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January 17th, 2011

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100 N.Fifth Avenue

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Ann Arbor, Michigan 48104

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Dear Mayor Hieftje and City Council Members,

SECRETARY

Sue Burke
Mainstreet Ventures

The Main Street Area Association ("MSAA") respectfully requests the following street and sidewalk closures and city services in conjunction with the 42nd annual Ann Arbor Summer Art Fair, July 20 – 23, 2011.

Dates and Times

Street closures and sidewalk permits are requested to begin at 7:00AM Tuesday, July 19th and continue through 7:00AM Sunday, July 24th.

Street Closures

W. Liberty Street: To be closed from S. Main to S. Ashley, except local traffic to access the alley during approved times set by the Ann Arbor Fire Department. Request street barricades remain closed until 7:00AM July 24th.

Sidewalk Closures

Liberty Street: All sidewalks on both the north and south sides of Liberty from S. Ashley to S. Fifth, except those areas designated as non-city property, e.g. federal government.

Main Street: All sidewalks on both east and west sides of Main Street from William to Huron Streets.

Washington Street: The first 20-ft. on all four corners at the intersection at the intersection of E. Washington and S. Main Streets. Includes both the north and south sides of Washington, 20-ft. east and 20-ft. west of Main Street.

Fourth Avenue: The four corners of sidewalk at the intersection of Fourth and Liberty as follows:

Northwest corner - the first 68' of sidewalk corresponding to the length of Running Fit.

Maura Thomson
Executive Director

Sandra Andrade
Event Specialist

(734) 668-7112
(734) 668-7261 fax
PO Box 7596
Ann Arbor, MI 48107

Northeast corner - the first 61' of sidewalk corresponding to the length of Cloverleaf Restaurant.

Southwest corner - the first 66' of sidewalk corresponding to the length of Champion House.

Southeast corner - the first 20' of sidewalk adjacent to the Federal building.

Activity Areas/Signage

In the event any activities should be scheduled at the west end of Liberty near S. Ashley, they shall be contained to and within the permit area. Signs will identify services, directions, and general information that would benefit those visiting the MSAA permit area(s).

Solid Waste

Most, if not all, sidewalk occupants already have public or private refuse service. The Michigan Guild and the MSAA have historically shared the use of the dumpsters located throughout the fair area and will continue to do so. This partnership will work together in determining request for additional dumpsters or changes in placement of current dumpsters.

Police and Fire Protection

The MSAA requests the continued fine service it receives throughout the year from both the Police and Fire Departments. No additional service is requested by the MSAA except those services the City requires during the Summer Art Fair.

Barricades

The MSAA requests the placement of barricades at the following locations:

-The alley on W. Liberty Street between Main and S. Ashley

All other Barricades are in conjunction with the Michigan Guild's street closures.

Insurance

Proof of insurance will be provided by Ufer & Company. Any specific language or coverage should be directed to Mr. David Ufer. His telephone number is 668-4166.

On behalf of the MSAA, I want to thank you and the entire City Staff for the support and assistance they have provided us in preparation for the 42nd Annual Summer Art Fair.

Please direct all respective communication to Sandra Andrade at 668-7112 ext. 26. Once again, thank you for your support.

Sincerely,



Tom Murray
President