



## City of Ann Arbor City Administrator's Report July 5, 2022

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to [mdohoney@a2gov.org](mailto:mdohoney@a2gov.org), [jfournier@a2gov.org](mailto:jfournier@a2gov.org), or [shiggins@a2gov.org](mailto:shiggins@a2gov.org).

### Safety Notes

**A2 Be Safe! Coronavirus (COVID-19) update.** It remains vitally important for everyone to follow the latest public health guidelines, both inside and outside of the workplace, and to get vaccinated when eligible.

City facilities are open to the public. The city will continue to share updated information via all channels — including Facebook (<https://www.facebook.com/TheCityOfAnnArbor>), Twitter (<https://twitter.com/a2gov>), NextDoor and via email (subscribe at [http://service.govdelivery.com/service/subscribe.html?code=MIANNA\\_5](http://service.govdelivery.com/service/subscribe.html?code=MIANNA_5)).

City staff continue to serve the community and residents can always contact the city's customer service center for assistance Monday–Friday, 7:30 a.m.–5:30 p.m. (except holidays) at 734.794.6320 or via email at [customerservice@a2gov.org](mailto:customerservice@a2gov.org) with questions or concerns.

For the latest COVID-19 health information, please visit [www.washtenaw.org/COVID19](http://www.washtenaw.org/COVID19) or the Centers for Disease Control <https://www.cdc.gov/coronavirus/2019-ncov/about/>. For city related business, individual safety reminders include:

- Please check the [city's meeting calendar for](#) the most up-to-date information on public meetings.
- To pay parking tickets, water bills, property taxes, apply for permits as well as other customer service options, residents and visitors are encouraged to take advantage of online services by visiting [www.a2gov.org/services](http://www.a2gov.org/services).

### A2 Be Safe!

### Success Stories

**Success.** Thank you to staff throughout the organization who have worked and continue to work tirelessly, and those who have gone above and beyond during the COVID-19 pandemic. You are appreciated! The City extends appreciation to the Ann Arbor community for their patience; cooperation with mask wearing and distancing; increased handwashing; support of local businesses; and for getting/planning to get vaccinated all in a united effort to bring the pandemic to an end.

**Good News!** The members of the Michigan Association of Municipal Clerks (MAMC) have elected Stephen Gerhart as the 2022 Deputy Clerk of the Year. Gerhart has served as Ann Arbor chief

deputy city clerk since 2018. He has also served on the State of Michigan's Forms Committee to redesign election materials; participated in the state's Absentee Ballot Lean Process Improvement Group working to identify inefficiencies, streamline procedures and determine best practices; and taught a "Best Practices for Absentee Count Boards" virtual class at the 2020 MAMC conference. Gerhart worked as a member of the city clerk's team on two award-winning projects from the U.S. Election Assistance Commission as well, for "Outstanding Innovation in Election Administration" for the city's online election day line tracker system, and in the "Creative and Original" category for implementing the city's "I Voted" sticker design contest. Congratulations!

### *Sustainability & Innovations Corner*

- **A<sup>2</sup>ZERO Turns 3 with Celebrations and Focus on Climate Action Successes.** Ann Arbor's aggressive climate and sustainability plan and framework, called [A<sup>2</sup>ZERO](#), just turned 3 after a weeklong series of events during [A<sup>2</sup>ZERO Week](#). In addition, the Ann Arbor Office of Sustainability and Innovations released a [second-year report](#) highlighting major activities and accomplishments achieved during year two of the plan with the help of dozens of community collaborators.
- **A<sup>2</sup>ZERO Solarize Program Reaches New Milestone for Residential Solar.** The City of Ann Arbor Solarize program is celebrating a major milestone, surpassing 3 megawatts (MW) of new solar in the local community. Approximately 430 area homes have adopted solar energy through the two-year-old program; and participation has saved residents \$1.3 million in the upfront cost of solar installation. Overall, residents are collectively expected to save nearly \$12 million over the 25-year warranted lifetime of the systems. Solarize Ann Arbor is open to anyone in Washtenaw County. More information, including how to participate, is available at [www.a2gov.org/solar](http://www.a2gov.org/solar).
- **Sustainable Energy Utility Overview** — The Office of Sustainability and Innovation has kicked off public engagement to understand the public's interest in a potential Sustainable Energy Utility. Individuals can learn more and register their opinion on the idea at [www.a2gov.org/a2seu](http://www.a2gov.org/a2seu). Additionally, staff have produced this 10-minute video providing a high-level overview of the proposed Ann Arbor Sustainable Energy Utility and how it could operate locally to advance clean, reliable, locally built and community-owned energy: <https://youtu.be/MLYcCMga8a8>. Deadline for public comment is June 30<sup>th</sup>.
- **Nominate an A<sup>2</sup>ZERO Champion** – Do you know an individual or organization that is the embodiment of a climate champion? Consider nominating that individual for an A2ZERO Champion award. Nominations can be completed [here](#).
- **Subscribe to the OSI Newsletter** – Every two months we send out a detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, consider subscribing by filling out [this short](#) form.
- **Resident Race to Zero Energy Challenge:** The Resident Race to Zero Energy Challenge is a home energy competition run in partnership with the [GreenHome Institute](#). From multiple months, participants will reduce their water and electric bills through a variety of efficiency improvements – and the household with the largest reduction in energy

usage will win \$500. Other prizes will also be available, based on improvements in Home Energy Score, decreases in water usage, and more. For more information, see: [The Resident Race to Zero Energy Challenge](#).

- **Sustaining Ann Arbor Together.** The City administers a grant program for residents to advance community-wide sustainability, known as the Sustaining Ann Arbor Together (SA<sup>2</sup>T) grant program. SA<sup>2</sup>T is currently accepting applications for this year’s grant program. Successful applicants can receive up to \$10,000 to advance social or environmental sustainability in the community. Learn more at [www.a2gov.org/sa2t](http://www.a2gov.org/sa2t).
- **UPCOMING EVENTS**
  - **Bandemer Park Workdays, second Fridays, 3-5 p.m.** — OSI has adopted Bandemer Park and holds a monthly workday there with GIVE 365 (on the second Friday of each month, except December–February). If you are interested in volunteering to help maintain Bandemer Park with OSI (by picking up trash, removing invasives, clearing brush from trails, etc.), please email **Sean Reynolds** at [sreynolds@a2gov.org](mailto:sreynolds@a2gov.org).
  - **Electrification Expo, Friday, July 15, 5–9 p.m. at the Ann Arbor Farmers Market, 315 Detroit St.** — OSI, in partnership with the Green Home Institute and Michigan Saves, invites you to join us for a Home Electrification Expo! Come learn about home electrification and how you can reduce your carbon footprint and increase the efficiency and health of your home. Chat with industry experts on ways to make your home cleaner, greener and safer; watch induction cooktop demos; see efficient heat pump water heaters and space heating/cooling systems; talk with local residents who are electrifying their homes; meet local contractors installing all-electric appliances; enjoy a meal from a local food truck; and listen to some live music! **The Electrification Expo is a free public event for homeowners, renters and building professionals, featuring live music, food trucks and 50+ industry experts.** <https://www.a2gov.org/expo>

### *Council Priorities/Initiatives*

**Ordinance Chapter 14, 1:316 Sole/Best Source Data.** Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for June 2022 for purchases over \$3,000.

### *Previews*

The **July 5 (Tuesday) Council Meeting** will feature the following items of interest:

**Consent Agenda (9).** There are nine items on the consent agenda.

**Public Hearings (2).** There are two public hearings which are listed below and under second readings.

- **A public hearing and Resolution to Approve the 303 North Fifth and 312-314 Detroit Redevelopment Brownfield Plan (BRC Recommendation: Approval - 3 Yeas and 0 Nays).** Approval of this resolution will allow the Brownfield Plan to advance to the Washtenaw County Brownfield Redevelopment Authority and Washtenaw County Board of Commissioners, to authorize Tax Increment Financing (TIF) to reimburse to developer and City of Ann Arbor for eligible activities, support of the Local Site Remediation Revolving Fund (LSRRF), and administrative support to the Washtenaw County Brownfield Redevelopment Authority.

**Ordinances – Second Readings (1).**

- **A public hearing and an Ordinance to Amend Chapter 55 (Unified Development Code), Zoning of 1.49 Acres from TWP (Township District) to R1A (Single-Family Dwelling District), 3090 Geddes Road (CPC Recommendation: Approval - 8 Yeas and 0 Nays) (ORD-22-10).** Approval of this ordinance will zone this 1.49 acre parcel from TWP to R1A to all access to City utilities.

**Ordinances – First Readings (1).**

- **An Ordinance to Amend Tables 5.15-1 (Primary Use Table) and 5.17-2 (Two-Family Residential Zoning District Dimensions) of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor.** Table 5.15-1 (Primary Use Table) is proposed for amendment to allow religious assembly use as a primary use in the M1 (Limited Industrial) district.

**Other**

**All Invited to Community Conversations with the Ann Arbor City Administrator.** City Administrator Milton Dohoney Jr. is inviting downtown Ann Arbor stakeholders to share their ideas about city improvements. Since arriving in Ann Arbor in 2021, Dohoney has expressed a desire to upgrade the downtown experience for residents and commuters, and to make the city a travel destination. Dohoney stated, “It is clearly in our strategic best interest to maximize the allure of our community’s living room. Determining a realistic set of enhancements should be a fun exercise for the public and the community to undertake.”

Dohoney has regularly heard from community members about the need for improvements to Ann Arbor city streets. Now that the road bonds have been authorized to fund and address much-needed repairs, he would also like to make other improvements to the downtown experience — and to partner with the community in the process. Dohoney has heard the need for public restrooms, graffiti removal, clean-up days, bulk waste collection and street cleaning, and expects other ideas to emerge from this process, including those with citywide implications rather than being limited to downtown.

Businesses, residents and commuters are all welcome to weigh in during the sessions.

- Tuesday, July 26, at 9 a.m. — \*online.
- Monday, Aug. 8, at 3:30 p.m. — in-person at Larcom City Hall. Preregistration is NOT required.
- Tuesday, Aug. 9, at 6 p.m. — \*online.  
\*Please preregister for the online meetings (only) at [https://a2gov.zoom.us/webinar/register/WN\\_pG-dmZboQQCw1A6KCs1YCA](https://a2gov.zoom.us/webinar/register/WN_pG-dmZboQQCw1A6KCs1YCA).

All downtown stakeholders and those unable to attend can also participate in the conversation by completing a brief survey available at <https://forms.office.com/g/TE4t2AFhLM>.

Outcomes from this initiative will be shared in a report and recommendations as the city prepares the next fiscal year’s budget proposal.

Questions regarding the listening sessions can be directed to Kelly Reynolds in the city administrator’s office at [kreynolds@a2gov.org](mailto:kreynolds@a2gov.org).

**Recycling Cart Review and Tagging to Take Place in Ann Arbor this Summer.** Starting in July 2022, the City of Ann Arbor is participating in the “*Feet on the Street*” campaign to improve residential recycling quality. The project is being completed with the assistance of The Recycling Partnership and through its membership in the Washtenaw Regional Resource Management Authority (WRRMA). Ann Arbor’s “*Feet on the Street*” cart-tagging recycling initiative is a communitywide effort to improve the quality of recycling in single-stream curbside recycling carts by providing residents personalized and real-time curbside recycling education and feedback. The Recycling Partnership has successfully implemented the “*Feet on the Street*” program in over 70 communities around the nation, with some communities seeing as much as a 57% decrease of nonrecyclables in recycling and average a 27% increase in the overall capture of quality recyclables.

Postcards of recycling information will be mailed to residents in single-family homes in late June indicating what to recycle and what not to recycle in the curbside recycling cart. Residents are asked to replace all old recycling information including old refrigerator magnets with the updated post card.

Then, from July 11 to Aug. 5, cart-tagging staff, wearing high-visibility vests, will look at each cart while it is at the curb prior to it being emptied by the recycling truck. They will quickly lift the lid, look inside the cart and then use their findings to provide individualized feedback as needed. If the cart-tagger sees something in the recycling cart that does not belong there, an orange “oops” tag will be placed on the cart with clear feedback on how to fix it. If material that is not recyclable in your curbside cart is found in the cart on the future visit, the recycling cart will be tagged with a red tag and will not be serviced until the contamination is removed. After two to three passes,

another postcard will be sent to all residents in single-family homes with educational information about the items that were most prevalent and problematic. Residents should contact City of Ann Arbor Customer Service at 734.994.7336 or [customerservice@a2gov.org](mailto:customerservice@a2gov.org) with any questions before or during the program.

For more information on the campaign, please visit [www.a2gov.org/recycle](http://www.a2gov.org/recycle).

This work is being done with funds from the Michigan Department of Environment, Great Lakes and Energy (EGLE) and The Recycling Partnership and in collaboration with the City of Ann Arbor Public Works and Office of Sustainability and Innovation, the Washtenaw Regional Resource Management Authority (WRRMA), Recycle Ann Arbor and Washtenaw County.

**Ann Arbor Shares List of Road, Sidewalk, Utility & Resurfacing Projects Planned for 2022.** City of Ann Arbor released its list of road and sidewalk projects scheduled for construction in 2022. This year's resurfacing/reconstruction projects will involve 3.6 miles of major roads and 7.5 miles of local streets. This year's capital preventive maintenance program will involve 16.5 miles of major roads and 8.6 miles of local streets. All projects are listed online at [www.a2gov.org/roadconstruction](http://www.a2gov.org/roadconstruction). Projects and schedules are subject to change. Construction may result in road and/or lane closures, so travelers are advised to sign up for email or text alerts at [www.a2gov.org/roads](http://www.a2gov.org/roads).

**Natural Area Preservation Workdays and Events in July.** City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its community. This involves conducting plant and animal inventories, ecological monitoring, and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. NAP is sharing events planned for July 2022.

To attend a workday, participants are encouraged to preregister using VolunteerHub at <http://vhub.at/NAP>; links to each event in VolunteerHub are also provided with each description.

NAP is continuing to closely monitor recommendations from city and other health officials. As a result, the events planned are subject to change in order keep volunteers and the public safe. Should it be prudent to make changes to the event schedule, NAP will update its website and notify anyone registered for events. Visit [www.a2gov.org/NAPevents](http://www.a2gov.org/NAPevents) for the most up-to-date information.

At all NAP workdays, participants are asked to please wear long pants and closed-toe shoes, bring a water bottle and gardening gloves if available. All minors should be accompanied by a guardian. Tools and know-how provided. Stay home if you are feeling unwell. For more information about NAP, visit [www.a2gov.org/NAP](http://www.a2gov.org/NAP).



## MEMORANDUM

TO: Milton Dohoney Jr., City Administrator  
FROM: Colin Spencer, Purchasing Manager  
DATE: 6/30/2022  
SUBJECT: Sole/Best Source Data for June 2022

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Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for June 2022 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer  
Sara Higgins, Director of Operations

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## Sole/Best Source for June 2022

Unit	Amount	Vendor	Item	Description	Type
Police	\$ 4,200.00	Ann Arbor Arms	*AP Invoice	RANGE RENTAL HOURS	Sole Source
Fleet & Facilities	\$ 8,500.00	Hutson, Inc. of Michigan	TRACTOR (FARM AND GARDEN) PARTS.02280	JOHN DEERE TRACTOR HITCH HYDRAULICS REPAIR	Sole Source
Police	\$ 31,500.00	Braderem, LLC	*AP Invoice	AAPD COMMAND LEADERSHIP DEVELOPMENT	Best Source
Public Works	\$ 15,250.00	Infrastructure Technologies	INTEGRATED SOFTWARE.20853	SEWER INSPECTION SOFTWARE	Best Source
Water Treatment	\$ 4,575.80	Certasite	*AP Invoice	EXTINGUISHER REPLACEMENT/REPAIR	Best Source
IT	\$ 5,040.00	Calendly	*AP Invoice	35 USER ANNUAL SUBSCRIPTION PROFESSIONAL LEVEL	Best Source
Water Treatment	\$ 71,812.50	Ballard Marine Construction	DIVING SERVICES.96226	WTP - BARTON DAM DIVING SERVICES	Best Source
Clerks	\$ 5,256.00	Eagle Security	*AP Invoice	SECURITY CAMERAS/EQUIPMENT	Best Source
Parks & Rec	\$ 14,735.00	Most Dependable Fountains	*AP Invoice	DRINKING WATER FOUNTAINS	Best Source
Parks & Rec	\$ 8,500.00	Hopp Electric	*AP Invoice	BALLFIELD LIGHTING AT VETS	Best Source
Water Treatment	\$ 4,890.00	Weingartz Supply	*AP Invoice	MOWER DECK	Best Source
Water Treatment	\$ 12,980.00	GFG Instrumentation	*AP Invoice	GAS MONITORS	Best Source
Fire	\$ 3,195.35	West Shore Fire	*AP Invoice	DEFENSE SIREN SYSTEM REPAIR	Best Source
Parks & Rec	\$ 10,269.00	Delta Temp	*AP Invoice	VETERANS MEMORIAL ICE RINK PRESSURE TEST	Best Source
Parks & Rec	\$ 10,980.00	Golf Cars Plus	*AP Invoice	REPLACEMENT GOLF CARTS	Sole Source
Parks & Rec	\$ 15,950.00	Mid America Rink Services	*AP Invoice	ZAMBONI PREVENTATIVE MAINTENANCE SERVICE	Best Source
Public Works	\$ 18,410.80	Leadpoint Business Services	LABELS, FABRIC, ALL KINDS.59040	CART RESTICKERING	Best Source
Public Works	\$ 6,653.00	Eagle Security	VIDEO AND AUDIO SYSTEMS, ACCESSORIES AND PARTS (CLOSED CIRCU.84084	WHEELER CENTER CAMERA MAINTENANCE	Best Source



## Sole/Best Source for June 2022

Unit	Amount	Vendor	Item	Description	Type
Fire	\$ 34,179.72	R&R Fire Truck Repair	*AP Invoice	CSU FIRE PUMP REPLACEMENT	Sole Source
Parks & Rec	\$ 6,000.00	Wilson Sporting Goods Co	*AP Invoice	GOLF MERCHANDISE	Sole Source
Water Treatment	\$ 12,404.02	Grainger	*AP Invoice	TRANSFER PUMP 4 VFD	Best Source