

MEMORANDUM

TO: Parks Advisory Commission

FROM: Colin Smith, Parks & Recreation Services Manager

DATE: April 16, 2013

SUBJECT: Resolution to Recommend Approval of Fiscal Year 2014 Fee Adjustments for Parks & Recreation Services

Attached for your consideration for recommendation is a resolution authorizing fee adjustments for the 2014 fiscal year. Each year, in conjunction with the preparation of the budget, Parks & Recreation Services reviews current fees.

Proposed fee increases for FY2014 include the following: rental fees for Gallup Park Meeting Room and event rental fees for Cobblestone Farm. Gallup Park Meeting Room fees were last increased in 2007 while event rental fees for Cobblestone Farm were last increased in 2006.

The Gallup Park Meeting Room will be renovated in 2013 with the addition of French Doors accessing a patio overlooking the river, new flooring and ADA improvements to the restroom. The proposed fee increases reflect these improvements while also making us more consistent with what we are currently charging for use of other similar Parks & Recreation facilities.

Currently, Cobblestone Farm event rental fees are based on 10 hours of rental time. The proposed increase in event rental fees for Cobblestone Farm also includes increasing the base event rental time from 10 hours to 15 hours. This will bring our event rental fees more in line with other similar special event venues and better align with operational experience.

The proposed fees are attached, along with comparative and benchmarking data. The proposed 2014 budget reflects revenues based on these proposed fee increases.

Staff is recommending that the Parks Advisory Commission recommend approval of these fees.

Attachments:

- Resolution to Recommend Approval of Fee Adjustments
- Parks and Recreation Services Fee Schedule FY14
- Comparative Data for Parks & Recreation Proposed Fee Increases

Prepared by: Jeff Straw, Parks & Recreation Services Deputy Manager

RESOLUTION TO RECOMMEND APPROVAL OF FISCAL YEAR 2014 FEE
ADJUSTMENTS FOR PARKS AND RECREATION SERVICES

Whereas, Parks and Recreation Services have reviewed fees as part of the FY14 budget preparation; and

RESOLVED, That fees for Parks and Recreation Services be adjusted according to the attached schedules;

RESOLVED, That the attached fee schedules become effective according to the dates in the attached schedules; and

RESOLVED, That the Parks Advisory Commission recommends that the Mayor and City Council approve the proposed fees.

Prepared by: Jeff Straw, Parks & Recreation Services Deputy Manager
Submitted by: Parks & Recreation Services
Date: April 16, 2013