



**CITY OF ANN ARBOR – PARKS ADVISORY COMMISSION**  
**MEETING MINUTES**  
**January 19, 2010**

The regular meeting of the Park Advisory Commission was held on Tuesday, January 19, 2010 at 4:00 p.m. at the Washtenaw County Administration Building in the County Board of Commission Public Meeting Room, 220 N. Main St., Ann Arbor, Michigan.

I. The meeting was called to order at 4:03 p.m. by Chair S. Rosencrans.

II. Roll Call:

Members Present:	(9)	S. Rosencrans, J. Lawter, S. Offen T. Berla, D. Barrett, J. Grand, G. Nystuen, D. Chapman, K. Levin
Ex-Officio Members Present:	(1)	C. Taylor
Ex- Officio Members Absent:	(1)	M. Anglin
Members Absent:	(0)	None
Staff Present:	(7)	C. Smith, J. Straw, M. Warba, P. Simmons, D, McGuire, J. Black, L. Bowen

**APPROVAL OF AGENDA – Commissioner Rosencrans** stated there would be a change to the agenda: C-3 to become C-1 place.. The Commission approved the agenda unanimously.

**PUBLIC COMMENTARY - AGENDA ITEMS (3 Minutes per Speaker)**

**J. D’Amour** spoke in support of Mack Pool

**L. Dengiz** spoke in support of the Senior Center

**D. Morris** expressed thanks regarding the improvements of the fields and also expressed concern about usage of the fields.

**T. Mercer** expressed thanks regarding the improvements of the fields and expressed concern about field usage.

**C. Christian** spoke on the issue of scheduling the athletic fields.

**A - APPROVAL OF MINUTES**

**Commissioner Rosencrans** asked for a motion to approve the current minutes. The minutes of December 15, 2009 were approved unanimously as written.

**SPECIALPRESENTATIONS**

53 **Mack Pool task Force Presentation**

54

55 **C. Smith** explained the task force recommendations for Mack Pool to the Commission in  
56 detail.

57

58 **D. Barrett** asked for an explanation of the financial agreement between Ann Arbor Public  
59 Schools and their use of Mack Pool.

60

61 **C. Smith** stated under the 1974 agreement the school district was not obligated to pay for  
62 services at the pool, currently the school district is contributing to operational costs.

63

64 **Senior Center Task Force Presentation**

65

66 **C. Smith** explained recommendations for the Senior Center to the Commission in depth.

67

68 **S. Offen** asked if the survey's sent regarding the Senior Center covered a broad range.

69

70 **C. Smith** stated yes.

71

72 **S. Offen** asked if other Senior Centers were toured.

73

74 **J. Straw** stated tours took place at other Senior Center's in various cities to compare their  
75 programs and opportunities.

76

77 **PUBLIC HEARING**

78

79 **B - UNFINISHED BUSINESS**

80

81 **C - New Business**

82

83 **C-1** Resolution to recommend approval of athletic field rental fees for Fuller and  
84 Olson Park

85

86 **C. Smith** read the Resolution to the Commission:

87

88 **RESOLUTION TO RECOMMEND APPROVAL OF ATHLETIC FIELD RENTAL FEES**  
89 **FOR FULLER AND OLSON PARK.**

90

91 Whereas, Fuller and Olson fields have recently undergone a large scale renovation and  
92 restoration project totaling \$1,135,456 in an effort to create premiere athletic fields in the  
93 City of Ann Arbor;

94

95 Whereas, The Athletic Field Task Force has met regularly over the past year and half to  
96 review construction progress and help determine best practices for maintenance,  
97 scheduling, user costs and management of these fields;

98

99 Whereas, it is estimated that the ongoing cost to maintain Fuller and Olson Fields is  
100 approximately \$60 per rental hour;

101

102 Whereas, the field rental rate at all other parks will remain the same and have field space  
103 available for rent throughout the Spring, Summer and Fall seasons;

104

105 RESOLVED, That the Parks Advisory Commission recommend that the Mayor and City  
106 Council approve the proposed athletic field rental fees, in the attached schedule, for Fuller  
107 and Olson fields.

109 Submitted by: Parks and Recreation Services  
110 Date: January 19, 2010

112 **J. Straw** explained field usage and the fees associated with the fields.

114 **D. Barrett** complimented staff on a job well done regarding the issue of the  
115 fields.

117 **G. Nystuen** expressed concern regarding signage being posted for the public.

119 **J. Straw** stated there has been various means of communication tools in place  
120 for citizens.

122 **S. Offen** asked for an explanation regarding the usage and rental of the fields.

124 **J. Black** explained the procedure regarding usage of the fields.

126 **C. Smith** gave a brief overview of fees from surrounding areas.

128 **S. Rosencrans** asked if the maintenance program of the fields be explained.

130 **M. Warba** stated the biggest challenge was not realizing the volume of use on  
131 the fields; this issue has been addressed, data has been captured regarding  
132 the number of games played on the fields. Since the improvements have been  
133 done to fields the access and control of the fields have been addressed.

135 **S. Rosencrans** called for a vote to approve the above named Resolution

137 **Ayes: (9) J. Lawter, G. Nystuen, T. Berla,**  
138 **S. Offen, D. Barrett, J. Grand, K. Levin,**  
139 **S. Rosencrans, D. Chapman**

141 **Nays: (0) None**

143 **Absent: (0) None**

145 *On a voice vote in addition to a show of hands – **Motion Passed** to approve*  
146 *the Resolution to recommend approval of athletic field rental fees for Fuller*  
147 *and Olson Park*

149 **C-2** Resolution to recommend approval of Senior Center Task Force  
150 recommendations

152 **C. Smith** read the Resolution to the Commission:

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154  
155  
156

RESOLUTION SUPPORTING THE SENIOR CENTER TASK FORCE  
RECOMMENDATION

Whereas, The Senior Center Task Force was created to work with staff to examine options for increased revenue as well as potential cost reduction measures to sustain operations at Mack Pool;

Whereas, The Senior Center Task Force has met regularly over the last 6 months;

Whereas, Three public meetings have been held to solicit public input and share initial recommendations;

Whereas, The Recommendation potentially reduces the cost to the General Fund in operating the Senior Center by approximately \$98,000 per fiscal year;

RESOLVED, That the Park Advisory Commission supports the work the Senior Center Task Force has done to date and directs staff to continue to explore further options prior to submission of FY11 budget;

RESOLVED, That the Park Advisory Commission shall reference this Senior Center recommendation, including further refinements of this recommendation, as part of their budget deliberation process for the entire park system budget;

RESOLVED, That the Park Advisory Commission shall make a recommendation to Council regarding the proposed closure of the Senior Center as part of their overall park system budget recommendation in April 2010.

Submitted by: Parks and Recreation Services  
Date: January 19, 2010

**J. Grand** stated the task force has stressed the senior center is unique and the discussions will continue.

**S. Offen** asked if the proposed grant has been awarded at this time.

**C. Smith** stated yes.

**T. Berla** complimented staff on the hard work done regarding the senior center.

**C. Smith** stated recommendations will go before City Council on February 8, 2010.

**G. Nystuen** complimented staff and the task force regarding the senior center.

**Ayes: (7) J. Lawter, G. Nystuen, T. Berla,  
S. Offen, D. Barrett, J. Grand, K. Levin**

**Nays: (2) S. Rosencrans, D. Chapman**

**Absent: (0) None**

207 On a voice vote in addition to a show of hands – **Motion Passed** to approve  
208 the Resolution to recommend approval of Senior Center Task Force  
209 recommendations

210  
211 **C-3** Resolution to recommend approval of Mack Pool Task Force  
212 recommendations

213  
214 **C. Smith** read the Resolution to the Commission:

215  
216 RESOLUTION SUPPORTING THE MACK POOL TASK FORCE  
217 RECOMMENDATION

218  
219 Whereas, The Mack Pool Task Force was created to work with staff to examine options for  
220 increased revenue as well as potential cost reduction measures to sustain operations at  
221 Mack Pool;

222  
223 Whereas, The Mack Pool Task Force has met regularly over the last 6 months;

224  
225 Whereas, Two public meetings have been held to solicit public input and share initial  
226 recommendations;

227  
228 Whereas, The Recommendation potentially reduces the cost to the General Fund in  
229 operating Mack Pool by approximately \$40,000 per fiscal year;

230  
231 RESOLVED, That the Park Advisory Commission supports the work the Mack Pool Task  
232 Force has done to date and directs staff to continue to explore further options prior to  
233 submission of FY11 budget;

234  
235 RESOLVED, That the Park Advisory Commission shall reference this Mack Pool  
236 recommendation, including further refinements of this recommendation, as part of their  
budget deliberation process for the entire park system budget;

237  
238 RESOLVED, That the Park Advisory Commission shall make a recommendation to Council  
239 regarding the proposed closure of Mack Pool as part of their overall park system budget  
recommendation in April 2010.

240  
241 Submitted by: Parks and Recreation Services

242 Date: January 19, 2010

243  
244 **D. Barrett** asked if swim schools at Mack Pool are being considered.

245  
246 **C. Smith** stated yes.

247  
248 **S. Offen** stated other options being explored is a very good idea.

249  
250 **S. Rosencrans** stated an indoor pool in the city is an asset to the community.

251  
252 **T. Berla** stated in addition to the three pools in the City offering programs at  
253 this facility are a high priority.

256 **Ayes: (8) S. Rosencrans, J. Lawter, G. Nystuen, T. Berla,**  
257 **S. Offen, D. Barrett, J. Grand, K. Levin, D. Chapman**

258  
259 **Nays: (0) None**

260  
261 **Absent: (0) None**

262  
263 *On a voice vote in addition to a show of hands – **Motion Passed** to approve*  
264 *the Resolution to recommend approval of Mack Pool Task Force*  
265 *recommendations.*

266  
267 **C-4** Quarterly Financial Review

268  
269 **C. Smith** explained an overview of the financial report to the Commission in  
270 depth

271  
272 **G. Nystuen** complimented staff on the accuracy of the forecast for the budget.

273  
274 **S. Offen** asked if the City has discussed purchasing a new financial software  
275 system.

276  
277 **C. Smith** explained the new financial software system that is being discussed  
278 will costs less to accomplish the anticipated goals.

279  
280 **C-5** Resolution to recommend an increase to the three-year master contract with  
281 approved vendors from \$300,000 to \$400,000 for Parks and Recreation  
282 Services capital projects.

283  
284 **C. Smith** explained the reason for the above Resolution was not to ask for  
285 additional money; The Resolution will allow approved funds that already exist  
286 to be used along with the existing contract by \$100,000.00 for capital projects.

287  
288 **J. Grand** asked if bids are unacceptable would other outside bids be allowed.

289  
290 **C. Smith** stated yes; the bids that have been submitted have been acceptable.

291  
292 G. Nystuen asked

293  
294 C. Smith stated:

295  
296 **RESOLUTION TO RECOMMEND AN INCREASE TO THE THREE-YEAR MASTER**  
297 **CONTRACT WITH APPROVED VENDORS FROM \$300,000 TO \$400,000 FOR**  
298 **PARKS AND RECREATION SERVICES CAPITAL PROJECTS.**

299  
300 Whereas, The City of Ann Arbor has Professional Services Contracts with four firms:  
301 Beckett and Raeder, Bona and Kolb Architects, Mitchell and Mouat Architects and the  
302 Mannik and Smith Group to perform general Landscape Architecture, Architecture and  
303 Engineering Services (R-08-239)

304  
305 Whereas, The four qualified consulting firms were awarded a contract for services for up to  
306 three years with a not to exceed amount of \$300,000 to perform design services for park  
307 projects,

308 Whereas, Award of contracts for services in this manner has allowed for the City to expedite  
309 the design, engineering and implementation process;

310  
311 Whereas, Numerous projects have been completed, and the \$300,000 has been expended,  
312

313 Whereas, There is sufficient funding in Fund 0018, and 071 to cover the cost of additional  
314 services to be performed this fiscal year;

315  
316 RESOLVED, That PAC recommends increasing the amount of the three-year contract for  
317 General Landscape Architecture, Architecture and Engineering Services by \$100,000.

318  
319 Submitted by: Parks & Recreation Services  
320 Date: January 19, 2010

321  
322  
323 **Ayes: (8) J. Lawter, G. Nystuen, T. Berla, S. Offen, J. Grand,**  
324 **K. Levin, S. Rosencrans, D. Chapman**

325  
326 **Nays: (0) None**

327  
328 **Absent: (1) D. Barrett**

329  
330 *On a voice vote in addition to a show of hands – **Motion Passed** to approve*  
331 *the Resolution to recommend an increase to the three-year master contract*  
332 *with approved vendors from \$300,000 to \$400,000 for Parks and Recreation*  
333 *Services capital projects.*

334  
335 **D - COMMISSION PROPOSED BUSINESS**

336  
337 **S. Rosencrans** stated he has withdrew a previous proposed amendment for the by-  
338 laws

339  
340 **G. Nystuen** expressed concern regarding the proposed transit station being built on  
341 park land and would like this issue to be placed on the agenda in the bear future.

342  
343 **S. Rosencrans** suggested a committee/task force be appointed to look further into this  
344 issue in detail.

345  
346 **C. Smith** stated staff will be represented and involved in the discussions that take  
347 place regarding this issue.

348  
349 **E - REPORT FROM PARKS AND RECREATION MANAGER**

350  
351 **C. Smith** stated Buhr Ice rink opened January 9, 2010. The repairs to the ice rink was  
352 due to the park millage and is doing very well. C. Smith also shared the goal to raise  
353 \$25,000.00 for the scholarships.

354  
355 **S. Offen** asked if the donations for the scholarships would be held in a special  
356 account.

357  
358 **C. Smith** explained how these funds where these funds would be held.

359

360 **C. Smith** announced Jayne Miller has accepted a new position elsewhere.

361  
362 C. Smith also informed the Commission that Sumedh Bahl will be the Interim Service  
363 Area Administrator.

364  
365 **F - REPORT FROM MANAGER OF FIELD OPERATIONS**

366  
367 **G - REPORT FROM RECREATION ADVISORY COMMISSION**

368  
369 **H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK**  
370 **FORCES**

371  
372 **J. Lawter** explained a possible location for an additional dog park located on the east side of  
373 West Park.

374  
375 **S. Offen** stated the library lot task force will be conducting interviews regarding this issue.

376  
377 **I - PUBLIC COMMENTARY – GENERAL** (3 Minutes per Speaker)

378  
379 **J - CLOSED SESSION TO DEAL WITH PRIVELEDGED CLIENT ATTORNEY INFORMATION**

380  
381 **K - TRANSMITTALS**

382  
383 **K-1** City Council Items Update

384  
385 **K-2** Park Project Update

386  
387 **K-3** City of Ann Arbor 2008 – 2013 Park Maintenance and Capital  
388 Improvements Millage Status

389  
390 **K-4** Buhr Park Millage Information

391  
392 **K-5** Parks and Recreation Scholarship Information

393  
394 There being no further business to come before the **Commissioner Offen** moved  
395 supported by **Commissioner Chapman** that the open meeting be adjourned at 6:26 p.m.