



City of Ann Arbor
Meeting Minutes - Draft
Local Development Finance Authority
(LDFA)

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

Tuesday, September 18, 2018

8:15 AM

Downtown Development Authority, 150 S.
Fifth Ave. Suite 301, meeting room

I. CALL TO ORDER

Chair Grisham called the meeting to order at 8:23 a.m. in the meeting room of the Downtown Development Authority, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI

II. ROLL CALL

Present: 6 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Paula Sorrell, Heather Grisham, and Joe Meyers

Absent: 2 - Phil Tepley, and Graydon Krapohl

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

A motion was made by Treasurer Leahy, seconded by Rapundalo, that the agenda be approved as presented. On a voice vote, Chair Grisham declared the motion carried.

V. APPROVAL OF MINUTES

[18-1609](#) LDFA Board Meeting Minutes - July 17, 2018

Attachments: LDFA Board Meeting Minutes - July 17, 2018.pdf

A motion was made by Treasurer Leahy, seconded by Sorrell, that the Minutes of July 17, 2018 be approved. On a voice vote, Chair

Grisham declared the motion carried.

VI. LDFA CHAIR'S REPORT

The Chair reviewed a meeting that was held with MEDC to review LDFA strategic Plan. The Chair raised the need for board appointment to fill an upcoming vacancy.

VII. LDFA TREASURER'S REPORT

Treasurer discussed the status of the budget. A couple of areas were overs budget but within contract limitations.

VIII. REPORTS FROM SERVICE PROVIDERS

1. [18-1611](#) SPARK LDFA Annual Report for FY2018 - Ann Arbor/Ypsilanti SmartZone

Attachments: SPARK LDFA 2017-2018 Annual Report.pdf

IX. OTHER BUSINESS

1. **Update on Process for Requests for Funding**

No report - update at the next meeting

2. **Update on Progress for Adrian Smartzone**

Gary Clemetson from Lenawee Now said they have been active for two years. Lenawee Now is working well with SPARK. They are receiving back office support for individual companies, services and vetting. The Board discussed possible additional areas of support.

X. ADJOURNMENT

A motion was made by Rapundalo, seconded by Ypsilanti City Rep. Charter, that the meeting be adjourn at 9:44 a.m. On a voice vote, Chair Grisham declared the motion carried.

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