

**Dean Fund Committee Meeting
October 8, 2013
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES**

Members Present: Jane Immonen, Patrick Ion, Ben Muth

Members Absent: John Bassett, Sue Perry

Staff Present: Kerry Gray

Jane Immonen called the meeting to order at 9:12 a.m.

Action Item #1- Approve October 8 Agenda

DFC reviewed agenda. Agenda could not be approved due to lack of quorum.

Action Item #2- August 13 Meeting Minutes

DFC reviewed August meeting minutes. Meeting minutes could not be approved due to lack of quorum.

Information Item #1: Update FY14 Budget

\$9,770 encumbered for tree planting to replace newly planted trees that have died; \$153.72 for post plant care. Total expenditures to date: \$9,923.72.

Fund balance in City Pool of investments: \$137,795.65 as of 10.07.13.

Information Item #2: Next Meeting Date, November 12, 2013

Elizabeth Dean 50th Anniversary

- Kerry Gray will contact the city attorney's office to see what can be done by the DFC for the celebration.

Identify ways to solicit ideas from the public- press release/Water Matters??

- Paid publication?

Information Item #3: Update on Status of Approved Dean Fund Projects

It costs approximately \$400/tree to plant

Project Name	Approved Amount	Status
Remove stumps and replace the two dead Honeylocust trees in the Dean Promenade	\$2000.00	Stump removal fall 2013/tree planting spring 2014
Watering of street trees (Post Planting Care in budget)	\$12,600.00	Due to the relatively wet summer, there has not been a lot street tree watering.
Replacement of dead newly planted street trees	\$10,000.00	Approximately 120 newly planted trees will be replaced with assistance from the Dean Fund. Trees planting will occur later this fall.
Total	\$24,600.00	
Remaining Unencumbered Budget	\$27,400.00	

Information Item #4: Welcome New Committee Member

Sue Perry was appointed to the Dean Fund Committee in August for a two-year term.

There are still two vacancies on the Dean Fund Committee. If Committee members know of anyone that would be interested in serving on the Committee, have them contact **Kerry Gray** or the Mayor’s office for an application. Dean Fund Committee members are appointed by the Mayor.

Information Item #5: Gift to Elizabeth Dean Fund

The Elizabeth Dean Fund received a donation of \$500 from Recycle Ann Arbor and the Ecology Center in honor of Nancy Stone’s retirement. Nancy Stone served as a Communications Specialist with City and retired in August 2013. There is no special project that the donation needs to go towards, it was left up to the Committee’s discretion on what project the donation should go towards funding.

If the Dean Fund Committee would like to utilize this donation this fiscal year, City Council must appropriate the funds before they can be used. This would be done through a resolution.

Are there any projects the Dean Fund would like to use this funding for this fiscal year? Committee thought that this would be enough money to plant a tree and do post planting care. Possibly plant a tree in the Dean Fund Grove in honor of Nancy Stone.

Information Item #6: Forestry Supervisor Update

The Field Operations Supervisor position for Forestry was posted on September 20. The posting is still open.

Discussion Item #1: Background Information for New Members

Examples of previously funded projects:

- Dean Promenade- Dean Fund paid for the purchase of the trees and not the planter construction.
- Tree Planting- various locations throughout the city.
- Rejuvenation projects- tree removal, stump removal, tree trimming and tree planting. Completed along Morton, Brooklyn, Granger and Eisenhower Pkwy.
- Post Plant Care- watering of recently planted street trees.
- Special tree work- i.e. cabling and bracing trees.

Possible Dean Fund project - add cable/bracing information to the tree inventory.

Bylaws: Reviewed sections of the bylaws.

Ms. Immonen adjourned the meeting at 10:25 a.m.

<u>DEAN FUND BUDGET</u>	FY 14	FY 15
Investment Income <i>(Projected)</i>	\$27,000	\$25,000
Prior Year Fund Balance	\$25,000	\$25,000
Total	\$52,000	\$50,000

Current FY2014 Approved Projects-- Budget: \$52,000

Project Name	Approved Amount
Remove stumps and replace the two dead Honeylocust trees in the Dean Promenade	\$2000.00
Watering of street trees (Post Planting Care in budget)	\$12,600.00
Replacement of dead newly planted street trees	\$10,000.00
Total	\$24,600.00
Remaining Unencumbered Budget	\$27,400.00