

**City of Ann Arbor**  
**CABLE COMMUNICATIONS COMMISSION**

**August 28, 2012**  
**Regular Session**

**DRAFT MINUTES**

Call To Order and Roll Call: Chair R. Sutton called the Cable Commission Regular Session to order at 7:01 p.m. Upon roll call, the following were present: R. Sutton, B. Clarke, T. Ramirez, E. Eisbruch and R. Salmeron. Not in attendance were: T. Williams, L. Wondrash, M. Higgins and S. Kunselman.

Approval of Agenda: Chair R. Sutton asked for approval of the agenda. Motion to approve was made by B. Clarke and seconded by T. Ramirez.

Approval of Minutes: Chair R. Sutton asked for approval of the May 22, 2012 Regular Session minutes. Motion to approve was made by T. Ramirez and seconded by B. Clarke. Chair R. Sutton asked for approval of the August 14, 2012 Special Session minutes. Motion to approve was made by B. Clarke and seconded by T. Ramirez.

Public Comment: None provided.

Regular Business: None provided.

New Business:

- a) B. Clarke moved to approve the Cable Commission By-Law updates provided by the City Attorney's Office. T. Ramirez seconded. Motion passed.
- b) B. Clarke moved to set the Cable Commission quarterly meeting schedule as follows: October 23, 2012 February 25, 2013 May 28, 2013 and August 27, 2013. T. Ramirez seconded the motion. Motion passed.

Commission/Staff Comments: B. Clarke commended CTN staff for the successful hosting of the Central States – Alliance for Community Media Regional Conference in May at the Sheraton. She also suggested that CTN should offer Social Media training classes in the future, which was a tract hosted by CTN Assistant Manager M. Cohn at the Alliance Conference. R. Salmeron gave a brief overview of the 2013 capital equipment project budget.

Adjournment: B. Clarke made the motion to adjourn the meeting and it was seconded by T. Ramirez. R. Sutton closed the meeting at 7:31 pm

Submitted by: L. Wondrash  
Date Approved: