale Group) explained that we have many active tenants interested in the center but that parking always seems to be reason as to why negotiations do not progress as they are very concerned about the existing parking given the center is only at 50% occupancy.

We then presented drawings of the "new" proposed employee parking area, lighting plan, and the drainage system for water run off.

Q: How much light will escape the property?

A. We showed in the lighting exhibit that virtually no light will escape the property based on the type of light poles we would be installing and that the slope of the property sets it almost 20 feet below Chalmers Drive on the west end of the property.

Q: About hours of operation for future tenants

A. We explained that we could not give them an exact answer due to the fact we have no idea who those future tenants may be but that they most likely would not be later than the current tenants who are open until 10:00 PM.

Q: Was asked about employees using alternative transportation so parking wouldn't be an issue (bus, bike, etc.).

A: We explained that we can not mandate that tenants use bus or bikes, but said that most people if they lived close enough may opt for alternate transportation, and that some of these corporate tenants dictate where employees park.

Q: What are metal gates for, and due they have to be left open?

A: We explained that since we owned the property behind the center, we installed gates on the western portion of the fencing so that during heavy snow falls we push snow through the gates so that large snow piles do not take up anymore available parking spots.

Q: What would be the procedures for making employees park in the employee designated parking area?

A: We explained that we have provisions in our existing leases and would add language to all future leases that mandates that employee's park in this designated area. We also discussed possible stickers for employee cars as well as clearly marking the parking lot as for employees of Chalmers Place parking ONLY.

Q: Can we post hours for parking?

A: We did not think that we would be able to do that due to the fact we don't know who our future tenants might be, but agreed to look into posting signs that read "NO ALL NIGHT

PARKING, VIOLATORS WILL BE TOWED AWAY" and also post that the parking lots are being monitored by electronic surveillance.

Q: What about vagrants or homeless people hanging out in the parking lot?

A: We explained that a well lit area will be less attractive to those kinds of people as opposed to the vacant lot that sits there now. With the proper lighting, signage, and video surveillance, these types of issues would be mitigated.

Q. What is the next step in the process?

A: We explained that we would produce minutes from the meeting and make them a part of our formal application to the City of Ann Arbor. We will e-mail them with any further information we have regarding the City of Ann Arbor meetings. They can also check on the City of Ann Arbor website and the local newspaper.

Overall, the meeting was very positive, with very few concerns or comments, and appears we had the overall support of these neighbors. They thought that given everything that we laid out that this was well thought out and really took the neighborhood into consideration when developing our plans.

They did however make it clear that they did not like Jimmy John's delivery drivers (not their sandwiches) and we have offered to get a letter of complaint drawn up so that they could sign and we would then forward to their corporate offices on their behalf.

Meeting ended at approximately 8 pm.

LPN Prop	erties, LLC/Ch	nalmers Place	LPN Properties, LLC/Chalmers Place Retail Center
	Neighborhood	Neighborhood Meeting Sign-in Sheet	
	Redevelopment of 2090 Chalmers Drive, Ann Arbor Mi. 48104	almers Drive, Ann Arbor N	i. 48104
January 9th, 2012 at 6:30	2012 at 6:30 PM Meeting Loc	PM Meeting Location 3365 Washtenaw Ave Ann Arbor, MI. 48104	e Ann Arbor, MI. 48104
Name: First, Last	Street Address	Phone Number	Email Address
ELLEN DYER	2085 CHALMERS DE	134-973-7343	emd versossesses alobal, net
MAKSINA BRASHEMS	2093 Rahms	734.646.3919	marchafrachans Diahors
Mudding Granzale 2091	2091 Chalmers		
JIN Sweeten	11 11		
(Les Krochma)	320 Matin, Switz 100, AMMINI 248-867-3304	7-48-867-3304	Leb Ke Surnow. Co.
John Merahan	2030 Chalmers Dr.	2h90-56-28	mega) Quich.ed,
Im Wat war	2050 CHALMERS	134 975 -0647	
Kuegens Zhu	1660 Meadowside	734-272-4427	xgzhus@yahoo,com
DON MACMULLAN	2020 Chalmers	234-971-6155	donmacmu @ 4 mai/
Lievela Schays	2087 Chalmers	1885-975. HEZ	1/evschors@gmail.com
MAZZANC Kichowal	1615 Mediouscale		Mazzari@ aft. net
Nina Homel	3473 Wooddale Ch.	Decodole CA, 369-2499	home Dovovide, net

(3)

LPN Properties, LLC/Chalmers Place Retail Center		fl. 48104	e Ann Arbor, MI. 48104	Email Address		Mroddy Burganos annarhor con	magisha@aolepm	0				
nalmers Place	Neighborhood Meeting Sign-in Sheet	of 2090 Chalmers Drive, Ann Arbor Mi. 48104	ation 3365 Washtenaw Av	Phone Number		4211-0484	734-372-1372					
erties, LLC/Cr	Neighborhood	Redevelopment of 2090 Ch	January 9th, 2012 at 6:30 PM Meeting Location 3365 Washtenaw Ave Ann Arbor, MI. 48104	Street Address	3544 Oduwood	3411 Waspen an	20 To Chalmers					
LPN Prop			January 9th, 20	Name: First, Last	Jan Ward	Mochael Kody	Lois Kamoi					



Ann Arbor Transportation Authority 2700 South Industrial Highway Ann Arbor, Michigan 48104 734-973-6500 734-973-6338 F theride are

November 23, 2011

Kevin Travers
Property Manager
Chalmers Place Retail Center
LPN Properties LLC
5000 E. Grand River
Howell, MI. 48843

Dear Mr. Travers,

Thank you for contacting me about the possibility of using a portion of new parking at Chalmers Place Retail Center at 3365 Washtenaw Avenue in Ann Arbor for parking for commuters to access bus service operated by the Ann Arbor Transportation Authority (AATA).

The AATA is working to provide park and ride opportunities in a number of existing parking lots along Washtenaw Avenue between Ypsilanti and Ann Arbor with the goal of providing 150-200 commuter parking spaces. The new parking at Chalmers Place would be a valuable addition for this effort. There is already a bus stop adjacent to this property, and while the proposed parking is about 300' from Washtenaw Avenue, it appears that a good pedestrian path can be provided.

We look forward to working with you if the new parking is constructed. If you have any questions or need additional information, please contact me at (734) 794-1850 or cwhite@theride.org

Chris White

Manager of Service Development

JANIS A. BOBRIN



WATER RESOURCES COMMISSIONER 705 North Zeeb Road P.O. Box 8645 Ann Arbor, MI 48107-8645

email: <u>drains@ewashtenaw.org</u> <u>http://drain.ewashtenaw.org</u>

April 17, 2012

DENNIS M. WOJCIK, P.E. Chief Deputy Water Resources Commissioner

DANIEL R. MYERS, P.E. Director of Public Works

Telephone 734.222.6860 Fax 734.222.6803

Mr. Jonathan Curry, PE PEA 2900 E. Grand River Howell, MI 48843 RE: Chalmers Place parking lot, Chalmers Drive, City of Ann Arbor, WCWRC project no. 1423

Dear Mr. Curry:

This office has reviewed the site plans for the above referenced project to be located in the City of Ann Arbor. These plans have a job number of 2011-119, a date of February 23, 2012, and a complete submittal was received on April 10, 2012. As a result of our review, we would like to offer the following comments:

- 1. A drain use permit application and affidavit of pollution prevention should be completed and submitted to our office with the next submittal.
- 2. The engineer's certificate of outlet, accompanied by corresponding documentation and calculations, should be submitted to our office for review.
- 3. The fencing around the detention basin needs to a minimum five feet in height.
- 4. The retaining walls located within the detention basin are not allowable under our rules and should not be used.
- 5. An emergency overflow channel, preferably 0.5 to 0.75 feet above the 100-year storm elevation, should be included with an unimpeded route to the receiving channel.
- 6. A drainage area map should be included with the plan set.
- 7. The soil borings for the site, particularly in the vicinity of the detention basin, should be included in the submittal for our review.
- 8. The proposed contours on the grading plan should be clearly labeled. I had some difficulty in determining the height of the berm around the basin and whether there is at least one foot of freeboard above the 100-year storage elevation.
- 9. The minimum discharge time of 24 hours is not being met for the first flush storm. Please note that if an orifice less than 0.75" is required to meet this standard the first flush storm can be detained indefinitely.
- 10. A four foot safety shelf, located one foot below the water, is required for basins that permanently retain a water level.
- 11. The easement for the Pittsfield Ann Arbor Drain should be shown on the plan drawings.
- 12. Current review fees total \$380.00, with no outstanding balance. Please remit these fees upon receipt of the accompanying invoice.

At your convenience please send us a complete set of revised plans and the additional information requested above so that we may continue our review. If you have any questions, please contact our office.

Sincerely,

Scott Miller, P.E.

Sor Mil

Storm Water Engineer (permits\chalmers place rev1)

cc: Brian Slizewski, City of Ann Arbor Development Services