

## MEMORANDUM

TO: Park Advisory Commission

FROM: Colin Smith, Parks & Recreation Services Manager

DATE: January 24, 2017

SUBJECT: Resolution to recommend approval of a contract with The Spieker Company to perform renovation work at the Leslie Science and Nature Center (\$153,000.00)

Attached for your review and action is a resolution to recommend approval of a \$153,000.00 contract with The Spieker Company to renovate structures and perform site work at the Leslie Science and Nature Center (LSNC).

In 2015, the City had an assessment completed of buildings on the LSNC campus to evaluate the condition of the structures and site for ADA compliance, safety issues, and deterioration of structures. The assessment, as well as City staff and LSNC staff input was used to prioritize improvements to the site. The work will improve barrier free access by replacing concrete, correcting trip hazards, and replacing handrails, the roof of the Caretaker's House will be replaced to protect the structural integrity of the building, windows on the first floor of the Leslie House will be replaced to improve the energy efficiency and comfort of patrons, and the kitchen plumbing will be updated.

Repairs to the structures at the LSNC were identified as a need in the PROS Plan, as well as meeting general goals to improve Barrier Free Access and maintain existing infrastructure.

The project meets multiple Sustainability Goals, including:

- Safe Community
- Active Living and Learning
- Energy Conservation
- Sustainable Systems

One bid was received by the City for this project:

The Spieker Company      \$153,000.00

Staff is recommending awarding a contract to The Spieker Company in the amount of \$153,000.00 for renovations to the LSNC buildings and site. A 10% construction contingency (\$15,300.00) is requested to cover potential contract change orders to be approved by the City Administrator. It is requested that a \$168,300.00 contract and contingency amount be approved for the life of the project without regard to fiscal year.

Funding is available in the approved FY2017 Park Maintenance and Capital Improvement Millage budget.

RESOLUTION TO RECOMMEND APPROVAL OF A CONTRACT WITH THE SPIEKER

COMPANY TO PERFORM RENOVATION WORK AT THE LESLIE SCIENCE AND  
NATURE CENTER (\$153,000.00)

Whereas, The Leslie Science and Nature Center buildings and site are in need of improvements to address ADA compliance, safety issues and infrastructure upgrades;

Whereas, The Parks and Recreation Open Space Plan recommends infrastructure improvements at Leslie Science and Nature Center;

Whereas, Competitive bids were received by Purchasing on November 28, 2016;

Whereas, The Spieker Company, Inc. submitted the lowest responsive bid;

RESOLVED, That the Park Advisory Commission recommend that City Council approve a contract with The Spieker Company to renovate structures and the site at the Leslie Science and Nature Center, and approve a construction contingency of \$15,300.00 (10%) to cover potential contract change orders for a total contract amount of \$168,300.00 for the life of the project without regard to fiscal year.