



City of Ann Arbor City Administrator's Report January 6, 2020

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to hlazarus@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

A2 Be Safe! Mark Twain is credited with saying "If you don't like the weather in New England, wait 5 minutes." The same is often said about Michigan's weather. As we progress deeper into the winter months it is important to remind property owners and residents of the City's ordinance requiring removal of accumulations of snow and ice from adjacent sidewalks, crosswalk ramps and concrete bus stops. The City's ordinance is intended to increase public safety and to allow for safe passage on sidewalks and access for those with disabilities.

According to the ordinance, within 24-hours, accumulations of snow greater than 1 inch must be cleared and any accumulation of ice should be treated with sand, salt or other substance to prevent slip hazards within 18 hours. Residents/Property owners will receive only one warning per season before potentially receiving a civil fine of up to \$100 for the first citation and increase thereafter.

In order to assist residents/property owners with the treating ice, the city provides a free sand/salt mixture at the following locations:

- Veterans Memorial Park
- Huron Hills Golf Course
- Almendinger Park
- 721 North Main Street
- Burh Park
- Burns Park
- Leslie Park

A map of sand/salt pick up locations can be found [here](#).

To report a problem residents may use the A2 Fixit website, call (734.794.6942) or email Community Standards (communitystandards@a2gov.org)

A2 Be Safe! The City of Ann Arbor strives to incorporate safety and health in every aspect of our operations.

Success Stories

Success. Thank you to all who helped make 2019 a successful year in the City of Ann Arbor. SmartAsset has assembled a list of the most affordable fitness-friendly places for the 2020, placing Ann Arbor at No. 4. Five metrics were considered to select the most fitness-friendly places: the percentage of residents who walk or bike to work; fitness professionals per 10,000 workers; fitness establishments per 10,000 establishments; percentage of restaurants that are fast food; and average hourly wage of personal trainers. [Learn more!](#)

Sustainability & Innovations Corner

A²Zero — OSI launched A²Zero, the carbon neutrality planning initiative. Our carbon neutrality work is moving swiftly, so to stay up to date, check out our website: www.a2zero.org. We've also launched our first public survey to get feedback and have already hosted many events! Check out the website to take survey, learn about upcoming events, or learn more about the A²Zero process. More information on the launch of the Carbon Neutrality Initiative is available via the [press release](#).

A²Zero and City Council – The OSI team is hoping to schedule a public meeting, in partnership with our City Council liaisons, in each Ward of the City. An email to each Council Member will be sent in the coming days to coordinate timing, logistics, and outreach. Stay tuned for more.

Energy Efficiency & Renewable Energy – OSI is working on multiple energy efficiency and renewable energy initiatives which will be coming to Council in the coming weeks. Details about a solar development at the landfill will be on the January 21st City Council agenda and in February, City Council will hear about opportunities related to energy efficiency analyses as City properties. OSI is also looking to release a request for proposals to install rooftop solar on a number of city properties. More details about these energy efficiency and renewable energy projects will be coming in future Sustainability and Innovations Corners.

Sustainability Forums — You're invited to the next OSI sustainability forum, which takes place Thursday, Jan. 30, 7 p.m. at the Ann Arbor District Library Downtown Branch for a discussion on how to achieve carbon neutrality in the energy sector. Learn about emerging ideas, share ideas, and find out how to help the city achieve its carbon neutrality goals. Be sure to save the date for these sustainability forums as well:

- Thursday, Feb. 13, 7 p.m., will include a discussion about carbon neutrality in the transportation sector.
- Thursday, March 19, 7 p.m., will include a discussion about carbon neutrality in the resource sector.
- Thursday, April 9, 7 p.m., will include a discussion about carbon neutrality in the adaptation and resilience sector.

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for December 2019 for purchases over \$3,000.

Council Resolution Reporting. Staff is working on the following items pursuant to Council direction:

ITEM	TITLE	DUE DATE	STATUS
R-18-291	Resolution to Support One Community Initiative and Ongoing Equity	January 2020	FY20Q2 report included as a written communication from the City Administrator on the January 6 Council Agenda

Previews

The **January 6 Council Meeting** will feature the following items of interest:

Consent Agenda. There are 20 items on the consent agenda.

- **Public Hearings. – None.**
- **Ordinances - Second Readings – None.**
- **Ordinances – First Readings – None.**

Other

January Water Quality Matters Newsletter. The January issue of [A2H2O: Quality Water Matters](#), provides a year-end overview of projects completed in 2019 regarding the protection and maintenance of the city's drinking water system.

Washtenaw County Warming Centers for Winter Months. Effective Monday, November 11, 2019, any individuals seeking emergency shelter during the upcoming cold winter months can find a safe and warm place to sleep each night at the Delonis Center (312 W Huron St, Ann Arbor, MI 48103) and partnering religious congregations throughout Washtenaw County. Shelter will be available following the Center's nightly, open-to-the-public, 5pm dinner. In addition to providing beds and meals, individuals will be able to access a wide variety of services including case management, medical care, and assistance finding safe, permanent housing. Winter shelter

is operated by the **Shelter Association of Washtenaw County (SAWC)**, and financially supported by Washtenaw County, the City of Ann Arbor, and SAWC itself.

January Events with NAP. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. Volunteer opportunities coming up in November are listed below.

If participating in stewardship workdays, please wear long pants, dress in layers and wear shoes suitable for snow or wet ground. All participants must complete a release form, and all minors should be accompanied by a guardian. Tools, snacks and know-how provided.

For more information about NAP, visit www.a2gov.org/NAP.

Center of the City Task Force Open House. A Center of the City community [open house](#) to hear feedback on the preliminary recommendations developed so far by the Center of the City Task Force is scheduled on Wednesday, Jan. 15 from 6-8 p.m. at the SPARK offices located at 330 East Liberty Street.

Apply to Participate in Ann Arbor Citizens Police, Fire & Courts Academy. The City of Ann Arbor is offering the opportunity for an inside look at our local public safety and justice systems. Those 18 years and older who live or work in the city interested in learning about the City of Ann Arbor's Police and Fire departments and the 15th District Court are invited to submit an application to attend the 2020 Jack Dentler Ann Arbor Citizens Police, Fire and Courts Academy. The program was renamed last year to honor the memory of long-time, beloved volunteer with the Ann Arbor Police Department, Jack Dentler, who dedicated countless hours to, among other initiatives, the CPFCA. Dentler passed away in July 2018.

The deadline to apply to participate in the CPFCA program is Friday, Jan. 24, 2020, or sooner, should the 20 available spaces become filled. Find the application on the City of Ann Arbor website at www.a2gov.org/departments/police/community-engagement/Pages/Citizens-Police-Fire-and-Court-Academy.aspx.

The CPFCA is a free program that will be held at the Ann Arbor Justice Center, Ann Arbor Fire Department Fire Station No. 6, AAFD Fire Training Grounds and Washtenaw Community College. Classes will take place once a week on Tuesdays, 6:30–9:30 p.m., beginning Feb. 11 and ending April 7, 2020.

Water Meter Upgrades Set to Begin this Winter. The City of Ann Arbor will begin installation of upgraded water meters in Ann Arbor homes and businesses beginning in January 2020. This two-year project will replace approximately 26,500 meters, which are coming to the end of their useful life, with newer equipment that uses the latest metering technology and longer battery life. Once installed, these upgraded meters will provide more accurate readings.

To accomplish this task, the city has contracted with Utility Metering Solutions (UMS), whose professional staff will perform the upgrades. All UMS staff have undergone background checks and will carry identification and drive marked vehicles. The project will be carried out by sectioning the city into work areas with occupants and property owners receiving detailed scheduling instructions and work details by mail. In addition to the upgrade, the city will be conducting inspections to verify drinking water service line material, to comply with Michigan's new Lead and Copper Rule (www.a2gov.org/LCR), as well as examinations of cross-connection/backflow prevention devices that help protect drinking water. For more information, and a video explaining the work, please visit www.a2gov.org/meterupgrade.



MEMORANDUM

TO: Howard S. Lazarus, City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 12/27/2019
SUBJECT: Sole/Best Source Data for December 2019

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for December 2019 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Tom Crawford, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for December 2019

Department	Amount	Vendor	Item	Description	Type	Notes
IT	\$ 51,600.00	ESRI	*AP Invoice	ARCGIS MAINTENANCE	Sole Source	Council Approved (19-1963, 11/4/19)
PS Admin.	\$ 115,000.00	Avalon Housing	CONSTRUCTION, SEWER AND STORM DRAIN.91345	SEWER EXTENSION - 1146 S. MAPLE RD	Best Source	Council Approved (19-1728, 9/16/19)
IT	\$ 159,696.72	CBTS, LLC	COMMUNICATIONS SYSTEMS, INTEGRATED (INCLUDES TELEPHONE, CLOC.72515	MITEL PHONE UPGRADE	Best Source	Council Approved (19-1907, 11/4/19)
Police	\$ 6,518.88	PowerDMS	*AP Invoice	ANNUAL POWERDMS SUBSCRIPTION FEE	Sole Source	
IT	\$ 20,292.32	Amerinet of Michigan	NETWORK COMPONENTS: ADAPTER CARDS, BRIDGES, CONNECTORS, EXPA.20464	CH-IT STACK SWITCHES	Best Source	