

MEMORANDUM

DATE: May 6, 2021

TO: Tom Crawford
City Administrator

FROM: Matthew J. Kulhanek
Fleet & Facilities Manager

RE: Emergency Purchase Authorization – ATC Group Services LLC (Environmental Consulting Services)

The City is in the process of installing a new electrical service and EV charging stations at 2000 S. Industrial Highway. During excavation for the underground electrical for this infrastructure, the contractor exposed an abandoned underground storage tank near the office building. This is an unknown, unlicensed tank so no information on size or the material contained exists. The excavation did not penetrate the tank wall.

Staff immediately contacted ATC Group Services, an environmental consultant already working at the site, for assistance regarding notification requirements to the State of Michigan. Based on tank location, probable size (it is close to the building), and discussion with South Industrial old-timers Craig Hupy and William Wheeler, we believe it is an abandoned heating oil tank used for the building. It has likely been out of service for over 50 years. Immediate notification of the State is not required based on the results of the preliminary investigation. The State will expect the tank to be removed; cleaned and properly disposed of; soils samples taken and analyzed; contaminated soil removed and disposed of; clean fill installed, and site closure reporting completed.

ATC has provided a proposal in the amount of \$31,414.00 to complete the anticipated tasks. This price includes the work to be completed by their subcontractor for excavation, tank removal, dewatering, and backfill. Since the tank has not been disturbed yet, their proposal includes several assumptions that may either increase or decrease the costs of the work based on what we find underground.

ATC is national, qualified environmental consulting firm who can complete the required activities and brings familiarity of the site, project and subsurface conditions. The cost estimate is based on that familiarity and they are already working on the site with the City to monitor and closeout the contamination from the UST removed last summer.

The abandoned tank has resulted in a work stoppage for the EV infrastructure at South Industrial. The new transformer pad location is close enough to the abandoned tank that any significant excavation of contaminated soils will impact it. Getting the tank removed and site backfilled quickly is imperative to completing the EV infrastructure project. Both DTE and the electrical contractor are on hold until the tank is removed and backfilled.

The City will issue a best source purchase order to ATC Group Services LLC for the work. The best source is justified because of ATC's familiarity with the site, the project and the need to restart the EV infrastructure project. I have spoken with Craig Hupy and Marti Praschan regarding funding of this work. Since South Industrial is a Water Fund site, the Water Fund will

cover the costs. Additionally, the City will pursue funding reimbursement from the State of Michigan MUSTA funds if the work qualifies.

As provided in City Code 1:316, the Fleet & Facilities Unit of the City Administrator's Area is seeking an emergency authorization from the City Administrator to grant a purchase order to ATC Group Services LLC in the amount of \$31,414.00 to cover cost for tank removal and other environmental services required by the State of Michigan related to the abandoned fuel storage tank located at 2000 S. Industrial Highway. Staff will prepare the appropriate documentation for council notification at the next available meeting as required by City Code.



Approval
Tom Crawford
City Administrator

05/06/2021

Date