

MEMORANDUM

TO: Park Advisory Commission

FROM: Colin Smith, Parks & Recreation Services Manager

DATE: March 15, 2016

SUBJECT: Resolution to recommend approving a contract with Tennis Courts Unlimited, Inc. to renovate tennis courts at Sugarbush, Woodbury and South Maple Parks (\$38,373.51)

Attached for your review and action is a resolution recommending approval a \$38,373.51 contract with Tennis Courts Unlimited, Inc. to renovate tennis courts at Sugarbush, Woodbury and South Maple Parks.

The City has been making improvements to existing tennis courts that are in disrepair. The tennis courts at Sugarbush, Woodbury and South Maple Parks all have significant cracks in the surface that are making play difficult and unsafe. A crack repair system is being proposed that will prolong the life of the courts for between 5-10 years. The courts at South Maple Park will also be lined for Pickleball. The most recent PROS plan survey identified the need for pickleball courts as a strong community desire.

A mailing was sent to all residents within a ¼ mile radius of these parks informing them of the renovations, and a public meeting was held on Wednesday, February 17th to discuss the projects.

Game court repairs are identified in the CIP and PROS plan as park priorities. The project meets multiple Sustainability Goals, including:

- Safe Community
- Engaged Community
- Active Living and Learning
- Sustainable Systems

Three bids were received by the City for this project:

Tennis Courts Unlimited, Inc.	\$38,373.51*
Goddard Coatings Company	\$43,000.00
American Sealcoating, Inc.	\$70,447.00

*Lowest responsible bidder.

Staff is recommending awarding a contract to Tennis Courts Unlimited, Inc. in the amount of \$38,373.51 for renovations to tennis courts at Sugarbush, Woodbury and South Maple Parks. A 10% construction contingency (\$3,837.00) is requested to cover

potential contract change orders to be approved by the City Administrator. It is requested that a \$42,210.51 contract and contingency amount be approved for the life of the project without regard to fiscal year. Funding for the Woodbury portion of the project (\$18,124.03, including 10% contingency) is available in approved Parks Memorials & Contributions Fund from the developer contribution for Packard Square. The remaining funding (\$24,086.48) is available in the approved FY2016 Park Maintenance and Capital Improvement Millage budget.

RESOLUTION TO RECOMMEND APPROVAL OF A CONTRACT WITH TENNIS
COURTS UNLIMITED, INC. TO RENOVATE TENNIS COURTS AT SUGARBUSH,
WOODBURY AND
SOUTH MAPLE PARKS (\$38,373.51)

Whereas, The Sugarbush, Woodbury and South Maple Parks tennis courts are in disrepair and in need of renovation,

Whereas, The Parks and Recreation Open Space Plan recommends infrastructure improvements for tennis courts that are in disrepair;

Whereas, The project supports multiple City sustainability goals,

Whereas, Funding is available in the approved Parks Memorials & Contributions Fund from the developer contribution for Packard Square and in the approved FY2016 Park Maintenance and Capital Improvement Millage budget,

Whereas, Competitive bids were received by Purchasing on February 24, 2016,

Whereas, Tennis Courts Unlimited, Inc. submitted the lowest responsive bid;

RESOLVED, That the Park Advisory Commission recommend approval of a contract with Tennis Courts Unlimited, Inc. to renovate the tennis courts at Sugarbush, Woodbury and South Maple Parks, and approve a construction contingency of \$3,837.00 (10%) to cover potential contract change orders for a total contract amount of \$42,210.51 for the life of the project without regard to fiscal year;