



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, January 20, 2021

5:15 PM

Electronic Meeting

This meeting will be audio only.
To listen or speak at public comment call: 888.788.0099 or 877.853.5247
Enter Meeting ID: 942 1200 2924

CALL TO ORDER

Chair Farris called the meeting to order at 5:27 pm. The Chair announced this was an electronic meeting in accordance with the State of Michigan orders and provided phone numbers and the process for public comment.

ROLL CALL

Committee members present: Greg Farris, Melanie McNicholas, Theresa Whiting, Peter Greenfield, Jen Eyer, Linh Song, Kelly Burris, Robert Lyons.
Committee members absent: one vacancy
Ex-officio members present: Matthew Harshberger, Matthew Kulhanek
Others in attendance: Kathe Wunderlich, Aaron Enzer, Jeff Kozlow, Aaron Aljets, Eric Gettel

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

The November 18, 2020 meeting minutes were unanimously approved as presented.

A-1

Airport Advisory Committee Minutes - November 18, 2020

AUDIENCE PARTICIPATION

Chair Farris welcomed those in attendance and explained the process for public comment. Aaron Enzer spoke regarding his desire to purchase

Aviation Center, including a recently signed letter of intent to purchase. He reiterated to the Committee his hope that a lease renewal could be considered to allow for a continuous operation of the FBO at this location. There was no other public comment.

CORRESPONDENCE

The Committee reviewed three items of correspondence as presented.

- B-1** Airport Operations through November, 2020
- B-2** Airport Fuel Usage through November, 2020
- B-3** Airport Hangar Occupancy through December, 2020

AIRPORT MANAGER REPORT**C-1 Project Update - Environmental Assessment**

The Airport Manager reported that the runway justification study, a component of the Environmental Assessment (EA), has basically been completed and work can continue on the draft EA document for the runway safety extension project. The schedule has been updated with completion of this task and the public hearing is tentatively scheduled for October, 2021 with overall project completion in January, 2022.

C-2 Other Items

The Airport Manager reported that work on the two year airport budget is well underway. Airport maintenance is back to full staffing levels with a recent hire by the City. Pavement markings on the airfield will be refreshed this year as the airport participates in the State of Michigan coordinated pavement marking program. Staff is working with an engineer to investigate some significant cracking in the terminal building's east foundation wall. The Airport Manager will be contacting members of the Committee whose term expires this year to see if they are eligible for and interested in re-appointment by the Mayor and Council.

COMMITTEE REPORTS

D-1 Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek

There was nothing to report on this agenda item.

D-2 Discovery Area Report

Chair Farris reported that we are waiting on the designer to complete drawings that can be used for fundraising activities. The fundraising would be coordinated through the non-profit A2GA2. Member Song raised the question about the need for a memorandum of understanding with the A2GA2 if they are coordinating the fundraising for the project. This question will be explored by the Chair.

UNFINISHED BUSINESS**E-1 Terminal Improvements**

The Airport Manager provided an update on the restroom renovation project for the terminal building. This will be a much needed aesthetic upgrade for these spaces. Layout and finishes are nearly complete and this was presented on screen to the Committee. Soliciting pricing for the materials and labor is the next step with a project completion targeted for this spring.

E-2 FBO Building

The Airport Manager is working on obtaining cost estimates for the possible renovation of the Aviation Center building as the airport explore's the possibility of renovating and re-leasing the building at market rates. A subcommittee meeting was being considered for March/April to consider that work. Chair Farris asked the Airport Manager to see if the subcommittee can be moved forward so that more information could be provided at the Committee's March meeting.

NEW BUSINESS**F-1 Election of Officers for 2021**

A motion was made to nominate Greg Farris for the Airport Advisory Committee Chair position for 2021. No other nominations were received. A motion to close nominations and approve the selection of Greg Farris as Committee Chair for 2021 was unanimously approved.

A motion was made to nominate Melanie McNicholas for the Airport Advisory Committee Vice-Chair position for 2021. No other nominations were received. A motion to close nominations and approve the selection of Melanie McNicholas as Committee Vice-Chair for 2021 was unanimously approved.

F-2 Planning for Future Hangars

As was discussed at the last Committee meeting, the Airport Manager presented some broad outlines for future hangar construction to address the extensive waiting list at the airport. Areas for future t-hangars were presented in the SE T-hangar area (to the west of D taxiway) and to the north of the NW T-hangar area. Both areas have positives and negatives that will need to be explored before moving forward. Since these would be significant projects, an update to the airport layout plan may be needed. This process is lengthy. Another project to consider is the construction of a small, three or four unit rectangular hangar building to the east of Echo row. This is the same project area as presented to the Committee by a private developer over a year ago. He has decided not to move forward but the Airport could likely utilize some of the preparation work he had already completed. These potential hangars would have the same door opening size as Echo row which would limit the size of the aircraft in the proposed hangars to the same size that can currently be housed in Echo row. These hangars would likely be weather tight and heated, unlike our t-hangars, which would fill a need at the airport. Additional information will be provided for the next Committee meeting under the Airport Manager report.

ITEMS FOR NEXT AGENDA

A presentation of the airport budget will be on the next agenda.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, March 17, 2021 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:15 pm.

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City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

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