



# City of Ann Arbor

## Meeting Minutes - Draft

### Park Advisory Commission

301 E. Huron St.  
Ann Arbor, MI 48104  
[http://a2gov.legistar.com/  
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

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Tuesday, July 16, 2024

4:00 PM

Electronic Meeting

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**This meeting will be broadcast live on CTN Cable Channel 16 and online  
[a2gov.org/watchCTN](http://a2gov.org/watchCTN)**

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or 888-788-0099 Enter Meeting ID: 940 7190 7291**

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Passcode: 762503

Or join by phone: Call: 312 626 6799 or 213-338-8477 or Toll Free 877-853-5247 or 888-788-0099  
Webinar ID: 960 2086 1136

Please note it is possible that telephone or electronic public comment may encounter technical difficulties that prevent your participation. For the greatest assurance that your comments will be heard, submit them in writing ahead of the meeting.

#### 1. CALL TO ORDER

**Commissioner Marsan called the meeting to order.**

#### 2. ROLL CALL

*Staff: 8 - Josh Landefeld, Remy Long, Becky Hand, Michael Hahn, Rachel Maranto, Victor Morales-Rios, Hillary Hanzel and Juliet Harvey.*

**Present:** 8 - Ruth L. Kraut, Rachel Skyllis, Anne Marsan, Chris Watson, Therese Perlowski, Vincent Cavataio, Alexa Bush, and Hannah Smith

**Absent:** 3 - Teesha Montague, Travis Radina, and Laurence O'Connell

#### 3. APPROVAL OF AGENDA

**Approved**

4. PUBLIC COMMENTARY - (3 Minutes per Speaker)

*No callers for Public Commentary.*

5. APPROVAL OF MINUTES

**Approved**

5-a. [24-1392](#) PAC Meeting Minutes 6\_25\_24

**Attachments:** 6\_25\_24\_PAC MEETING MINUTES.pdf

**Approved by the Board and forwarded to the City Council due back on 9/3/2024.**

6. PRESENTATIONS

6-a. [24-1403](#) Integrated Pest Management (IPM) in Parks

**Attachments:** Parks IPM presentation 2024.pdf

*Presented by Michael Hahn.*

7. REPORTS

7-a. Managers

*Josh Landefeld gave the Parks & Rec Managers update.*

7-b. Committees

*Commissioner Marsan gave an update on the Environmental Committee.*

8. REGULAR BUSINESS

8-a. [24-1385](#) Resolution to recommend Approval of signing into an agreement between the City of Ann Arbor and Washtenaw County, by the Washtenaw County Parks and Recreation Commission regarding responsibilities and cost allocation for the construction of the Barton/Bandemer Park Pedestrian Tunnel Project.

**Attachments:** PAC Resolution\_Barton Tunnel\_Cost Sharing

Agreement.docx

*Presented by Hillary Hanzel.*

**A motion was moved by Commissioner Skylis and seconded by Commissioner Bush that the Resolution be approved by the Commission. Motion passed upon unanimous vote.**

- 8-b. [24-1386](#) Resolution to recommend Approval of a Professional Services Agreement with Wade Trim Associates, Inc. for Construction Engineering Services for the Barton/Bandemer Park Pedestrian Tunnel Project and Appropriate Funding

**Attachments:** PAC Resolution\_Barton Tunnel\_Wade Trim\_RFP 24-22.docx

*Presented by Hillary Hanzel.*

**A motion was moved by Commissioner Cavataio and seconded by Commissioner Kraut that the Resolution be approved by the Commission. Motion passed upon unanimous vote.**

- 8-c. [24-1387](#) Resolution to recommend Approval of a Construction Contract with Davis Construction, Inc. for the Barton/Bandemer Park Pedestrian Tunnel Project and Appropriate Funding

**Attachments:** PAC Resolution\_Barton Tunnel\_Davis\_RFP 24-23.docx

*Presented by Hillary Hanzel.*

**A motion was moved by Commissioner Bush and seconded by Commissioner Cavataio that the Resolution be approved by the Commission. Motion passed upon unanimous vote.**

- 8-d. [24-1383](#) Resolution to recommend Approval of the Fuller Park Parking Lot Land Lease with the University of Michigan

**Attachments:** Fuller Park Lot Land Lease 2024 clean.pdf, Fuller Park Lot Land Lease 2024 redlined.pdf, PAC - Fuller Lease 2024.pdf

*Presented by Josh Landefeld.*

**A motion was moved by Commissioner Perlowski and seconded by Commissioner Bush that the Resolution be approved by the Commission. Motion passed upon unanimous vote.**

- 8-e. [24-1388](#) Resolution to Recommend Approval of a Five-Year Professional Services Agreement (PSA) for Playground Improvement Services for Parks &

Recreation for a Not to Exceed Annual Amount of \$350,000

**Attachments:** PAC RESOLUTION\_RFP 24-31\_Playground Services\_1.docx

*Presented by Hillary Hanzel.*

**A motion was moved by Commissioner Smith and seconded by Commissioner Perlowski that the Resolution be approved by the Commission. Motion passed upon unanimous vote.**

**9. PUBLIC COMMENTARY - (3 Minutes per Speaker)**

*No callers for Public Commentary.*

**10. COMMUNICATIONS**

**10-a. [24-1384](#) PAC Council Update**

**Attachments:** PAC Council update 7.2024.pdf

**10-b. [24-1389](#) Parks Planning Project Update**

**Attachments:** 2024-07 PAC Update.docx

**10-c. [24-1390](#) Parks Facility and Programming Update**

**Attachments:** July 2024 PAC facility and programming updates.pdf

**11. ADJOURNMENT**

**Adjourn**

Anne Marsan, Chairperson

/juliet harvey

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<http://a2gov.legistar.com/Calendar.aspx>

Commission public meetings are typically held on the third Tuesday of each month. These meetings provide two opportunities for the public to address the Commission.

All persons are encouraged to participate in public meetings. Persons requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: [cityclerk@a2gov.org](mailto:cityclerk@a2gov.org) ; or by written request addressed and mailed to: City Clerk's Office, 301 E. Huron St., Ann Arbor, MI 48104. Requests need to be received at least two (2) business days in advance of the meeting.

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