

MEMORANDUM

TO: Park Advisory Commission

FROM: Colin Smith, Parks & Recreation Services Manager

DATE: March 15, 2016

SUBJECT: Resolution to Approve an Amendment in the Amount of \$50,000.00 to an Existing Professional Services Agreement with Michigan Recreational Construction, Inc.

Michigan Recreational Construction, Inc. (MRC) is currently operating under a 3-year continuing contract for professional services per RFP #919 for Playground Improvement Services dated March 6, 2015. During the first fiscal year, MRC completed two large projects, including major renovations to a playground at Gallup Park and replacement of the playground at Burr Oak Park. The contract was established for \$150,000.00 per fiscal year, and between the two projects, \$138,553.00 has been expended.

There are two projects that Parks and Recreation aims to complete prior to fiscal year 2017 in order to facilitate adjacent construction projects, including relocation of an existing playground at Gallup Park prior to major pathway work funded through a TAP grant, and repairs to the playground area at Woodbury Park prior to tennis court repair work.

In order to complete these two projects, staff is requesting an amendment to the Professional Services Agreement for an amount not to exceed \$50,000.00 during FY2016, bringing the FY2016 total contract amount to \$200,000.00. The City is not obligated to expend the funds if the projects are not implemented for any reason. Funding is available in the FY2016 approved Parks Maintenance and Capital Improvements Millage budget and from developer contributions earmarked for Woodbury Park.

RESOLUTION TO APPROVE AN AMENDMENT IN THE AMOUNT OF \$50,000.00 TO
AN EXISTING PROFESSIONAL SERVICES AGREEMENT WITH MICHIGAN
RECREATIONAL CONSTRUCTION, INC.

Whereas, The City of Ann Arbor has a Professional Services Agreement with Michigan Recreational Construction, Inc. (MRC) to perform Playground Improvement Services (R-15-064);

Whereas, MRC was awarded a contract for services for up to three years with a total not to exceed amount of \$150,000.00 per fiscal year to perform playground improvement services for park projects;

Whereas, Award of contracts for services in this manner has allowed for the City to expedite the design and implementation process for playground improvements;

Whereas, Several projects have been completed in fiscal year 2016, and the \$150,000.00 has nearly been expended;

Whereas, In order to complete two time sensitive projects, Parks and Recreation is requesting that the contract amount be amended to add \$50,000.00 to the contract for fiscal year 2016; and

Whereas, There is available and approved funding in the Parks Maintenance and Capital Improvements Millage budget as well as developer contribution funds to cover the cost of additional services to be performed this fiscal year;

RESOLVED, That the Park Advisory Commission recommend approving increasing the amount of the Professional Services Agreement with MRC for fiscal year 2016 for Playground Improvement Services by \$50,000.00 for a total not to exceed \$200,000.00.