

City of Ann Arbor
CABLE COMMUNICATIONS COMMISSION

November 2, 2016
Regular Session

MINUTES

Call To Order and Roll Call: Chair R. Sutton called the Cable Commission Regular Session to order at 3:00 p.m. Upon roll call, the following were present: R. Sutton, D. Chappell, T. Ramirez, J. Torgersen, G. McDonald, L. Wondrash and J. Eaton. Not in attendance was B. Clarke.

Approval of Minutes: Chair R. Sutton asked for approval of the Aug. 3, 2016 Regular Session minutes. All approved.

Public Comment: None

Approval of Agenda: Chair R. Sutton asked for approval of the agenda. All approved.

CTN Report: G. McDonald reviewed highlights from CTN July – September activity report. In addition, he provided information about the percentage of time CTN’s studio is utilized as well as VieBit competitor product and cost information.

Regular Business:

- a. Closed Captioning: D. Chappell made a motion for CTN to expand closed captioning services of City Council regular and work session funding in the FY18 draft budget that will be presented to the Cable Commission at its February 2017 meeting. In addition, L. Wondrash would add tentative funding to expand the closed-captioning service further in FY19 budget with the addition of regular Planning Commission meetings. L. Wondrash would inform the Commission on Disabilities Chair of these next steps.
- b. Low Powered TV: J. Torgersen and G. McDonald gave an overview of their visit to a low power broadcast television station in Highland Park. L. Wondrash informed the Commission that she submitted a legal request to the City Attorney’s Office in August regarding low power TV questions the Commission discussed at their August meeting. She has not received answers yet, but had offered the assigned Attorney J. Torgersen as a resource should she have any questions. All were in agreement that low powered TV would continue to be explored.
- c. Chair Election: T. Ramirez nominated R. Sutton Chair and D. Chappell seconded. D. Chappell nominated J. Torgersen Vice Chair and T. Ramirez seconded. R. Sutton was elected 2017 Chair and J. Torgersen was elected Vice Chair via unanimous written ballot.
- d. Approve 2017 Meeting Schedule: D. Chappell moved that the 2017 quarterly meeting schedule be the first Wednesday of the month at 3 p.m. at CTN. T. Ramirez seconded. The motion passed with one dissenting vote by J. Torgersen.

The 2017 quarterly meeting schedule will be: Feb. 1, May 3, Aug. 2 and Nov. 1.

Commission/Staff Comments:

City of Ann Arbor IT Director T. Shewchuk informed the Cable Commission that the I-NET replacement project is on track to be completed by August 2017. In December, he expected a resolution to go to City Council.

Adjournment: T. Ramirez made a motion to adjourn the meeting and it was seconded by D. Chappell. R. Sutton closed the meeting at 4:25 p.m.

Submitted by: L. Wondrash

Date Approved: Feb. 1, 2017