

**Dean Fund Committee Meeting
February 18, 2014
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES**

Members Present: John Bassett, Edith Bletcher Jane Immonen, Patrick Ion, Sue Perry

Members Absent: Ben Muth

Staff Present: Kerry Gray

Jane Immonen called the meeting to order at 9:12 a.m.

Action Item #1- Approve February 18 Agenda

DFC reviewed February 18 agenda **John Bassett motioned to approve the agenda; Patrick Ion seconded.** Committee unanimously approved.

Additions: Edith Bletcher new committee member; Field Operations Forestry Supervisor update

Action Item #2- December 10 Meeting Minutes

DFC reviewed November 10 meeting minutes. **Mr. Bassett motioned to approve the minutes; Sue Perry seconded.** Committee unanimously approved.

Information Item #1: Update FY14 Budget

There have been no project specific budget expenditures since the December budget report.

Project Name	Approved Amount	Status
Remove stumps and replace the two dead Honeylocust trees in the Dean Promenade	\$2,000.00	Stump removal fall 2013/tree planting spring 2014
Watering of street trees (Post Planting Care in budget)	\$12,600.00	Due to the relatively wet summer, there has not been a lot street tree watering.
Replacement of dead newly planted street trees	\$10,000.00	Approximately 120 newly planted trees will be replaced with assistance from the Dean Fund. It costs approximately \$400/tree to purchase and plant a tree. Trees planting began in early November. Encumbered \$9,923.73 for tree planting.
Total	\$24,600.00	
Remaining Unencumbered Budget	\$27,400.00	

Information Item #2: Next Meeting Date (03/11/2014)

Agenda Items: None provided

Information Item #3: Edith Bletcher, new Dean Fund Committee member

Ms. Bletcher joined the Dean Fund Committee. She is retired from the University of Michigan Alumni Association and worked UM Financial Aid office. Welcome to the Committee.

Information Item #4: Forestry Supervisor Update

The new Forestry Field Operations Supervisor, Steve Goebel, will begin on March 3. Mr. Goebel comes to Ann Arbor from the City of Grand Rapids Forestry department where he served as an arborist and crew leader. He will be joining the Committee at the March 11 meeting.

Discussion Item #1: Budget Adjustment to FY 2015 budget

- **Mr. Ion motioned to** increase withdrawal from prior year fund balance for FY2015 from \$25,000 to \$35,000, adding \$5000 tree planting and \$5000 post planting care. **Ms. Perry seconded.** Committee unanimously approved.

Discussion Item #2: Elizabeth Dean Fund History Research

- **Ms. Immonen** found a thesis regarding the Elizabeth Dean Fund written by John Blum (1980). Appendices in thesis has a detailed list of planting from 1966-1980. Would help the Committee to promote the Dean Fund Committee by identifying trees that were planted with the Dean Fund money. Also a list of Ann Arbor News articles form 1964-80 regarding the Dean Fund.
- **Ms. Gray** along with **Ms. Immonen** and Paul Bairley (former City forester) conducted some research on Ms. Dean and the Dean Fund at the Bentley Library. As **Ms. Perry** stated there was not much information at the library.
- Research will continue on Ann Arbor News article archives and other information.
- **Ms. Gray** has found a folder of Dean Fund information and she will look at it and provide any information in there.
- Mr. Bairley mentioned there was a scrap book for the Dean Fund Committee- Ms. Gray will see if she can find it and share with the committee.

Ms. Immonen would like to see an article about the history of the Elizabeth Dean Fund. Showcase past projects and to let the community know that they are still around and can help.

Ms. Perry suggested ribbons around Elizabeth Dean Fund planted trees throughout the City. "Thank you Elizabeth Dean." Also, something published in newspaper.

Committee suggested banners downtown along Elizabeth Dean promenade on Main Street that say "Thank you Elizabeth Dean." Committee will need to look into funding sources since the Dean Fund Committee cannot pay for the creation of the banners- possible funding sources- Downtown Development Authority, DTE Energy. **Ms. Gray** will look into these sources to see if there is any interest in funding this project.

Discussion Item #3: Elizabeth Dean Fund Promotion

Chris Frost, Asst. City Attorney provided a memo that was given to the Committee about how members can promote the Elizabeth Dean Fund.

Discussion Item #4: Committee Ideas for future projects

- **Mr. Ion motioned** for up to \$1000 to purchase Citizen Pruner tools. **Ms. Perry seconded** motion asked to add to the motion, to purchase the tools from a local company within Ann Arbor, if possible. Committee unanimously approved.
- Committee will look at past projects of the Dean Fund Committee to see where work can be done on past projects.

- Ask crew for locations for rejuvenation projects.

Discussion Item #5: Reschedule November 11 Dean Fund Meeting- Veteran’s Day

Tentatively moved to November 18, if there are conflicts with schedules please let Ms. Gray know.

Discussion Item #6: Urban and Community Forest Management Plan

Ms. Gray announced that the draft Urban and Community Forest Management Plan is now available for public comment. The plan is on the city’s Forestry webpage at www.a2gov.org/urbanforestry for viewing and paper copies are available upon request (Mr. Bassett requested a paper copy). Comments are due by March 28.

Ms. Immonen adjourned the meeting at 10:30 a.m.

DEAN FUND BUDGET	FY 14	FY 15
Investment Income <i>(Projected)</i>	\$27,000	\$25,000
Prior Year Fund Balance	\$25,000	\$35,000
Total	\$52,000	\$60,000

Current FY2014 Approved Projects-- Budget: \$52,000

Project Name	Approved Amount
Remove stumps and replace the two dead Honeylocust trees in the Dean Promenade	\$2000.00
Watering of street trees (Post Planting Care in budget)	\$12,600.00
Replacement of dead newly planted street trees	\$10,000.00
Tools for the Citizen Pruner Program	\$1,000.00
Total	\$25,600.00
Remaining Unencumbered Budget	\$26,400.00