

**CITY OF ANN ARBOR RETIREE HEALTH CARE BENEFIT PLAN & TRUST
BOARD OF TRUSTEES
Minutes for the Regular Board Meeting
March 20, 2014**

The meeting was called to order by Jeremy Flack, Chairperson, at 10:16 a.m.

ROLL CALL

Members Present: Clark, Crawford, Flack, Hastie, Monroe
Members Absent: Heusel, Nerdrum, Powers
Staff Present: Kluczynski, Walker
Others: Michael VanOverbeke, Legal Counsel

AUDIENCE COMMENTS - None

A. APPROVAL OF AGENDA

It was **moved** by Crawford and **seconded** by Hastie to approve the agenda as submitted.

Approved

**B. APPROVAL OF MINUTES - January 16, 2014 Regular Board Meeting Minutes
(No meeting was held in February)**

It was **moved** by Crawford and **seconded** by Clark to approve the January 16, 2014 Board Meeting minutes as submitted.

Approved

C. CONSENT AGENDA – No Items Scheduled for Approval

D. ACTION ITEMS

D-1 Election of Board Officers – Chairperson, Vice-Chairperson, & Secretary

It was **moved** by Crawford and **seconded** by Clark to nominate and re-elect the existing Board Officers as follows:

Chairperson: Jeremy Flack
Vice-Chairperson: Alexa Nerdrum
Secretary: David Monroe

Approved

D-2 Election of Investment Policy Committee Members

It was **moved** by Crawford and **seconded** by Clark to reappoint the existing members of the Investment Policy Committee.

Approved

Investment Policy Committee: *Hastie/Chair, Clark, Flack, Monroe*

D-3 Resolution to Hire Summit Partners Credit Advisors

WHEREAS, the Board of Trustees is vested with the general administration, management and operation of the Retirement System, and

WHEREAS, the Board of Trustees is required to act with the same care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a similar capacity and familiar with those matters would use in the conduct of a similar enterprise with similar aims; and

WHEREAS, the Board of Trustees and Meketa, its investment consultant, are reviewing its fixed income asset allocations, and

WHEREAS, the Board of Trustees has discussed the possibility of allocating a portion of its fixed income portfolio to private credit investments, and

WHEREAS, Meketa has reviewed and recommended an investment with Summit Partners Credit Advisors, which operates Summit Partners Credit Fund II, L.P. and which is funding for Fund II, so be it

RESOLVED, that the Board of Trustees authorizes the hiring of Summit Partners Credit Advisors with an intended allocation of 2% of the VEBA assets to this investment manager, pursuant to legal review and due diligence.

It was **moved** by Hastie and **seconded** by Monroe to approve the Resolution to Hire Summit Partners Credit Advisors as submitted.

Approved

D-4 Proposed 2014-2015 Expenditure Budget

Ms. Walker reviewed the proposed expenditure budget for the 2014-2015 fiscal year, with no concerns or recommended changes by the Board of Trustees.

It was **moved** by Crawford and **seconded** by Monroe to approve the 2014-2015 Expenditure Budget as presented.

Approved

E. DISCUSSION ITEMS - None

F. REPORTS

F-1 Investment Policy Committee Minutes – No Report

F-2 Preliminary Investment Reports for the Month Ended February 28, 2014

N. Gail Jarskey, Accountant, submitted the Financial Report for the month ended February 28, 2014, to the Board of Trustees:

2/28/2014 Asset Value (Preliminary)	\$117,033,851
1/31/2014 Asset Value (Audited by Northern)	\$115,105,642
Calendar YTD Increase/Decrease in Assets (excludes non-investment receipts and disbursements)	\$859,140
Percent Gain <Loss>	0.7%
March 19, 2014 Asset Value	\$117,849,168

F-3 Legal Report – Public Act 347 of 2012 Compliance (Information only)

G. TRUSTEE COMMENTS - None

H. FUTURE AGENDA ITEMS - None

I. INFORMATION

I-1 Record of Paid Invoices

The following invoices have been paid since the last Board meeting:

	PAYEE	AMOUNT	DESCRIPTION
1	Bradford & Marzec	6,745.48	
2	Income Research & Management	738.52	
	TOTAL	7,484.00	

J. ADJOURNMENT

It was **moved** by Crawford and **seconded** by Monroe to adjourn the meeting at 10:21 a.m.
Meeting adjourned at 10:21 a.m.



Nancy R. Walker, Executive Director
City of Ann Arbor Employees' Retirement System