

MEMORANDUM

TO: City Planning Commission  
FROM: Wendy Rampson, Planning Manager  
DATE: July 16, 2013  
SUBJECT: **Resolution to Adopt Amended City Planning Commission Bylaws**

**PROPOSED CITY PALNNING COMMISSION MOTION**

The Ann Arbor City Planning Commission hereby adopts the amended Planning Commission Bylaws, subject to Council review and approval.

The City Planning Commission provided notice at the July 2, 2013 organizational meeting of its intent to amend the Planning Commission Bylaws. The Commission's Bylaws state they may be amended or altered, provided notice of the proposed change is given to the Commission at a preceding regular meeting.

Attached please find the proposed amended Bylaws and the July 2, 2013 memorandum outlining the proposed change. At the July 2<sup>nd</sup> meeting, staff was asked to check with the Clerk's Office about the reason for changing the accommodation notice from 24 hours to 48 hours in advance. The Clerk's Office responded that they changed it because logistically it is too difficult to schedule a sign language interpreter on 24 hour notice.

These amended bylaws have been reviewed by the City Attorney's Office, consistent with Council Resolution R-08-496. Once adopted, the bylaws must be reviewed and approved by City Council before going into effect.

Attachments: 7/2/13 Staff Memorandum  
7/16/13 Draft Bylaw Amendments

c: City Attorney