

PLANNING AND DEVELOPMENT SERVICES STAFF REPORT

For Planning Commission Meeting of December 15, 2009

SUBJECT: FY2011 – 2015 Capital Improvements Plan

PROPOSED CITY PLANNING COMMISSION MOTION

Whereas, Section 1:185 of the Ann Arbor City Code requires that the City Planning Commission annually prepare a Capital Improvements Program for the ensuing six fiscal years;

Whereas, The FY2010-2015 Capital Improvements Plan (CIP), which was adopted by the Ann Arbor City Planning Commission on December 16, 2008 and approved by the Ann Arbor City Council on January 20, 2009 provided the basis for the FY2010/2011 Capital budget;

Whereas, The second year of the FY2010-2015 CIP has been adjusted based on current conditions as the FY2011-2015 CIP to form the basis of the adjusted FY2011 Capital Budget to be approved by the City Council; and

Whereas, A duly-noticed public hearing was held by the City Planning Commission on December 15, 2009,

Resolved, That the City Planning Commission hereby approves the FY2011-2015 Capital Improvements Plan as a supporting document for the City's Master Plan.

STAFF RECOMMENDATION

Staff recommends that the draft FY2011-2015 Capital Improvements Plan be **approved**.

STAFF REPORT

For the past six years, the City has carried out a two-year budget process where every other year a two-year budget is prepared and presented to the City Council, with the Council ultimately adopting the first of the two years budget for the ensuing fiscal year. During the following "budget season" staff adjusts the second year of the two-year budget based on the conditions at that time and presents that adjusted second year of the two-year budget to Council for adoption. A major portion of the budget is the Capital Budget. The two-year Capital Budget is based on the information contained in the first two years of the City's Capital Improvements Plan (CIP).

Therefore, the City's CIP process is performed in a manner to the two-year budget process. In the seasons that the second year of the in-place two-year budget is adjusted, similarly the second year of the in-place CIP is reviewed and adjusted rather than repeating the full CIP process each and every year. Then this adjusted second year of the CIP becomes the basis for the second year Capital Budget.

This year is an "adjustment year" where the first two years of the FY2010-2015 CIP has been reviewed and updated by staff. This process involved effort by staff from numerous service units,

including: the Community Service Area's Planning & Development Services and Parks & Recreation Services Units; the Financial & Administrative Service Area's Information Technology and Financial & Budget Planning Services Units; and the Public Service Area's Systems Planning, Project Management, Water Treatment, Wastewater Treatment, Field Operations, Fleet & Facilities, and Administration Units, as well as the Downtown Development Authority. The resulting FY2011-2015 Capital Improvements Plan will provide City officials, staff and members of the public with a helpful tool for understanding City infrastructure needs and their budgetary implications. Upon action of the Planning Commission, the Financial Services and Public Services Areas will forward the adopted plan to City Council for action.

Notice of the public hearing for the draft CIP was sent to representatives of registered neighborhood and commercial organizations, members of City committees that may have an interest in capital improvement projects and to other individuals and groups interested in planning issues. Copies of the plan were made available to the public on the City website and through the staff in the Community Services Area and Systems Planning Unit. It was requested that public comments regarding the draft plan be submitted to the City through the Systems Planning Unit via email, or through the Planning and Development Services Unit via e-mail, fax or postal mail. As of this date, no public comments have been submitted.

Prepared by Cresson Slotten
CSS/jsj/12/11/09

c: City Administrator