

# CITY ATTORNEY PERFORMANCE METRICS

SCOPE OF SERVICE	PERFORMANCE MEASURE
Provide legal advice to Council, City Administration, Service Area Administrators, Boards and Commissions - as mandated by the City Charter	<ul style="list-style-type: none"> <li>• Citylaw</li> </ul>
Prosecutes ordinance violations and represents the City before Courts and Tribunals - as mandated by the City Charter	<ul style="list-style-type: none"> <li>• Citylaw, OnBase and Court decisions</li> </ul>
Prepares and reviews legality of all ordinances, contracts and other legal instruments - as mandated by the City Charter	<ul style="list-style-type: none"> <li>• Citylaw</li> </ul>

# CITY ATTORNEY IMPACTS

IMPACT/ISSUE	AMOUNT	TYPE
Re-alignment of FTE allocations	\$15,141	R
Decrease Professional Services (Outside Counsel)	(80,000)	R
Decrease Printing Costs	(1,500)	R
Decrease Materials and Supplies	(2,500)	R
Decrease Conference Training and Travel	(5,000)	R
<b>Total Impacts</b>	<b>(73,859)</b>	

R = Recurring Cost O = One-Time Cost

# CITY ATTORNEY'S OFFICE



The City Attorney is appointed by the City Council and performs all legal services for the City, including legal advice to City Officials, preparation and review of contracts and other legal documents, prosecution of persons accused of violating City ordinances, and representation of the City and City officials in lawsuits. The City Attorney's Office does not provide legal advice to members of the public.

# CITY ATTORNEY – HORIZON ISSUES

## **GENERAL**

- Succession Planning
- Increased work and legal issues generated by Boards and Commission
- Significant Litigation

## **PUBLIC SERVICES/SUSTAINABILITY HORIZON ISSUES**

- Increased Legal Impact of sustainability goals/efforts
  - Replacement of public infrastructure (energy efficiency, carbon sequestration, construction methods and materials, etc.)
  - Certification of energy usage and sustainability of sourcing of materials, labor and construction
  - Moves toward electrification – Procurement, public and private buildings, vehicles
  - Technology – smart roads for autonomous vehicles, signals, cameras, data collection on roads and utilities and how that data is used and handled
- Procurement – sustainability and technology will change procurement
- Gaining efficiencies in public services using technology
- Island parcel annexation
- A number of ordinances require revisions, including Chapter 47 Streets and Chapter 42 Open Space and Parkland Preservation

# CITY ATTORNEY – HORIZON ISSUES

## **FINANCIAL SERVICES**

- Continued revision of contract processes.
- Work with IT to complete OnBase contract/resolution creation program
- Contract Lifecycle Management –a streamlined management system

# CITY ATTORNEY – HORIZON ISSUES

## COMMUNITY SERVICES HORIZON ISSUES

- Increased Development Activity
- The affordable housing millage will likely require substantial legal effort, depending on its implementation
- Annual Greenbelt, Park, and Open Space acquisitions may triple what they were in preceding years
- Increased training for rental housing and zoning inspectors on legal issues related to entry onto property and use of administrative warrants
- Review and update property registration forms
- Increased work on hoarding and abandoned construction cases
- Adoption of International Property Maintenance Code as replacement of City's Housing Code, Chapter 105

# CITY ATTORNEY – HORIZON ISSUES

## **HUMAN RESOURCES HORIZON ISSUES**

- Work with HR re: Training
  - Investigation training for HR staff
  - HR training about interviewing techniques (FETI)- trauma informed investigations
- DEI Initiatives

# CITY ATTORNEY – HORIZON ISSUES

## **SAFETY SERVICE AREA ISSUES**

- 80 new state laws or modifications going into effect in 2021 in addition to re-draft of current code of ordinances
- Community Mental Health Coordination
- Implementation of Community Policing Model
  - Modifying existing and executing consistent policies
- Continue to assist with policy and procedure documents for ICPOC
- Increased 4<sup>th</sup> Amendment trainings, training for Community Standards on Community Policing