

City of Ann Arbor
CABLE COMMUNICATIONS COMMISSION

October 28, 2014
Regular Session

MINUTES

Call To Order and Roll Call: Vice Chair R. Sutton called the Cable Commission Regular Session to order at 7:00 p.m. Upon roll call, the following were present: R. Sutton, B. Clarke, L. Wondrash, and T. Ramirez. S. Petersen arrived at 7:05. Not in attendance was G. McDonald, Commissioner T. Williams and Council member S. Kunselman.

Approval of Agenda: Vice Chair R. Sutton asked for approval of the agenda. Motion to approve was made by B. Clarke and seconded by T. Ramirez.

Approval of Minutes: Vice Chair R. Sutton asked for approval of the August 26, 2014 Regular Session minutes. Motion to approve was made by B. Clarke and seconded by T. Ramirez.

Public Comment: There was no public comment.

CTN Report: L. Wondrash reviewed the CTN report including number of premiers for Channels 17, 18 and 19. She also noted that closed-captioning service was provided at the 17 Commission on Disability Issues public meeting. She noted that this service would not be provided for the November and December meetings due to the relocation of the Disability Commission meetings to CTN due to the asbestos removal project taking place in Council Chambers at Larcom City Hall. Between November 17 and the beginning of January, City Council and Planning Commission meetings will be held at the County Building and would be aired live by CTN. All other Board and Commission meetings would meet in the basement meeting room at Larcom City Hall and would be taped for later replay on CTN. Meeting relocations would be noted on the city's website, public meeting notices and the online meeting calendar.

Regular Business:

- a. Schedule 2015 meeting dates: Chair R. Sutton asked for approval of proposed 2015 Cable Commission meeting calendar. All were in favor of meeting quarterly at 3 p.m. at CTN on the first Wednesday of the month on February 4, May 6, August 5 and November 4. L. Wondrash stated the meeting calendar would be publicly notices via the City Clerk's Office and posted at CTN.
- b. Comcast Transfer Request Status: L. Wondrash stated the City Attorney's Office was still reviewing a Comcast Franchise transfer request, but was waiting to submit to City Council for consideration until after the November 4 election. The deadline for Council action is January 15, 2015.

Commission/Staff Comments: L. Wondrash stated that in addition to the 2016/2017

budget discussion at the February 4, 2015 meeting, she would like to add to the agenda a CTN logo update and slogan discussion. S. Petersen and R. Sutton asked if public participation would be offered as part of the update. L. Wondrash stated that CTN staff have offered suggestions but she would like to explore methods for public input at the February meeting. Cable Commissioners agreed to that approach.

Adjournment: B. Clarke made a motion to adjourn the meeting and it was seconded by T. Ramirez. R. Sutton closed the meeting at 7:15 p.m.

Submitted by: L. Wondrash
Date Approved: Feb. 4, 2015