



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, January 18, 2017

5:15 PM

Ann Arbor Airport, 801 Airport Drive,
Airport Terminal

CALL TO ORDER

Chair Canter called the meeting to order at 5:15 pm.

ROLL CALL

Committee members present: David Canter, Robert Lyons, Greg Farris, Theresa Whiting, Michael Castle

Committee members absent: Peter Greenfield

Ex-Officio members present: Matthew Harshberger, Matthew Kulhanek

Others in attendance: Mark Perry, Craig Swailes, Marie Zeffer, Kathe Wunderlich, Bob Keegan

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - November 16, 2016

The November 16, 2016 minutes were unanimously approved as presented.

A motion was made by Farris, seconded by Castle, that the Minutes be Approved by the Commission and forwarded to the City Council and should be returned by 2/21/2017. On a voice vote, the Chair declared the motion carried.

AUDIENCE PARTICIPATION

Chair Canter welcomed those in attendance. There was no public comment.

CORRESPONDENCE

The Committee reviewed four items of correspondence as presented.

B-1 Tower Operations/Fuel Usage through November, 2016

Received and Filed

B-2 Airport Hangar Occupancy through December, 2016

Received and Filed

B-3 Project Grow Correspondence

Received and Filed

B-4 Environmental Assessment Public Notice

Received and Filed

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment

The public comment period for the revised draft Environmental Assessment for the runway safety project is underway and will end on February 10, 2017. A public informational meeting is scheduled for January 26, 2017 from 4 - 6:30 pm at City Hall. Written public comments will then be reviewed, any changes to the draft EA will be made and the response to comment section of the document will be updated. Upon completion of the revised draft, the document will be submitted to MDOT-Aero and the FAA for review and signature.

C-2 Other Items

The new runway condition assessment process went live on December 21, 2016. If the winter continues to be reasonable from a budget perspective, we hope to recoat the Papa row hangar roof and upgrade the remaining exterior hangar lights to new LED fixtures.

REPORTS OF TOWNSHIPS AND COMMITTEES

D-1 Pittsfield and Lodi Township Reports - M. Harshberger & J. Godek

There was nothing to report under this agenda item.

D-2 A2GA2 Report - C. Gordon

Mark Perry reported that the EAA now has three project planes in the hangar. This has caused their utility bills to increase significantly. They may decide to explore renewable energy options such as solar panels to provide electricity directly to the hangar to lower the utility costs.

D-3 MI General Aviation Committee Report - M. Perry

Mark Perry reported that there was no December meeting of the Committee. They continue to focus on opening privately owned grass strips and the new Michigan Aviation Passport Program. This program encourages flyers to visit airports throughout Michigan, get their "passport" stamped and be eligible for prizes based on the number of airports visited.

UNFINISHED BUSINESS**E-1 Airport Fireworks Display**

Matt Harshberger reported that the A2GA2 recently withdrew their special event application for the fireworks. After a presentation with the Pittsfield Township Board of Trustees, it was determined that this may not be a good time to move forward with the project.

E-2 Private Hangar Leases

The Airport Manager received the revised draft lease from the City Attorney's office earlier today but did not have an opportunity to review it prior to the meeting. The plan moving forward is to have the Manager review the lease and, if acceptable, distribute it to the Committee and the tenants. The Manager would then schedule a meeting with the tenants to discuss the draft lease and determine the areas of potential concern.

NEW BUSINESS**F-1 Election of Officers for 2017**

Peter Greenfield was nominated to serve as the Airport Advisory Committee Chair for 2017. A motion to close nominations and approve Mr. Greenfield as Chair was unanimously approved.

Greg Farris was nominated to serve as Airport Advisory Committee Vice-Chair for 2017. A motion to close nominations and approve Mr. Farris as Vice-Chair was unanimously approved.

Outgoing Chair Canter was thanked for his multiple years of service and leadership as the Committee Chair.

ITEMS FOR NEXT AGENDA

Airport Fireworks Display will be removed from unfinished business. Private hangar leases will continue for the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, March 15, 2017 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 5:47 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

Requests made with less than two business days' notice may not be able to be accommodated.