



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, July 17, 2024

5:15 PM

Electronic Meeting

**This meeting will be audio only. To listen or speak at public comment call: 888.788.0099
or 877.853.5247
Meeting ID: 530 745 4665**

CALL TO ORDER

Chair Farris called the meeting to order at 5:15 pm. The Chair announced this was an electronic meeting and provided phone numbers and the process for public comment.

ROLL CALL

Committee members present (location they are participating from): Greg Farris (Ann Arbor), Mark Perry (Cooperstown, NY), Alex Arts (Ann Arbor), Melanie McNicholas (Ann Arbor), Fred Hall (Ann Arbor), Chris Watson (Ann Arbor), Erica Briggs (Ann Arbor)
Committee members absent: Rosemary Faulkner
Ex-officio members present: Matthew Harshberger, Matthew Kulhanek
Others in attendance: Pat Gray, Mr. Tajia

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The May 15, 2024 meeting minutes were unanimously approved as presented.

A-1

Airport Advisory Committee Minutes - May 15, 2024

A motion was made by Arts, seconded by Watson, that the Minutes be Approved by the Committee and forwarded to the City Council and should be returned by 8/19/2024. On a voice vote, the Chair declared the motion carried.

PUBLIC COMMENT (3 minute limit per speaker)

Chair Farris welcomed those in attendance and provided the process for public comment. There was no public comment.

CORRESPONDENCE

The Committee reviewed five items of correspondence.

- B-1** Airport Operations through May, 2024
- B-2** Airport Fuel Usage through May, 2024
- B-3** Airport Hangar Occupancy through June, 2024
- B-4** AAC Membership Roster
- B-5** Airport Appreciation Picnic

AIRPORT MANAGER REPORT

The airport manager updated the Committee on the crack sealing project that was completed in June which covered Bravo and Charlie taxiways, Bijan taxilane, terminal and Avfuel ramp areas and Airport Drive between gates #2 and #3. MDOT-Aero will be in for one day during the week of July 29th to complete an aerial survey of our four runway approaches to map possible obstructions. As the survey will be done using drones, the airport will be closed during that work for 2-4 hours depending on weather. Clearing vegetation outside the perimeter fence as part of our wildlife management efforts continues with recent work resulting in completion of 100% of the west fence, about 10% of the north fence, and about 30% of the south fence. Clearing work is being done as funding is available and we hope to do more clearing in the spring. The airport is currently working with the state to collect airport employment data as part of an updated economic impact study of the airport. Mobilization will begin next week for the start of construction of the two solar arrays located just south of the airport maintenance building and across Airport Drive from the Avfuel hangar. Construction of the third array, located at the southeast corner of the airport, has not yet been scheduled. The recently approved Noise Abatement Procedures have been posted to the website and distributed

to the airport's significant users, work on the poster is nearly completed, the new procedures have been submitted to the FAA for inclusion in the Chart Supplement. The new airfield signage is proving to be more challenging as the sign needs to be larger to accommodate the additional verbiage but still must comply with FAA size and placement regulations.

COMMITTEE REPORTS

C-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek

Member Harshberger thanked the Committee for the efforts to reduce noise impacts in Pittsfield Township and the surrounding areas.

C-2 Discovery Area Report

Chair Farris reported that he continues to work with the airport manager to look at options for the purchase and installation of a picnic shelter which is part of the planned Discovery Area but would also serve other airport functions such as the annual Airport Appreciation Picnic.

UNFINISHED BUSINESS

D-1 Airport Rules & Regulations Update

The sub-committee is waiting on a revised draft of the rules and regulations from the airport manager before taking additional steps.

D-2 Runway Safety Extension Project - Environmental Assessment

The airport manager updated the Committee on the steps to move forward with design of the proposed extension. MDOT-Aero is currently awaiting release of funds from the FAA, which is expected between now and September, before providing the sponsor (grant) contract for design work to the City for their consideration. Member Perry provided some history on the entire project and made a motion, seconded by Member Arts, to concur with the Finding of No Significant Impact, as determined by the Michigan Department of Transportation Office of Aeronautics and the Federal Aviation Administration, from the environmental assessment review for the runway safety margin extension project at the Ann Arbor Municipal Airport and to strongly encourage the Ann Arbor City Council to move forward with the formal design of the proposed project. There was discussion about the Committee and public not having the wording of the

motion in advance, and the need and timing of a recommendation from the Committee to City Council. After further discussion, the motion was unanimously approved as read.

NEW BUSINESS

None

There were no items of New Business this meeting.

ITEMS FOR NEXT AGENDA

A presentation on the Airport Capital Improvement Plan is anticipated for the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, September 18, 2024 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

PUBLIC COMMENT (3 minute limit per speaker)

The Chair explained the process for public comments. Mr. Tajia, a local resident, thanked the Committee for the opportunity to learn more about the airport and our operations.

ADJOURNMENT

The meeting was adjourned at 6:05 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

Requests made with less than two business days' notice may not be able to be accommodated.