



**City of Ann Arbor**  
**Formal Minutes**  
**Airport Advisory Committee**

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, July 15, 2015

5:15 PM Old Ann Arbor Airport Terminal Building, 4322 S State St

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**CALL TO ORDER**

*Chair Canter called the meeting to order at 5:18 pm.*

**ROLL CALL**

*Committee members present: David Canter, Gordon Garwood, Mary Karen McClellan, Theresa Whiting*

*Committee members absent: Peter Greenfield, Ray Hunter, Greg Farris*

*Ex-Officio members present: Matthew Harshberger, Matthew Kulhanek*

*Others in attendance: Kathe Wunderlich, Mark Perry*

**APPROVAL OF AGENDA**

*The agenda was unanimously approved as presented.*

**APPROVAL OF MINUTES**

**A-1** Airport Advisory Committee Minutes - May 20, 2015

*The May 20, 2015 Airport Advisory Committee meeting minutes were unanimously approved as presented.*

**Approved by the Commission and forwarded to the City Council due back on 8/6/2015**

**AUDIENCE PARTICIPATION**

*Chair Canter welcomed those in attendance. Mark Perry welcomed the Committee to the EAA Welcome Center for this meeting and provided a brief history about the EAA and their efforts at the airport. There was no other public comment.*

**CORRESPONDENCE**

*The Committee reviewed three items of correspondence.*

**B-1** Tower Operations/Fuel Usage through May, 2015

**Received and Filed**

**B-2** Airport Hangar Occupancy through June, 2015

**Received and Filed**

**B-3** 2015 Airport Appreciation Picnic

**Received and Filed**

#### **AIRPORT MANAGER REPORT**

**C-1 Project Update - Environmental Assessment**

*Airport and MDOT-Aero staff continue their efforts to update and re-format the revised final draft of the Environmental Assessment for the proposed runway safety extension project.*

**C-2 Airship Visit**

*An airship promoting Hendrick's Gin will be arriving at the airport today and operate from the airport through the weekend as part of a promotional tour.*

**C-3 Other Items**

*The Manager reported that the hangar painting and relamping for hangar rows Lima and Mike has been completed. Additional painting and relamping is anticipated next spring as long as funding is available. The first brush hog mowing of the year has been completed as we had recently received word from the Washtenaw Audubon Society that the ground nesting birds are clear of their nests. A contract has been awarded to renovate the airport storage building on Ellsworth Road, just east of the Speedway gas station, that had been damaged by fire a number of years ago. A meeting and airport tour was recently provided to Pittsfield Township's Chief Building Official and the Code Enforcement Officer. The Township's Planning Director was scheduled but unable to attend the meeting and tour.*

#### **REPORTS OF TOWNSHIPS AND COMMITTEES**

**D-1 Pittsfield and Lodi Township Reports - M. Harshberger & J. Godek**

*Neither Township had anything to report.*

**D-2 A2GA2 Report - C. Gordon**

*The A2GA2 had nothing to report.*

**D-3 MI General Aviation Committee Report - M. Perry**

*Mark Perry stated that the GA Committee did not have a meeting so there was nothing new to report.*

**UNFINISHED BUSINESS****E-1 Family Friendly Improvements**

*Member Garwood reported that efforts to reach out to other airports that have done similar improvement projects are ongoing. Feedback and "lessons learned" will be valuable as we move forward with this project.*

**E-2 Airport Long Term Planning Process**

*Chair Canter discussed the meetings held with the Mayor and a number of Councilmembers regarding the resolution proposed by Councilmembers Eaton and Briere. It was apparent that some members of Council are concerned with the relationship between the City and Pittsfield Township. The Chair discussed the desire to come up with a potential solution that makes all sides happy instead of a win-lose result. The Chair outlined a potential runway configuration that may be more palatable to all stakeholders.*

**E-3 Community Membership Needs**

*Member Garwood's term will expire prior to the next meeting so that leaves two vacancies on the Committee that need to be addressed. Chair Canter indicated that he will work with the Mayor to get qualified persons to the City Council for consideration. The Chair asked members to solicit persons they feel would be assets to the Committee and provide their names to him.*

**E-4 Airport Fireworks Display**

*The A2GA2's fireworks committee met prior to the Airport Advisory Committee meeting and Mark Perry provided an update. The fireworks committee is targeting a July 2, 2016 date for fireworks pending the date being set for fireworks in the City of Saline. In general, the plan is to keep the event very basic and simple this first year. Initial steps include meeting with Pittsfield Township and the City of Ann Arbor, seek sponsors and fundraising and then dig into the operational issues for the event. The goal is to have a spectacular fireworks display for the surrounding areas and showcase the airport.*

## **NEW BUSINESS**

### **F-1**                      Tour - State Street Private Hangars

*Before suspending the meeting to allow the Committee to tour the State Street hangar area of the airport, the Manager provided a background and history of some of the concerns over aesthetics of this area, lease and hangar maintenance issues. A motion to suspend the meeting to allow the tour was approved unanimously. The meeting was reconvened at 7:05 pm. The Committee requested that the Manager provide a full range of options at the next meeting for dealing with private hangar maintenance and lease issues.*

**Received and Filed**

## **ITEMS FOR NEXT AGENDA**

*The State Street Private Hangars should be added as unfinished business on the next agenda.*

## **NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, September 16, 2015 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

## **ADJOURNMENT**

*The meeting was adjourned at 7:10 pm.*