



Early Leasing and Right to Renew Complaint Form

Sections 8:530 and 8:531 of Ann Arbor City Code Chapter 105

City of Ann Arbor Rental Housing Services | (734) 794-6264 Opt. 1 | rentalhousing@a2gov.org

<https://www.a2gov.org/departments/build-rent-inspect/housing/Pages/Filing-Complaints.aspx>

Section 1: Contact Information

This section must be filled out completely.

Address of Rental Unit (include apt or lot #): _____

Tenant/Complainant Name: _____

Phone Number: _____ Email: _____

Property Owner/Agent Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Section 2: Complaint Information

Please attach any related correspondence (emails, letters, texts) received from the owner/agent.

Lease Start Date: _____ **Lease End Date:** _____ (copy of lease may be required)

Was the rental unit leased to another tenant? Yes _____ Date (if known): _____ No _____

Did owner/agent provide notice of a successive lease by email & personal delivery/U.S. Mail?

Yes _____ Date (if known): _____ No _____

Did the notices contain the names of the parties, lease term, rental unit address, and amount of rent?

Yes _____ No _____

Did the owner/agent provide a deadline to renew by? Yes _____ Deadline: _____ No _____

Did the owner/agent provide a *Rights and Duties of Tenants* booklet? Yes _____ No _____

Please provide any additional details below. Attach additional sheets if necessary.

Signature: _____ **Date:** _____