



# City of Ann Arbor

## Meeting Minutes

### Ann Arbor Public Art Commission

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

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Tuesday, December 11, 2018

6:00 PM

Ann Arbor District Library - Downtown  
Branch, 343 S. Fifth Ave., Conference  
room A

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#### Annual Retreat

[18-2049](#) Ann Arbor Public Art Commission - Annual Retreat 2018

**Attachments:** Chapter 24 - Public Art Ordinance.pdf

*Call to Order 6pm*

*Present: A Buck, D Mexicotte, M Thiefels, J Copi, C Brown, J Kotarski,  
D Esau, C Crawley, D Zinn, CM Ramlawi and V Harrison*

*A. Commissioners reviewed Public Art Charter*

*a) Create calendar of events/important deadlines/required documents  
as stipulated by charter*

*Events/important deadlines/required documents:*

- Feb. 1st - Plan detailing potential projects and desirable goals to  
be pursued in the next fiscal year including:
  - o Enhanced projects + proposed expenditure of donated, grant  
or other funds*
  - o Recommendations as to which projects CIP projects are  
appropriate for enhancements**
- August 29th (60 days after the fiscal year-June 30) - Present  
annual report to City Council
  - o Request staff report to us I, II, etc. by July 7th*
  - o AAPAC uses above information to create required report*
  - o Approve the report as a commission*
    - \*Potentially a change to meeting calendar to be able to  
turn in on time**

*b) Work assignments – Required Reports*

c) *Identify goals stipulated by the charter not already identified above*

d) *Potential Tasks*

- *Work with Engineer at onset of project (identified & communicated by City Staff)*
- *Provide advice/assistance with recommendations for placements of art donated to city that cannot be placed on city property or enhanced project (Allison & John)*
- *Perform any related duty delegated by Council (Allison & Deb)*
- *Raise funds above and beyond funds for public art (crowdfunding, grants, gifts from corporations, foundations, and individuals) (Deb, Jonah, Mary)*
  - o *Interact with donors of fund or art works on behalf of the city*
  - o *Foster public/private partnerships to support public art*

B. *Review current committees and goals – Maintain*

a) *CIP: Review process and list of projects - relationship to charter*

- *Refine selection, evaluation criteria and establish project tracking system*
- *Select projects that are cost effective and engage the community*

b) *Education & Outreach Committee: Update project timeline - relationship to charter*

- *Value input from residents and the youth voice is important in promoting citizenship*
- *Strategic partnerships will be necessary to achieve*
- *Upcoming Partnership with Neutral Zone*
- *Hold events that include residents and allow them to experience more about what the Commissioners' roles are within the community*
  - o *Commissioners act as collaborators – seek training opportunities, i.e. media training*

c) *Communications & Marketing Committee Public Art Work list - relationship to charter*

*I. Review avenues of communication available to AAPAC*

- *Update to Public Art webpage when inventory has been completed*
- *Additional staff support to produce art inventory online mapping*

- *Use of Community Engagement four-step tool to involve the public re project/policy/program/plans*
  - *Look at fundraising opportunities -*
    - o *Ann Arbor Area Community Foundation*
1. *Review current website – Update to Public Art webpage when inventory has been completed*

*C. Identify gaps between current goals/committees and charter; add new ideas/goals building upon current work groups or adding additional work groups*

*D. Review role of City Council Liaison – CM Ramlawi will support the commission by making recommendations to City Council and the City Administrator in the hopes of providing the commission with a voice in working toward their goal of improving Public Art programs throughout the city. CM Ramlawi suggest items needing his immediate attention be shared with him via email [ARamlawi@a2gov.org](mailto:ARamlawi@a2gov.org)*

*Adjourned 8:40pm*