



CITY OF ANN ARBOR – PARKS ADVISORY COMMISSION
MEETING MINUTES
September 21, 2010

The regular meeting of the Park Advisory Commission was held on Tuesday, September 21, 2010 at 4:00 p.m. at the CTN Studio 2805 S. Industrial Hwy., Ann Arbor Michigan.

I. The meeting was called to order at 4:05 p.m. by Chair J. Grand.

II. Roll Call:

Members Present: (7) J. Grand, J. Lawter, S. Offen (arrived at 4:28), T. Berla, G. Nystuen, D. Barrett, K. Levin,

Ex-Officio Members Present: (2) C. Taylor, M. Anglin

Ex- Officio Members Absent: (0) None

Members Absent: (2) D. Chapman, T. Doyle

Staff Present: (5) C. Smith, J. Straw, M. Warba, G. Trocchio, L. Bowen

APPROVAL OF AGENDA – Commissioner Grand asked for approval of the agenda.

Commissioner Lawter moved, supported by **Commissioner Levin** to approve the agenda. The Commission approved the agenda unanimously.

PUBLIC COMMENTARY - AGENDA ITEMS (3 Minutes per Speaker)

A - APPROVAL OF MINUTES

Commissioner Grand asked for a motion to approve the current minutes.

Commissioner Levin moved, supported by **Commissioner Lawter** to approve the minutes of August 17, 2010 as written. The minutes of August 17, 2010 were approved unanimously as written.

SPECIALPRESENTATIONS

PUBLIC HEARING

B - UNFINISHED BUSINESS

C - NEW BUSINESS

C-1 Annual Activity Report for Open Space and Parkland Preservation Program

G. Trocchio shared the Annual Activity Report to the Commission.

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54 **C-2** Review of FY2010 Finances for Recreation Facilities

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56 **C. Smith** explained the Review of FY2010 Finances for Recreation Facilities
57 to the Commission.

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59 **S. Offen** complimented staff on the hard work done at the facilities as well as
60 the clarity of the financial reports.

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62 **C-3** Resolution Supporting Contract with Hooker/DeJong for Senior Strategic Plan

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64 **J. Straw** provided background regarding the Senior Center and the strategic
65 plan recommendation.

66
67 **C. Smith** read the Resolution to the Commission:

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69 RESOLUTION SUPPORTING CONTRACT TO HIRE HOOKER/DEJONG TO
70 DEVELOP THE ANN ARBOR SENIOR CENTER STRATEGIC PLAN

71
72 Whereas, The Senior Center Task Force was created to work with staff to examine
73 options for increased revenue as well as potential cost reduction measures to sustain
74 operations at the Senior Center;

75
76 Whereas, An important element of the Task Force final recommendation to Council
77 was to establish long-term planning at the Senior Center;

78
79 Whereas, Funds are available through an AACF grant and budgeted General Fund
80 expenses;

81
82 Whereas, The selection committee selected the Hooker/DeJong proposal ;

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84 RESOLVED, That the Park Advisory Commission recommend hiring Hooker/DeJong
85 to develop the Ann Arbor Senior Center Strategic Plan.

86
87 Submitted by: Parks and Recreation Services

88
89 Date: September 17, 2010

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91 **S. Offen** suggested a friendly amendment to the 4th Whereas; (the language
92 stating: **subsequent to a City RFP** to be added to the 4th Whereas) the
93 Commission accepted the amendment.

94
95 **G. Nystuen** moved, supported by **S. Offen** to accept the amendment. The
96 Commission proceeded to vote on the Resolution.

97
98 **Ayes: (7)** **J. Grand, J. Lawter, G. Nystuen, T. Berla,**
99 **S. Offen, D. Barrett, K. Levin**

100
101 **Nays: (0)** **None.**

102
103 **Absent: (2)** **D. Chapman, T. Doyle**

105 On a voice vote in addition to a show of hands – **Motion Passed** to approve
106 the Resolution Supporting Contract with Hooker/DeJong for Senior Strategic
107 Plan
108

109 **C-4** Annual Election of Park Advisory Commission Officers
110

111 **J. Grand** asked the Commission to start the election with the Chair of the
112 Budget and Finance Committee for the Park Advisory Commission; second
113 vote will be for Vice-Chair for the Park Advisory Commission and the third vote
114 will be for the position of Chair for the Park Advisory Commission.
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116 **G. Nystuen** nominated **S. Offen** to remain as Budget Chair for the Park
117 Advisory Commission, **T. Berla** seconded the nomination. **S. Offen** accepted
118 the nomination and with a voice vote as well as a show of hands, **S. Offen**
119 was re-elected to the position of Budget Chair for the Park Advisory
120 Commission.
121

122 **S. Offen** nominated **J. Lawter** to remain as Vice-Chair for the Park Advisory
123 Commission; **T. Berla** seconded the nomination. **J. Lawter** accepted the
124 nomination and with a secret ballot vote **J. Lawter** was re-elected as Vice-
125 Chair of the Park Advisory Commission.
126

127 **G. Nystuen** nominated **J. Grand** to remain as Chair for the Park Advisory
128 Commission; **D. Barrett** seconded the nomination. **J. Grand** accepted the
129 nomination and with a secret ballot vote **J. Grand** was re-elected as Chair of
130 the Park Advisory Commission.
131

132 **D - COMMISSION PROPOSED BUSINESS**
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134 **D-1** Introduction of Baseball and Softball Field Report
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136 **D. Barrett** read his report to the Commission pertaining to his findings
137 regarding the conditions of the fields. He also stated the goal was to improve
138 the conditions of the fields for the users, much like what was done with the
139 soccer fields
140

141 **M. Warba** spoke on the issue of field conditions and elaborated on the fact
142 that both City and School fields are used for baseball and softball.
143

144 **D. Barrett** stated the usage on a number of the fields is excessive, which calls
145 for repair.
146

147 **C. Smith** stated there are plans in the future that capital monies might be
148 allocated for field reconstruction as many fields are past the point of touch up
149 repairs.
150

151 **G. Nystuen** complimented staff as well as D. Barrett and T. Berla for their
152 diligence in reporting this issue to the Commission.
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154 **J. Grand** reminded the Commission of their charge to provide City Council
155 guidance on the 30 consensus HRIMP recommendations by the end of 2010.
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E - REPORT FROM PARKS AND RECREATION MANAGER

C. Smith gave an update on several issues including the RFP for the Argo Dam, the Huron Hills RFP and the Fuller Road Station project.

C. Smith stated there will be an upcoming bid for the demolition of 219 Chapin.

C. Smith stated the Outreach Volunteer position has been filled by Gayle LaVictoire; who was the former facility manager at Buhr Park/Poll and Ice Rink.

C. Smith spoke on the Bandemer Park incident that took place during “punk week”.

F - REPORT FROM MANAGER OF FIELD OPERATIONS

M. Warba gave an update on the tree removal at Argo embankment.

G - REPORT FROM RECREATION ADVISORY COMMISSION

H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK FORCES

I - PUBLIC COMMENTARY – GENERAL (3 Minutes per Speaker)

J - CLOSED SESSION TO DEAL WITH PRIVELEDGED CLIENT ATTORNEY INFORMATION

K - TRANSMITTALS

K-1 City Council Items Update

K-2 Park Project Update

K-3 City of Ann Arbor 2008 – 2013 Park Maintenance and Capital Improvements Millage Status

There being no further business to come before the **Commissioner Berla** moved supported by **Commissioner Offen** that the open meeting be adjourned at 6:13 p.m.