



City of Ann Arbor City Administrator's Report September 6, 2022

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Coronavirus (COVID-19) update. It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at customerservice@a2gov.org with questions or concerns.

For the latest COVID-19 health information, please visit www.washtenaw.org/COVID19 or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting www.a2gov.org/services.

A2 Be Safe!

Success Stories

Success. Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

Jacqueline Beaudry – EMU 2022 Public Administrator of the Year. Congratulations to our City Clerk Jacqueline Beaudry! The Eastern Michigan University (EMU) Master of Public

Administration Program (MPA) has recognized Jacqueline Beaudry as the 2022 “Public Administrator of the Year.” Jackie has made Ann Arbor a model of effective election operations.

Sustainability & Innovations Corner

- Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/default.aspx>.
- **Subscribe to the OSI Newsletter** – Every two months we send out a detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren’t already, consider subscribing by filling out [this short](#) form.
- **Ann Arbor Seeks A2ZERO Ambassadors to Partner for Environmental and Carbon Neutrality Goals.** The City of Ann Arbor Office of Sustainability and Innovations (OSI) is accepting applications for its next group of A2ZERO Ambassadors, which will begin in November 2022. The A2ZERO program provides insights, connections, collaboration opportunities and information for individuals interested in helping the City of Ann Arbor achieve a just transition to community-wide carbon neutrality by 2030. The A2ZERO Ambassadors program, modeled after the seven strategies of the ambitious A2ZERO Carbon Neutrality Plan, lasts approximately 12 weeks and covers:
 - Equity and environmental justice.
 - Community sustainability, climate change and climate action.
 - Energy efficiency, beneficial electrification and renewable energy.
 - Water efficiency, water quality, stormwater and the local watershed.
 - Transportation and choices to move around the community.
 - Achieving a circular economy: waste reduction, composting, recycling, sustainable purchasing and material reuse.
 - Local food: how to grow it, eat it and find it.
 - Personal and community resilience and emergency preparedness.
 - Tying it all together: A2ZERO and You.

In addition to coursework, ambassadors will complete a sustainability-related project and are expected to commit to volunteering for at least 20 hours over the 12 weeks to inspire change in the community. Roughly 30 applicants will be selected for this ambassador group, the fourth group since the program started. Volunteers interested in helping with sustainability-related efforts and activities can apply at <https://forms.office.com/g/3qTaQbUX7D>. The deadline to apply is Friday, Sept. 30, 2022.

- **Resident Race to Zero Energy Challenge:** The Resident Race to Zero Energy Challenge is a home energy competition run in partnership with the [GreenHome Institute](#). From multiple months, participants will reduce their water and electric bills through a variety

of efficiency improvements – and the household with the largest reduction in energy usage will win \$500. Other prizes will also be available, based on improvements in Home Energy Score, decreases in water usage, and more. For more information, see: [The Resident Race to Zero Energy Challenge](#).

- **Sustaining Ann Arbor Together.** The City administers a grant program for residents to advance community-wide sustainability, known as the Sustaining Ann Arbor Together (SA²T) grant program. SA²T is currently accepting applications for this year’s grant program. Successful applicants can receive up to \$10,000 to advance social or environmental sustainability in the community. Learn more at www.a2gov.org/sa2t. The most recently awarded grants are available via <https://www.a2gov.org/news/pages/article.aspx?i=906>
- **UPCOMING EVENTS**
 - **Plant-Based Challenge September 11th – 17th.** OSI is delighted to partner with numerous A²ZERO Ambassadors and VegMichigan to bring you our first even plant-based challenge. If you want to have fun, learn more about plant-based eating, get some delicious recipes, and learn about plant-forward restaurants in Ann Arbor, considering joining our weeklong challenge. More information is available at: <https://www.a2gov.org/departments/sustainability/Sustainability-Me/Families-Individuals/Pages/Plant-Based-Challenge.aspx>.
 - **Bandemer Park Workdays, third Tuesdays, 8:30–10 a.m.** — OSI has adopted Bandemer Park and holds a monthly workday there with GIVE365 (on the third Tuesday of each month, except December–February). If you are interested in volunteering to help maintain Bandemer Park with OSI (by picking up trash, removing invasives, clearing brush from trails, etc.), please email Melissa at adopt-a-park@a2gov.org.
 - **Ann Arbor Solar Stories, first Thursday of each month, online, 7-8 p.m.:** Hosted by the GLREA, hear from Ann Arborites who have gone solar, and have a chance to ask them all your questions! Register for "Thursday Night Energy Events" to receive meeting links at <https://www.2glrea.org/events-1/thursday-night-energy-events>
 - **Save the Date for OSI’s 2nd annual Autumnal Green Fair on October 7th.** Join us as we celebrate and daylight local and regional organizations working to make Ann Arbor a more sustainable and equitable community. More details about green fair can be found at: <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/Green-Fair.aspx>.
 - **Save the Date for the first A2 Local Food Festival on October 13th from 5pm to 10pm at the Kerrytown Farmer’s Market.** Join us for the first Ann Arbor Local Food Festival, an event to celebrate and enjoy the abundance of this year’s harvest from local farmers. More details about the event can be found at: <https://www.a2gov.org/departments/sustainability/Sustainability-Me/Families-Individuals/Pages/Local-Food-Festival.aspx>

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for August 2022 for purchases over \$3,000.

Previews

The **September 6 (Tuesday) Council Meeting** will feature the following items of interest:

Consent Agenda (13). There are 13 items on the consent agenda.

Public Hearings - none

Ordinances – First Readings – (1).

- **An Ordinance to Add Section 8:531 to Chapter 105 (Housing Code) of Title VIII of the Ann Arbor City Code (Right to Renew Relocation Assistance).** This proposed amendment adds a section to Chapter 105 (Housing Code) which creates a new ordinance that requires landlords to renew to existing tenants, absent good cause, and mandates the payment of relocation assistance if a landlord fails to do so. It also defines the reasons for good cause and sets forth penalties and remedies for enforcement.

Ordinances – Second Readings - none

Other

Quality Water Matters September. The September issue of Quality Water Matters features information from our water treatment plant manager regarding the chromium spill in the Huron River, the city's response and how the city will continue to test our water intake at Barton Pond to ensure our drinking water remains safe for all uses. The issue is enclosed and is available online at https://www.a2gov.org/departments/water-treatment/Documents/quality_water_matters_newsletter_september_2022.pdf

Ann Arbor to Begin Water Treatment Plant Project Planning. The City of Ann Arbor is launching a planning project to rehabilitate the city's water treatment plant, which was constructed in 1938. The city provides drinking water, drawn from both surface and groundwater sources, to approximately 125,000 people residing in the city of Ann Arbor and in Scio and Ann Arbor townships. To ensure continued reliable, high-quality water service, the city must now make significant infrastructure investments. Community engagement opportunities will take place throughout the planning project; those details will be forthcoming. Please see the news release for more planning project information via <https://www.a2gov.org/news/pages/article.aspx?i=910>

Natural Area Preservation Workdays and Events in September. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor’s natural areas and to foster an environmental ethic among its community. This involves conducting plant and animal inventories, ecological monitoring, and stewardship projects in Ann Arbor’s parks. These tasks are performed by both staff and volunteers. NAP is sharing events planned for September 2022 <https://www.a2gov.org/news/pages/article.aspx?i=907>, including including opportunities to collaborate and commemorate Patriot Day and National Day of Service and Remembrance on 9/11 and National Public Lands Day on Sept. 24. Additional workdays, a volunteer appreciation event and a nature walk (register early to get a spot!) are also planned for September

To attend a workday, participants are encouraged to preregister using VolunteerHub at <http://vhub.at/NAP>; links to each event in VolunteerHub are also provided with each description.

NAP is continuing to closely monitor recommendations from city and other health officials. As a result, the events planned are subject to change in order keep volunteers and the public safe. Should it be prudent to make changes to the event schedule, NAP will update its website and notify anyone registered for events. Visit www.a2gov.org/NAPevents for the most up-to-date information.

At all NAP workdays, participants are asked to please wear long pants and closed-toe shoes, bring a water bottle and gardening gloves if available. All minors should be accompanied by a guardian. Tools and know-how provided. Stay home if you are feeling unwell. For more information about NAP, visit www.a2gov.org/NAP.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 8/31/2022
SUBJECT: Sole/Best Source Data for August 2022

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for August 2022 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for August 2022

| Unit | Amount | Vendor | Item | Description | Type |
|--------------------|---------------|--------------------------------|--|--|-------------|
| Police | \$ 7,787.50 | Steven H Schwartz & Associates | *AP Invoice | POLICE EMPLOYEE INVESTIGATION | Best Source |
| Public Works | \$ 3,360.00 | Eganix Inc | INSTALLATION AND REMOVAL SERVICES (NOT OTHERWISE CLASSIFIED).96246 | INSTALL AND MAINTAIN MICROTAB HF TABLETS | Sole Source |
| Sustainability | \$ 4,000.00 | Ann Arbor Summer Festival | *AP Invoice | LIVE HERE NOW EVENT SPONSORSHIP | Best Source |
| Parks & Rec | \$ 7,921.63 | Civicplus | *AP Invoice | CIVICREC CHARGES - BUHR DCAMP | Sole Source |
| Parks & Rec | \$ 3,595.90 | Civicplus | *AP Invoice | CIVICREC CHARGES - PROGRAM REFUNDS | Sole Source |
| Public Works | \$ 5,000.00 | M Tech Company | EQUIPMENT, AND ACCESSORIES (ALL) RENTAL OR.98559 | RC MOWER FOR RENTAL | Sole Source |
| Transportation | \$ 261,067.25 | Carrier & Gable | TRAFFIC SIGNALS AND CONTROL EQUIPMENT.99892 | SIGNAL INVENTORY | Sole Source |
| Transportation | \$ 304,968.00 | Yunex LLC | TRAFFIC SIGNALS AND CONTROL EQUIPMENT.99892 | SIGNAL INVENTORY | Sole Source |
| WWTP | \$ 13,505.00 | Kennedy Industries | PUMPS, MISCELLANEOUS (NOT OTHERWISE CLASSIFIED).72056 | PATTERSON,PUMP - BARE PUMP ONLY | Sole Source |
| Fleet & Facilities | \$ 10,000.00 | Linde Gas & Equipment | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | WELDING SUPPLIES | Best Source |
| Public Works | \$ 15,000.00 | Havener Tech | CONSTRUCTION, PIPE CULVERT.91339 | STORM WATER PIPE AND CONCRETE SLAB STABILIZATION | Best Source |
| Police | \$ 5,906.25 | Steven H Schwartz & Associates | *AP Invoice | POLICE EMPLOYEE INVESTIGATION | Best Source |
| IT | \$ 5,490.00 | Merit Network | INFORMATION HIGHWAY ELECTRONIC SERVICES (INTERNET, WORLD WID.91551 | MERIT ATTACHMENT RENEWAL | Best Source |
| Fleet & Facilities | \$ 9,000.00 | Herc Rentals | AIR COMPRESSORS AND ACCESSORIES, MAINTENANCE AND REPAIR.93608 | PARTS/SERVICE | Sole Source |
| Fire | \$ 22,198.00 | CSI Emergency Apparatus | *AP Invoice | MERCEDES HOSE PER QUOTE 543A | Sole Source |

Sole/Best Source for August 2022

| Unit | Amount | Vendor | Item | Description | Type |
|--------------------|--------------|-------------------------|--|--|-------------|
| Transportation | \$ 20,000.00 | Sam Schwartz Consulting | TRANSPORTATION CONSULTING.91896 | SAFE STREETS & ROADS FOR ALL (SS4A) GRANT ASSISTANCE | Best Source |
| WWTP | \$ 7,054.00 | Kennedy Industries | VALVE MAINTENANCE AND REPAIR (CONTROL, FUEL MODULATION, ETC..94191 | 6" DEZURIK PEF VALVE PARTS: TOTAL FOR 6" PEF PARTS | Sole Source |
| IT | \$ 74,934.92 | Amerinet of Michigan | COMMUNICATIONS: NETWORKING, LINKING, ETC..20827 | WHEELER EXTREME NETWORKS FABRIC SWITCHES | Best Source |
| WWTP | \$ 3,501.21 | Cemen Tech Inc | CONVEYOR ACCESSORIES (NOT OTHERWISE CLASSIFIED).56005 | REPLACING SLUDGE AUGER ON PUGMILL #2 | Sole Source |
| Water Treatment | \$ 46,879.00 | DJ Conley | *AP Invoice | BOILER REPAIR | Sole Source |
| Parks & Rec | \$ 39,815.00 | R.D. Kleinschmidt | *AP Invoice | LPGC MAINTENANCE - BARN ROOF REPAIR | Best Source |
| Transportation | \$ 11,494.00 | Severance Electric | POLES AND STANCHIONS.34067 | WOOD POLES | Best Source |
| Parks & Rec | \$ 10,500.00 | ThorGuard | *AP Invoice | FULLER POOL - THORGUARD REPLACEMENT PARTS | Sole Source |
| Parks & Rec | \$ 12,331.00 | Delta Temp | *AP Invoice | VETS - RINK SYSTEM REPAIR | Best Source |
| Police | \$ 4,050.00 | On Duty Gear | *AP Invoice | ARMOR SHOCK PLATES | Best Source |
| Parks & Rec | \$ 18,252.00 | Delta Temp | *AP Invoice | BUHR - COMPRESSOR REBUILD & START-UP | Best Source |
| Fleet & Facilities | \$ 35,000.00 | Bob's Body Shop | BODY PANELS, FRAMES, AND PARTS.55910 | VEHICLE COLLISION REPAIR | Best Source |
| Fleet & Facilities | \$ 35,000.00 | Scotts Collision Center | BODY PANELS, FRAMES, AND PARTS.55910 | VEHICLE COLLISION REPAIR | Best Source |
| Water Treatment | \$ 15,095.21 | Alexander Chemical Corp | CHEMICALS, BULK (NOT OTHERWISE ITEMIZED).19036 | WTP SODIUM HYDROXIDE (CAUSTIC SODA) | Best Source |
| Police | \$ 4,500.00 | Psybus | *AP Invoice | FITNESS FOR DUTY EVAL AND CONSULTATION | Best Source |