

FIRST AMENDMENT TO CITY OF ANN ARBOR & WASHTENAW COUNTY
FY 2015-2016 HUMAN SERVICE CONTRACT WITH
Peace Neighborhood Center

THIS AMENDMENT dated the 22 day of September, 2015, between the City of Ann Arbor, a Michigan municipal corporation, whose address is 301 E. Huron Street, Ann Arbor, Michigan ("City"), Washtenaw County, a Michigan municipal corporation, whose address is 301 E. Huron Street, Ann Arbor, Michigan ("County") and Peace Neighborhood Center, a Michigan nonprofit corporation, whose address is 1111 N. Maple Road, Ann Arbor, Michigan ("Contractor"), amends the agreement as follows:

- 1) SERVICE DESCRIPTION AND OUTCOME TARGETS and SPECIAL CONTRACT CONDITIONS, is amended to include the following Attachment A in addition to existing attachments.
- 2) BUDGET, is amended to increase the contract amount by \$30,000 to \$60,000 and to include the following Attachment B in addition to existing attachments.

Program	Funding Source	Amount
Peace Neighborhood Center Alternatives for Youth Program	City of Ann Arbor General Funds	\$30,000
TOTAL		\$30,000

- 3) TERM, is amended to terminate on June 30, 2016.
- 10) REPORTS, MONITORING AND EVALUATION, is amended to include the following: By signing this agreement, the Contractor agrees to full participation, as necessary, in the evaluation to be conducted of the Coordinated Funding process during the summer and fall of 2015.

All terms, conditions, and provisions of the original agreement between the parties executed on the 8th of October, 2014, unless specifically amended above, are to apply to this amendment and are made a part of this amendment as though expressly rewritten, incorporated, and included herein.

This amendment to the agreement between the parties shall be binding on the heirs, successors and assigns of the parties.

CITY:
CITY OF ANN ARBOR, a Michigan municipal
corporation

By: Christopher Taylor
Christopher Taylor
Mayor

Approved as to Substance:
By: Steven D. Powers
Steven D. Powers
City Administrator



**Attachment A – FY 2015-2016
Scope of Services, Outcome Targets and Grant Timeline**

*If any of the following program information changes within the grant year, please notify Andrea Plevek (pleveka@ewashtenaw.org) immediately.

Agency Name
Peace Neighborhood Center
Program Name
Peace Neighborhood Center Alternatives for Youth Program
Community-Level Outcome
School-Aged Youth: Increase the high school graduation rate of economically disadvantaged youth
Planning & Coordination Body
Washtenaw Alliance for Children and Youth
Program Strategy(s)
Intervention Programming to Foster Literacy and Academic Success
Program Components Description
Peace Neighborhood Center's Alternatives for Youth program is a year-round comprehensive series of interlocking services specifically designed for economically disadvantaged middle-school aged youth from 6th through 9th grade to promote positive youth development, leadership and high school graduation. The entirety of the program consists of the school-year Alternatives for Youth after school program, the STARS Mentorship for Girls program, the Rising Sons Mentorship for Boys program and the six-week summer program known as Leadership Development Camp. These four services provide wrap-around support to this vulnerable age group in order to promote academic, social and emotional success especially during the difficult transitions between elementary and middle school as well as between middle school and high school. The program design is based on the Positive Youth Development Model as defined by the National Center of Children in Poverty. Peace also works closely with Ann Arbor Public Schools in order to align both its tutoring approach and program curriculum with those of the school district. By providing a structured study environment, enrichment activities, character development, tutoring and mentoring, Peace promotes success in school,

development of social skills, and a sense of the benefits of community service. Special emphasis is given to teaching the necessary social and study skills that have the greatest impact on high school graduation rates including a focus on literacy skills, school attendance, test preparation, academic retention during the summer period and consistent engagement with family members to foster a supportive environment at home.

Target Population Residency Requirements

Zip Codes 48197 and 48198	City of Ann Arbor Residents	Urban County Residents	Washtenaw County Residents
7%	65%	100%	100%

Total Number of (Unduplicated) Participants Projected to be Served during FY 2015-2016

60

Program Outcomes

<i>Outcome</i>	<i>Projected 1st Half FY 2015-16 #</i>	<i>Projected 2nd Half FY 2015-16 #</i>
Average number of days youth attend school	85% of school days attended during that period.	85% of school days attended during that period.
Number of youth showing academic improvement of at least one grade level	25	5

Program Outcome Measurement Description

Peace Neighborhood Center will utilize PowerSchool and/or report cards to measure the first program outcome listed above.

Peace Neighborhood Center will compile a detailed comparison of each program participant who attends during the school year. This report will compare semester grades of the four core subjects (Math, English, History, and Science) to compute the overall GPA across this core segment of academic studies. Peace Neighborhood Center will report the number of youth showing a GPA improvement of at least 1.0 GPA computed from core subjects.

Award Contingencies (if applicable)

N/A

Grant Timeline

<i>Action</i>	<i>Due Date</i>
FY 2015-16 Grant Start Date	July 1, 2015
Participate in Planning & Coordination Body	Ongoing
Initial 25% Advance*	Upon contract execution & receipt of first invoice**
First Expenditure Report Due*	No later than October 31, 2015
Second 25% Advance	Upon submission of second invoice and approval of first expenditure Report
Semi-Annual Program Report Due	January 31, 2016
Second Expenditure Report Due	No later than January 31, 2016
Third 25% Advance	Upon submission of third invoice and approval of second expenditure report and semi-annual program report

Third Expenditure Report Due	No later than April 30, 2016
Fourth 25% Advance	Upon submission fourth invoice and approval of third expenditure report
Year-end Program Report AND Final Expenditure Report Due	July 31, 2016
<p><i>*All United Way grants will be paid on a monthly distribution cycle and will not require invoices or expenditure reports.</i></p> <p><i>**For all programs funded through the Office of Community & Economic Development, an invoice must be submitted to trigger the disbursement of each advance and must include a request for 25% of the total grant in writing on the agency's letterhead using the OCED-specific format.</i></p> <p><i>***All Ann Arbor Area Community Foundation grants will be paid in full in July 2015.</i></p>	

Attachment B - FY 2015-16 PROGRAM BUDGET

Agency Name: Peace Neighborhood Center Program Name: Peace Neighborhood Center Alternatives for Youth Program

Revenue Source(s):	Washtenaw County General Funds	Ann Arbor General Funds	CDBG Funds	United Way Funds	AAACF Funds	Name of Other Funding Sources	Amount of Other Funding Sources	Total
Coordinated Funding Award(s)	\$	\$30,000	\$	\$4,610	\$			\$34,610
Other Grant Amounts <i>(Please list each other funding source that supports this program on a separate line.)</i>						Knight Foundation	\$5,000	\$5,000
						Private Donations	\$65,003	\$65,003
						Kwanias	\$3,000	\$3,000
						Mosiatic Foundation	\$1,500	\$1,500
Other Support (In-Kind) ^a								\$0
Program Fees ^b								\$0
Total Revenues	\$0	\$30,000	\$0	\$4,610	\$0		\$74,503	\$109,113

Program Expenses	Washtenaw County General Funds	Ann Arbor General Funds	CDBG Funds	United Way Funds	AAACF Funds	Amount of Other Funding Sources	Total
Personnel, Taxes & Fringe Benefits*		\$30,000		\$4,610		\$42,503	\$77,113
Consultant & Contractual Fees ^c							\$0
Administrative Costs**						\$12,500	\$12,500
Specific Assistance to client ^d							\$0
Other ^e						\$19,500	\$19,500
Total Expenditures	\$0	\$30,000	\$0	\$4,610	\$0	\$74,503	\$109,113

*Personnel category should include salary, taxes, and fringe benefits (including medical, dental, retirement, mileage, etc.).
 **Administrative Costs include office space, utilities, supplies, audits, marketing and evaluation. No itemization necessary.

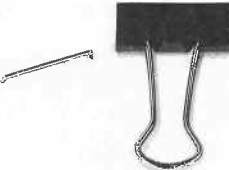
Personnel, Taxes & Fringe Benefits Detail

Position Title (as reflected in proposal; please let us know if this has changed from the proposal)	Amount charged to Washtenaw County General Funds	Amount charged to Ann Arbor General Funds	Amount charged to CDBG Funds	Amount charged to United Way Funds	Amount charged to AAACF Funds	Percentage of Time allocated to this Program	Amount charged to other fund sources	Annual Salary including employer share of taxes & fringes
Dir Of Family Ed and Youth Services Alternatives For Youth Coor.		\$8,000		\$4,610.00		25%	\$36,915	\$49,525
		\$22,000				100%	\$5,588	\$27,588
Total Personnel Tax & Fringes:	\$0	\$30,000	\$0	\$4,610	\$0		\$42,503	\$77,113

FY 2015-16 Program Budget

(Continued)

(a) Describe how in-kind donations are estimated and recorded. In-kind donations come from over 50 volunteers in this project who assist as tutors, presenters and mentors. Not actual revenue but is valued at approx \$36,000.00
(b) Describe the source of program fees. N/A
(c) List name of firm and scope of services. N/A
** List type of expense(s) and identify costs for each if administrative costs total over 25% of program budget. N/A
(d) Describe eligible uses of funds. Estimate amount per customer and attach the policy for determining the amount of subsidy per customer. N/A
(e) List type of expense(s) and identify costs for each. Other includes food, entrance fees, program supplies, fuel and other items If collaborative request, explain how funding is shared across partners. N/A
If applicant is serving as fiscal agent, specify administrative fee assessed (if applicable) to manage these funds. N/A



CONTRACT ROUTING FORM

**NOTE: CITY ATTORNEY MUST REVIEW CONTRACTS BEFORE SUBMISSION TO CITY COUNCIL

SUBMITTED BY: MARY CASEY (FOR ANDREA PLEVEK) ^{HP} DATE: 8/11/2015

DEPARTMENT: OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT

CONTRACTOR: Peace Neighborhood Center

PURPOSE: A2GF – HUMAN SERVICES (COORDINATED FUNDING)

CONTRACT TYPE: SERVICES MATERIALS & CONSTRUCTION

CONTRACT AMOUNT: \$30,000

HUMAN RIGHTS APPROVAL DATE: 8-5-15 LIVING WAGE APPROVAL DATE: 8-1-15

RESOLUTION REQUIRED: YES NO

RESOLUTION NO. R-15-186
PLEASE ATTACH

SIGNATURES: **PLEASE MARK PAGES**
(IN ORDER)

	REQUIRED	SIGNED	DATE SIGNED
CONTRACTOR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <i>Proctor</i>	<u>9/21/15</u>
SERVICE UNIT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>9/17/15</u>
CITY ATTORNEY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>9/18/15</u>
CITY ADMINISTRATOR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>9/21/15</u>
MAYOR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>9/22/15</u>
CITY CLERK	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

RETURN CONTRACT TO: Shari Norris/Community Services PHONE: 794-6500 ext 42504