



City of Ann Arbor
Formal Minutes
Park Advisory Commission

301 E. Huron St.
Ann Arbor, MI 48104
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Tuesday, February 26, 2019

4:00 PM

Larcom City Hall, 301 E Huron St, Second
Floor, City Council chambers

A CALL TO ORDER

B ROLL CALL

Present: 9 - Robert Galardi, Paige Morrison, Stephen Borgsdorf, Julie Grand, Lauren London, Mike Appel, Ruth L. Kraut, Rachel Skylis, and Jeff Hayner

Absent: 2 - David Santacroce, and Praveena Ramaswami

C APPROVAL OF AGENDA

**Unanimously approved as amended to move item H-2
Environmental Commission Appointment to the March 20, 2019
meeting.**

D APPROVAL OF MINUTES

D-1 [19-0364](#) Minutes of the January 29, 2019 Parks Advisory Commission Meeting

Attachments: 1-29-2019 PAC Minutes .pdf

**Moved by Skylis, seconded by London, approved as presented, and
forwarded to the City Council.**

[19-0549](#) Communication Submitted to the PAC

Attachments: Communication submitted to PAC at 2-26-2019 PAC
Meeting.pdf

E PUBLIC COMMENTARY - (3 Minutes per Speaker)

*Elizabeth Collins, Porter Avenue, Ann Arbor, encouraged the Parks
Advisory Commission (PAC) to consider acquiring a property on Jackson
Road to extend Dolph Park.*

Rita Mitchell, 621 Fifth Street, Ann Arbor, expressed support for adding land to Dolph Park. She also expressed concern with Oak Wilt regarding the Davey Tree contract that is on the agenda. She inquired about what will happen with the wood from the trimmed trees.

Barbara Trevethan, 323 Mason Avenue, Ann Arbor, discussed bird watching as it relates to acquiring a property on Jackson Road to extend Dolph Park.

Kendra Brewer, 324 Mason Avenue, Ann Arbor, encouraged the Parks Advisory Commission (PAC) to consider acquiring a property on Jackson Road to extend Dolph Park.

Peter Jessup, 3092 Lakewood Drive, Ann Arbor, encouraged the Parks Advisory Commission (PAC) to consider acquiring a property on Jackson Road to extend Dolph Park.

Priscilla Cheever, 267 S. Wagner Road, Ann Arbor, encouraged the Parks Advisory Commission (PAC) to consider acquiring a property on Jackson Road to extend Dolph Park.

F SPECIAL PRESENTATIONS

G NEW BUSINESS

- G-1** [19-0360](#) Resolution to Recommend Applying for MDNR Grant for Universal Access Improvements at Argo Livery

Attachments: PAC - ARGO UNIVERSAL ACCESS GRANT APPLICATION2.pdf, Argo Universal Access Concept Plan.pdf

H. Hanzel, City of Ann Arbor Park Planner/ Landscape Architect, explained the request for a recommendation to submit a grant application to the Michigan Department of Natural Resources (MDEQ) for Universal Access improvements proposed at Argo Livery. Hanzel explained that the concept for proposed improvements is to make changes to the infrastructure to make the space accessible to all people, regardless of age, disability or other factors. She further explained that the improvement proposal includes the addition of an accessible launch, accessible pathways, an accessible picnic area, paving a parking lot and providing ADA parking spaces, and renovations and an addition to the

restrooms to make them accessible. Other site improvements include using green infrastructure such as bioswales and rain gardens to manage stormwater runoff on site.

Commissioner R. Skylis inquired about plans for accessible restrooms.

Hanzel explained that the architect for the project will be designing the restrooms to ADA code as well as exploring opportunities for additional improvements.

L. London inquired about the timeline.

Hanzel explained that the final decisions would be made in December 2019. With work proposed to begin late 2020.

Moved by Galardi, seconded by Appel, to approve the resolution as presented.

COMMISSION DISCUSSION:

None.

On a roll call vote, the vote was as follows, with the Chair declaring the motion passed.

Approved Resolution Reads as Follows:

RESOLUTION TO RECOMMEND SUBMITTING GRANT APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES GRANTS MANAGEMENT FOR IMPROVING UNIVERSAL ACCESS AT THE ARGO LIVERY

Whereas, The City park system does not have an accessible launch at Argo Livery; Whereas, The Argo and Gallup liveries are the largest in the state and part of the regional Huron River Water Trail; Whereas, The Park and Recreation Open Space Plan identifies an area of focus as renovating parks and facilities so that they comply with the Americans with Disabilities Act, while striving for Universal Accessibility. Whereas, The Argo livery site and restrooms are in need of renovation; Whereas, The Huron River Watershed Council has committed to fundraising for an accessible launch; and Whereas, Grants are available through the Michigan Department of

Natural Resources Grants Management to assist in funding improvements such as this project; RESOLVED, That the Park Advisory Commission recommends that City Council directs the City Administrator to apply to the Michigan Department of Natural Resources Grants Management for improving Universal Accessibility at Argo Livery.

Yeas: 7 - Galardi, Morrison, Borgsdorf, London, Appel, RAC Rep. Kraut, and Skylis

Nays: 0

Absent: 2 - Santacroce, and Ramaswami

G-2 [19-0361](#) Resolution to Recommend Approval of a Five - Year Collaboration Agreement with Community Action Network for Operation of Bryant and Northside Community Centers

Attachments: PAC - CAN agreement Memo and Resolution.pdf, CAN Agreement 2-23-19 EXT.pdf

J. Landefeld, Parks and Recreation Services Deputy Manager, explained that the current contract with Community Action Network (CAN), and the resolution is to approve a new five year agreement with a three year renewal option. He explained that there will be an increase in the requested funds, due to expanding services.

Commissioner R. Kraut inquired about an increase escalator for the agreement.

Landefeld explained that there will be a 3% increase per year.

Commissioner S. Borgsdorf inquired about the services provided by CAN.

Derek Miller, Executive Director of CAN, explained that the programming has quadrupled in some areas, and funding has stayed the same. He explained that the administrative costs for the organization is under 10% of the budget.

Councilmember Hayner inquired about funding for services provided in other areas or to other schools.

Miller explained that the funding for that programming is separate.

Moved by Borgsdorf, seconded by Kraut, that the resolution be

approved as presented.

On a roll call vote, the vote was as follows, with the Chair declaring the motion approved.

Approved Resolution Reads as Follows:

RESOLUTION TO RECOMMEND APPROVAL OF A FIVE -YEAR COLLABORATION AGREEMENT WITH COMMUNITY ACTION NETWORK FOR OPERATION OF BRYANT AND NORTHSIDE COMMUNITY CENTERS

Whereas, Community Action Network has been operating Bryant Community Center and the Northside Community Center since January, 2008;

Whereas, Community Action Network has provided excellent service for eleven years, developing an irreplaceable and indispensable knowledge of the communities it serves;

Whereas, The City desires to provide uninterrupted services undiminished in quality to these communities;

Whereas, Community Action Network has been identified as the 'best source' per City purchasing policy for continuing to provide these services;

Whereas, Community Action Network will continue to work in partnership with the City of Ann Arbor and other community agencies to provide community-directed outreach, social, and recreation services creating community centers that serve the immediate geographic neighborhoods for the Bryant Community Center and the Northside Community Center;

Whereas, This Partnership Agreement will continue to provide for City oversight of the Bryant Community Center and the Northside Community Center operation through regular reporting by Community Action Network to the City Parks and Recreation Services staff and quarterly administrative review; and

Whereas, Funds for implementation of the Partnership Agreement for FY2020 are included in the proposed FY2020 Parks and

Recreation Services General Fund budget; and

RESOLVED, That the Park Advisory Commission recommend approval of a five-year Partnership Agreement for services with Community Action Network in an amount of \$150,000.00 for FY2020 with an 3% percent compensation increase on each of the future years of the contract, contingent on Council's approval of funding for Bryant and Northside Community Centers.

Yeas: 7 - Galardi, Morrison, Borgsdorf, London, Appel, RAC Rep. Kraut, and Skylis

Nays: 0

Absent: 2 - Santacroce, and Ramaswami

- G-3** [19-0376](#) Resolution to Recommend Awarding a One - Year Contract to The Davey Tree Expert Company for Park Tree Care (\$450,000.00, Bid No. ITB-4558)

Attachments: PAC - davey_tree.pdf, Davey_Bid.pdf

C. Smith explained that the contract is for the Davey Tree Company to maintain the trees within the parks, primarily in pruning. He explained that in July 2018, funding for forestry maintenance within parks was moved to operate under the Parks and Recreation Department, and the remaining City of Ann Arbor forestry staff have a primary focus on right of way and street trees. Smith explained that through the contract, there is an opportunity to improve maintenance of neighborhood park trees and develop a pruning cycle.

S. Borgsdorf asked and C. Smith clarified that all tree removal would be at the direction of City Staff.

Commissioner M. Appel inquired about other bids.

C. Smith explained that two bids were received but the other was noncompliant.

M. Appel discussed movement of invasive species and standards within the contract to ensure best practices for operating.

L. London also discussed including standards within the contract.

Councilmember Hayner inquired about the price scale for moving trees to Leslie Science and Nature Center.

C. Smith explained that City staff would perform that work if necessary.

Moved by Galardi, seconded by Borgsdorf, to approve the resolution as presented.

On a roll call vote, the vote was as follows with the Chair declaring the motion passed.

RESOLUTION TO RECOMMEND AWARDING A ONE-YEAR CONTRACT TO THE DAVEY TREE EXPERT COMPANY FOR PARK TREE CARE (\$450,000.00, BID NO. ITB-4558)

Whereas, Ann Arbor’s park and community forest is a defining and valued characteristic of the city that residents call “Tree Town,” making it a desirable place to live, work and play;

Whereas, Routine tree pruning is an important component of a sustainable forest management program; Whereas, Competitive bids for Park tree care were received by Purchasing on January 23, 2019;

Whereas, The Davey Tree Expert Company submitted a bid and possess the qualifications/experience in performing tree pruning needed as part of this contract;

Whereas, The Davey Tree Expert Company complies with the City non-discrimination and Living Wage Ordinances;

Whereas, The contract cost of \$450,000.00 is available in the approved FY19 Park Operations Millage Maintenance budget;

RESOLVED, That the Park Advisory Commission recommend approving a one-year contract in the amount of \$450,000.00 to The Davey Tree Expert Company for park tree pruning, removals, stump grinding, and emergency tree work in the parks and natural areas of the city with an option to extend the contract for up to two additional one-year periods under the same terms and conditions; and

RESOLVED, That the Park Advisory Commission recommend a contract contingency in the amount of \$45,000.00 (10%) be established to approve change orders to the contract with The Davey Tree Expert Company.

Yeas: 7 - Galardi, Morrison, Borgsdorf, London, Appel, RAC Rep. Kraut, and Skylis

Nays: 0

Absent: 2 - Santacroce, and Ramaswami

H COMMISSION PROPOSED BUSINESS

H-1 [19-0362](#) Resolution Recommending Approval of Revised PAC Bylaws

Attachments: PAC - BYLAWS_ Memo and Resolution.pdf, PAC Bylaws amendments 1-14-19-track changes (004CFCS).pdf, Skatepark agreement amendment 1-14-19 track changes.pdf

C. Smith explained that the bylaws have gone through the City Attorney's office and that the two main changes are to have matters that would be discussed at a Land Acquisition Committee meeting now take place as an agenda item on at PAC meetings, and that the Skatepark Advisory Committee I snow a sub committee of the Parks Advisory Commission.

Moved by Galardi, seconded by London, to approve the resolution as presented.

On a voice vote, the vote was as follows with the Chair declaring the motion passed.

**PARK ADVISORY COMMISSION RESOLUTION
RECOMMENDING APPROVAL OF REVISED BYLAWS AND
AMENDED AGREEMENT BETWEEN FRIENDS OF THE ANN ARBOR
SKATEPARK AND THE CITY OF ANN ARBOR**

WHEREAS, The Park Advisory Commission desires to update the PAC bylaws to allow for LAC business to become part of the regular PAC agenda, allowing for one monthly meeting;

WHEREAS, The Skatepark Advisory Committee desires to become a sub-committee of PAC;

WHEREAS, The attached PAC bylaws were reviewed by the City Attorney's office and updated to reflect the above changes;

WHEREAS, Sections of the bylaws have been reorganized, updated,

and the language clarified, resulting in improved structure and clarity; and

WHEREAS, The Agreement between the Friends of the Ann Arbor Skatepark and the City of Ann Arbor for the Management and Operation of the Ann Arbor Skatepark has been updated so that the Skatepark Action Committee (SAC) may become a PAC subcommittee;

RESOLVED, The Park Advisory Commission approves the attached draft of the PAC bylaws and updated Agreement between the Friends of the Ann Arbor Skatepark and the City of Ann Arbor for the Management and Operation of the Ann Arbor Skatepark, requests Council review and approval, and will formally adopt these bylaws upon Council approval.

Yeas: 7 - Galardi, Morrison, Borgsdorf, London, Appel, RAC Rep. Kraut, and Skylis

Nays: 0

Absent: 2 - Santacroce, and Ramaswami

H-2 [19-0363](#) Environmental Commission Appointment

Postponed to the March 19, 2019 PAC meeting.

I REPORT FROM PARKS AND RECREATION MANAGER

C. Smith reported that the outdoor ice rinks are open again, and have been open 17 days this winter. He added that spring summer jobs have been posted and that a job fair will be hosted. Smith explained that work on the Riverside boardwalk will begin soon, and that spots are filling quickly at summer camps. He also explained that a meeting to discuss the Border to Border Connection at Forsythe Middle School will take place on February 26, 2019 at 6:30 p.m.

J REPORT FROM RECREATION ADVISORY COMMISSION

R. Kraut explained that there are vacancies on the Recreation Advisory Commission.

K REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES

L PUBLIC COMMENTARY - (3 Minutes per Speaker)

Rita Mitchell, 621 Fifth Street, Ann Arbor, discussed policy for maintaining parks.

M CLOSED SESSION

N TRANSMITTALS

N-1 [19-0365](#) Park Planning Capital Project Update

Attachments: 2019-02 PAC Update.pdf

Received and Filed

N-2 [19-0366](#) PAC Council Update

Attachments: PAC COUNCIL UPDATE 2_2019.pdf

Received and Filed

N-3 [19-0367](#) Parks Project Status Table

Attachments: Parks_Project_Status_Table-FY2018-19.pdf

Received and Filed

N-4 [19-0377](#) Stream Restoration at Glazier Hill Park Update

Attachments: Stream Restoration at Glazier Hill Park.pdf

Received and Filed

O ADJOURNMENT

Unanimously adjourned at 4:55 p.m.