

**Dean Fund Committee Meeting  
January 10, 2017 @ 9:00 a.m.  
Guy C. Larcom City Hall – 6<sup>th</sup> Floor Conference Room  
301 E. Huron St., Ann Arbor  
MINUTES**

**Members Present:** Edith Bletcher, Merrill Dudley, Jane Immonen, Ben Muth, Sue Perry, Ken Westerman, Don Wortman

**Staff Present:** Kerry Gray

**Ben Muth** called the meeting to order at 9:06 a.m.

**Public Comment:** None

**Action Item #1: January 10, 2017 Agenda**

Added Action Item #2- approve November 8, 2016 meeting minutes.

Added Discussion Item #2- Projects

**Don Wortman moved** to approve January 10, 2017 agenda, as amended; **Ken Westerman seconded the motion.** Committee unanimously approved.

**Action Item #2: Approve November 8, 2016 Meeting Minutes**

**Mr. Westerman moved** to approve November 8, 2016 meeting minutes; **Jane Immonen seconded the motion.** Committee unanimously approved.

**Information item #1: New Dean Fund Committee Member**

Introduction of new Dean Fund Committee member Merrill Dudley.

**Information Item #2: Budget and Project Update FY 17**

**Project Update:**

- **Vesper Project-** 4 trees were planted in the fall
- **Watering Dean Promenade-** Completed for season.
- **Dean Promenade-** Stump will be removed and new tree planted by the end of November.
- **S. Main Street just south of W. William-** Zelkovas removed in November. This spring the stumps will be removed, new trees planted and remaining trees will be pruned.
- **S. Industrial and S. Maple Tree Planting Projects-** to be completed spring 2017.

**Discussion Item #1: Budget Planning FY 18 and FY 19:**

Anticipated Trust Revenue \$24,000 per year. Current balance of unspent prior year budgets in the City pool of investments: \$156, 290.93

**Mr. Wortman moved** to approve FY 18 budget of \$60,000 (\$24,000 from Trust revenue and \$36,000 from prior year unspent budgets in the City Pool of investments, allocated as follows:

<b>Dean Fund Budget Allocation - FY 18</b>		
<b>Activity #</b>		
6317	Post Plant Care	\$ 12,000.00
6320	Trimming	\$ 12,000.00
6325	Stump Removal	\$ 1,800.00
6327	Tree Planting	\$ 24,000.00
6329	Tree Removals	\$ 10,200.00
	<b>Total</b>	\$ 60,000.00

**Edi Bletcher seconded.** Committee unanimously approved.

**Mr. Westerman moved** to approve FY 19 budget of \$60,000 (\$24,000 from Trust revenue and \$36,000 from prior year unspent budgets in the City Pool of investments, allocated as follows:

<b>Dean Fund Budget Allocation - FY 19</b>		
<b>Activity #</b>		
6317	Post Plant Care	\$ 12,000.00
6320	Trimming	\$ 12,000.00
6325	Stump Removal	\$ 1,800.00
6327	Tree Planting	\$ 24,000.00
6329	Tree Removals	\$ 10,200.00
	<b>Total</b>	\$ 60,000.00

**Sue Perry seconded.** Committee unanimously approved.

## **Discussion Item #2: Projects**

### ***Veteran's Memorial Park***

**Ms. Perry** discussed the Vet's Park project. Her vision is to have mature trees along the Maple frontage of Vet's Park and also plant trees along Dexter and Jackson Ave. Possible ideas for Maple Rd. include: (1) removing all the existing crabapples and planting new trees; (2) removing the older crabapples and inter-planting shade trees between the recently planted crabapples.

The committee also discussed the area around the sign at the corner of Jackson Ave and Maple Rd. and if there are ways to improve it. Staff will invite, Amy Kuras, Park Planner, and Erika Pratt, Volunteer & Outreach Coordinator for Give 365, to the February meeting to discuss opportunities for improving this area.

Committee decided to that to separate the work at Vet's Park into two projects: (1) Street tree planting along Dexter/ Maple/ Jackson Ave that border the park; (2) Landscaping/improvements around park sign at corner of Maple Rd. and Jackson Ave.

**Tree Watering Summer 2017**

Ken Westerman moved to approve funding an intern for watering of trees in FY18; Jane Immonen seconded. Sue Perry abstained. Committee approved.

**Information Item #3: February 14, 2017 meeting date and agenda items**

Veteran’s Memorial Park sign- invite Park and Recreation staff.

Ms. Perry moved adjourned the meeting; Mr. Wortman seconded the motion. Mr. Muth adjourned the meeting at 10:32 a.m.

<b>DEAN FUND BUDGET</b>	<b>FY 17</b>
Investment Income <i>(Projected)</i>	\$27,500
Prior Year Fund Balance	\$30,000
<b>Total</b>	<b>\$57,500</b>

**FY 17 Projects**

<b>Project Name</b>	<b>Approved Amount</b>	<b>Status</b>
Dean Promenade Tree Watering	\$1,867.50	In progress. Approved a total of \$2,490 for 4 months of watering. One month of watering was in FY16. <i>(Approved 5/18/2016)</i>
Dean Promenade Tree Removal and Replacement	\$1,500.00	To be completed Fall 2016 <i>(Approved 08/17/2016)</i>
Vesper Tree Planting – 4 crabapples	\$1,300.00	To be completed Fall 2016 <i>(Approved 5/18/2016)</i>
South Industrial (Stadium to Eisenhower Blvd) – plant 45 trees (including some removal/replacements) and 1-year of post planting care	\$22,500.00	To be completed Spring 2017 <i>(Approved 11/08/2016)</i>
Maple Road (Stadium to Scio Church Rd)- plant 29 trees (including some removal/replacements) and 1-year of post planting care	\$14,800.00	To be completed Spring 2017 <i>(Approved 11/08/2016)</i>
S. Main Street and W. William- tree removal/stump removal/tree planting of 9 dead/dying zelkovas, pruning of remainder of trees and 1-year of post planting care.	\$11,500.00	To be completed Spring 2017 <i>(Approved 11/08/2016)</i>
<b>Total</b>	<b>\$53,467.50</b>	
<b>Remaining Unencumbered Budget</b>	<b>\$4,032.50</b>	

**2017 Meeting Calendar**

- |                   |                    |
|-------------------|--------------------|
| January 10, 2017  | July 11, 2017      |
| February 14, 2017 | August 8, 2017     |
| March 14, 2017    | September 12, 2017 |
| April 11, 2017    | October 10, 2017   |
| May 9, 2017       | November 17, 2017  |
| June 13, 2017     | December 12, 2017  |