



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, July 20, 2016

5:15 PM

Ann Arbor Airport, 801 Airport Drive,
Airport Terminal

CALL TO ORDER

Chair Canter called the meeting to order at 5:15 pm.

ROLL CALL

Committee members present: David Canter, Peter Greenfield, Robert Lyons, Theresa Whiting

Committee members absent: Mary Karen McClellan, Greg Farris, Michael Castle

Ex-Officio members present: Matthew Kulhanek

Others in attendance: Mark Perry, Kathe Wunderlich, Craig Swailes, Bart Fisher, Lauri Mendenhall

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - May 18, 2016

The May 18, 2016 Airport Advisory Committee meeting minutes were unanimously approved as presented.

AUDIENCE PARTICIPATION

Chair Canter welcomed those in attendance. There was no public comment.

CORRESPONDENCE

The Committee reviewed four items of correspondence as presented.

B-1 Tower Operations/Fuel Usage through May 2016

- B-2** Airport Hangar Occupancy through June 2016
- B-3** 2016 Airport Appreciation Picnic
- B-4** FAA Comment Matrix - Revised Draft Environmental Assessment Study

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment

The FAA has provided written comments back on the revised draft Environmental Assessment (EA) for the runway safety extension project. These comments were provided under correspondance and discussed by the Committee. Airport and MDOT-Aero staff continue to work on preparing responses to these comments and, where necessary, make revisions to the revised draft EA. Once the response to comments are prepared, they will be returned to the FAA and the revised draft EA will be made available for a 30 day public comment period. The Chair asked that the response to comments be completed by the Committee's September meeting if possible.

- C-2 Other Items** *The Airport Manager also reported that the hangar painting project for hangar rows N-Q has been completed. This ends a four year project to repaint all the t-hangars in the NE and NW t-hangar areas. Remarking of the runways and taxiways is underway and should be finished this week. The Airport will be closed a total of two overnights for this project. The new snow thrower for the front end loader is scheduled for delivery in late August. Crack sealing of the NW t-hangar area pavement wrapped up last weekend as part of our pavement maintenance program.*

REPORTS OF TOWNSHIPS AND COMMITTEES

D-1 Pittsfield and Lodi Township Reports - M. Harshberger & J. Godek

There was nothing to report under this agenda item.

D-2 A2GA2 Report - C. Gordon

Chair Canter reported on an email he received from Gordon Garwood regarding the family friendly improvement project. This project fundraising is being coordinated through the A2GA2.

D-3 MI General Aviation Committee Report - M. Perry

There was nothing to report under this agenda item.

UNFINISHED BUSINESS**E-1 Airport Fireworks Display**

There was nothing to report under this agenda item.

E-2 Private Hangar Standards

Private Hangar Maint. Standards - Tenant Comments

The Committee discussed a revised draft copy of the proposed maintenance standards and the comments received from the tenants. There was significant discussion on the hangar access drives, structural soundness of buildings and the use of local building inspectors to evaluate the condition of buildings. The airport manager will research the history of the access driveways in this area. No action was taken on the proposed maintenance standards. It is anticipated that the draft lease document will be finished by the City Attorney's office and be available for discussion at the next meeting. Chair Canter asked the airport manager to confirm that the airport intended to continue to negotiate future leases for privately owned hangars and that the airport had no intention of taking over properties that were well-maintained and in good financial and regulatory standing with the airport. The airport manager confirmed this was accurate.

NEW BUSINESS

None.

ITEMS FOR NEXT AGENDA

The airport Capital Improvement Plan may be available for the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, September 21, 2016 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:55 pm.