



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, November 19, 2014

5:15 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Canter called the meeting to order at 5:20 pm.

ROLL CALL

*Committee members present: David Canter, Peter Greenfield, Ray Hunter, Theresa Whiting, Greg Farris, Mary Karen McClellan
Committee members absent: Gordon Garwood
Ex-Officio members present: Trish Reilly, Matthew Kulhanek
Others in attendance: James Vincze, Mark Perry, Sally Petersen, Michael Yi*

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

- A-1** Airport Advisory Committee Minutes - September 17, 2014
- The September 17, 2014 meeting minutes were unanimously approved as presented.*
- A-2** Airport Advisory Committee Minutes - October 15, 2014 (work session)
- The October 15, 2014 meeting minutes were unanimously approved as presented.*

AUDIENCE PARTICIPATION

Chair Canter welcomed those in attendance. There were no public comments.

Discussion on Excellence - Sally Petersen

Chair Canter introduced Sally Petersen, a recent Ann Arbor City Councilperson, and explained that he had invited her to share her

thoughts on how the Airport may move forward on developing excellence in our municipal services. Ms. Petersen shared her thoughts on efforts the Committee may take to improve services and work with City Council. She felt it was important to get the attention of Council and tie our work to the sustainability goals of the City. There is a lot of competition for Council focus. As for the runway safety extension project, a business plan should be prepared and the Committee should work on educating City Council. Consider working through the City Administrator to get on a Council work session. The Airport is a front door to the community. Look at regional economic development efforts and see what impact the Airport may have on these. How can development at the Airport improve the economic health of the region. Leadership of the Committee should meet with SPARK and work to get them on board with improvements at the Airport. After a lengthy discussion, Chair Canter thanked Ms. Petersen for sharing her insight with the Committee.

CORRESPONDENCE

Four items of correspondence were reviewed by the Committee.

- B-1** Tower Operations/Fuel Usage through September, 2014
- B-2** Airport Hangar Occupancy through October, 2014
- B-3** AAC Membership Roster
- B-4** FAA Tall Structure Notice

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment, Solar Array

The City and MDOT-Aero continue to wait on the FAA to reschedule a conference call to discuss the Environmental Assessment for the proposed runway safety extension project. The City and DTE continue to work on an agreement to allow the installation of a solar array at the airport. The two parties hope to have an agreement in place by the first of the year. Approvals by the FAA and Pittsfield Township will still need to be sought and received before the project can move forward.

C-2 Other Items

New leases with Bijan and AvFuel (for the fuel farm) have been approved by the City. DTE has installed obstruction lighting on the two power poles along State Road which closes out the obstruction issues with the FAA. The ACIP was reviewed with MDOT-Aero last week and some modifications were necessary. These must be finalized and submitted by December 1, 2014. Relamping of Kilo hangars is ongoing. There was a deer/aircraft accident on October 10, 2014. No one was injured. The Airport's deer management strategy was discussed.

REPORTS OF TOWNSHIPS AND COMMITTEES

D-1 Pittsfield and Lodi Township Reports - T. Reilly & J. Godek

Neither Township had anything to report.

D-2 A2GA2 Report - C. Gordon

Mark Perry gave an update for the A2GA2. Progress on the EAA hangar renovation project was presented. The EAA is also undergoing an effort to make their Young Eagles program more robust. A2GA2 has received their non-profit status from the IRS and can begin to move forward on fund raising efforts for the family friendly improvements at the airport. The A2GA2 board has two vacancies to fill.

D-3 MI General Aviation Committee Report - M. Perry

Mr. Perry reported that the GA Committee is working with the AOPA to purchase mobile flight simulators to use with the STEM program. The October 26th STEM program for educators was a huge success. Fox Island airport is now open.

UNFINISHED BUSINESS

E-1 Family Friendly Improvements

With fund raising soon to begin, Member Garwood is working on updating the project budget.

E-2 Airport Long Term Planning Process

Chair Canter reviewed a summary capital improvement plan document and a case statement he prepared for the Committee's consideration. After discussion, the Chair will email the documents and requested input and revisions from the membership. Continuous improvement at the airport is necessary to maintain our "business."

E-3 Community Membership Needs

There was discussion on the recent Ann Arbor City Charter amendment and how that impacts Committee membership. Manager Kulhanek will review and report back to the Committee.

NEW BUSINESS**F-1 Airport Advisory Committee Meeting Schedule - 2015**

The 2015 meeting schedule for the Airport Advisory Committee was unanimously approved as presented.

ITEMS FOR NEXT AGENDA

Chair Canter requested that the unfinished items of business be carried over to the next agenda. The election of officers for 2015 will also be on the next agenda.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, January 21, 2015 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 7:15 pm.