



CITY OF ANN ARBOR
COUNCIL ADMINISTRATION COMMITTEE
Prepared for informational purposes only

Date: March 28, 2016

Time In: 4:00 p.m.

Time Out: 4:52 p.m.

Location: 3rd Floor Conf. Room, Larson Building

Committee Members Present:

- Mayor Taylor
- Councilmember Briere
- Councilmember Krapohl
- Councilmember Lumm 4:03 p.m.
- Councilmember Warpehoski

Also Present Were:

- Interim City Administrator Crawford
- City Attorney Postema
- Senior Assis. City Atty Nay Niemela
- _____
- _____

Call to Order:

Chairperson Taylor called the meeting to order and C.A. Postema recorded the minutes for members' information. A quorum of Committee members was present, and the meeting, having been duly convened, was ready to proceed with business.

Matters Discussed:

1. C.A. Postema relayed news from H.R. Director that Thomas Couch, Paul Fetherston, Howard Lazarus, and Christian Sigman have consented to be public finalists for City Administrator.
2. Discussion that interview process will be scheduled for April 14-16 by Human Resources.
3. Discussion of Council interview format. All Council interview or divided Council (held on Fri. at held on Saturday?). Prefer all Council together on Sat.
4. Discussion of post-interview process, synthesis of data by H.R. Dept. Discussion of dates for Admin. Comm. to review on reg. scheduled date of April 18, 2016. Discussion of recommendation to whole Council. ~~for~~ Discussion of dates for Council to discuss resolution ² from Admin. Comm.
5. Discussion of interview questions for Council. ¹²

Actions Taken:

Yes

1.

Motion to direct H.R. to schedule and publicize public interview process for Thomas Couch, Paul Feltreton, Howard Lavarus, and Christian Sijmen as the public finalists for City Administrator position

Motion: Cm Briere Second: cm Luman, Unanimous.

2.

Motion to direct H.R. Director to schedule overall and Council interview process as follows:

A. Public reception - April 14

B. Internal, external panels - April 15

C. Council interviews as a body - April 16

3.

D. H.R. to provide summary of data to all of Council by noon on April 18th.

E. Admin. Committee to meet on April 18th to review interviews and candidates.

4.

F. Admin Committee to recommend ~~one~~ at least one candidate to whole Council for consideration as ^{new} City Administrator

G. Placeholder resolution for April 18th Council meeting.

Motion: Briere Second: Knapohl Unanimous.

Motion to direct H.R. Director to prepare Council uniform interview questions. Recommend H.R. Director read questions at interviews.

Minute Secretary:

Motion: Briere Second: Luman Unanimous.

Closed Session:

Yes

No

If Yes,

Time of motion:

Motion brought by:

Seconded by:

Roll Call Vote Taken: Yes

Vote: _____

Unanimous:

Mayor Taylor

Yes

No

Councilmember Briere

Yes

No

Councilmember Krapohl

Yes

No

Councilmember Lumm

Yes

No

Councilmember Warpehoski

Yes

No

Purpose of closed session:

Motion out of closed session:

Seconded by:

Vote:

Unanimous:

Time out of closed session:

Minute Secretary:
