



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, July 21, 2010

5:00 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chairman Perry called the meeting to order at 5:06 pm.

ROLL CALL

Committee members present: Mark Perry, Gordon Garwood, Ray Hunter, James Vincze

Committee members absent: Carl Loomis, John Sullivan, Wilson Tanner

Ex-Officio members present: Barb Fuller, Matt Kulhanek

Others in attendance: Kathe Wunderlich, John Solo, Bob Gelpke, Chris Gordon, Lance Gordon, Damien Wetzel, Paul Montagno, Ruth Kleinschmidt

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - May 19, 2010

Approved by the Commission and forwarded to the City Council due back on 10/4/2010

AUDIENCE PARTICIPATION

Chair Perry welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Three items of correspondence were reviewed by the Committee.

B-1 Tower Operations/Fuel Usage through May, 2010

B-2 Airport Hangar Occupancy - July, 2010

B-3 AAC Membership Roster - Updated

AIRPORT MANAGER REPORT

C-1 Project Update - SRE Building/Environmental Assessment/Airfield Lighting

Mr. Kulhanek gave updates on the three projects. The SRE building is nearing completion. Mechanical, plumbing and electrical trades are nearly finished. The general contractor continues to understaff the project which continues the slow pace of work. Review and response to the comments that were received during the public comment period on the draft Environmental Assessment for the proposed runway safety extension project is ongoing. This process may take some time to complete before the EA is ready to submit to MDOT and the FAA. The airfield lighting/signage project was awarded by City Council and should be underway in early August. The project, once started, should only take a few weeks to complete.

REPORTS OF TOWNSHIPS, FAA TOWER, COMMITTEES

D-1 FAA Tower Report - C. Smith

No one was able to attend. Chair Perry spoke briefly about the recent runway safety meeting held by the FAA at ARB.

D-2 Pittsfield Township Report - B. Fuller

Nothing new to report other than what is on the agenda.

D-3 Lodi Township Report - J. Godek

No one was able to attend.

D-4 Ann Arbor Flyers -

No one was able to attend.

D-5 University of Michigan Flyers -

No one was able to attend.

UNFINISHED BUSINESS

E-1 Airport Emergency Plan

The Airport Manager has contacted the Tower Manager and Pittsfield Township Director of Public Safety about reconciling the three existing documents into one. A meeting has not been scheduled yet.

E-2 DTW Class B Airspace Redesign

Chris Gordon shared the FAA's presentation on this issue to the Committee. The FAA has made revisions to the proposed airspace from their earlier draft. Chair Perry will revise the letter being sent to the FAA on behalf of the Committee to reflect these latest changes.

E-3 Lohr Road R-O-W Request - Presentation from Pittsfield Township

Township Planner Paul Montagno provided an update on the proposed project. Township Engineer Damien Wetzel provide the technical details of the project including the R.O.W. that will likely be needed from the Airport. The Airport Manager will provide the process from both MDOT and the FAA for seeking R.O.W. to the Township.

E-4 Through the Fence Operators

There was considerable discussion on the best way to deal with aircraft repairs made by illegal operators at the airport. These illegal, through the fence, operators are taking business from the approved providers. There are three approved operators (Aviation Center, Bijan, and Solo) for providing mechanical services at the airport. Aircraft owners are allowed to make repairs to their own aircraft and are not considered through the fence operators. It was noted that some aircraft on the field are unique and may be outside the competency of FBO talent. It was suggested that a list of these through the fence operators be obtained from the FBO's and a letter be sent to them to ensure they know they cannot operate at ARB without a commercial use permit from the airport. A letter will also be sent to the airport tenants letting them know they should only be using approved providers.

E-5 Transportation Changes Around Airport Property

A discussion was held regarding the proposed transportation changes around the airport. A motion was made and unanimously approved to send a letter to City Council outlining these changes and the potential impacts they may have on the long term operations at the airport.

NEW BUSINESS

None

ITEMS FOR NEXT AGENDA

Avfuel is scheduled to provide a presentation to the Committee on upcoming changes to aviation fuel.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, September 15, 2010 @ 5 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot

attend.

ADJOURNMENT

The meeting was adjourned at 7:10 pm.