

## **Ann Arbor Downtown Development Authority Meeting Minutes**

Wednesday, June 7, 2017

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104

Time: Mr. Narayan called the meeting to order at 12:01 p.m.

### **1. ROLL CALL**

Present: Bob Guenzel, Howard Lazarus, Sava Lelcaj-Farah, Darren McKinnon, Al McWilliams, John Mouat, Rishi Narayan, Keith Orr, John Splitt, Phil Weiss

Absent: Marie Klopf, Joan Lowenstein

Staff: Susan Pollay, Executive Director  
Joseph Morehouse, Deputy Director  
Amber Miller, Capital & Private Projects Manager  
Jada Hahlbrock, Manager of Parking Services  
Patti Wheeler, Management Assistant

Audience: Ray Detter, Downtown Citizens Advisory Council  
Karen Farmer, KDA/Kerrytown Shops  
Peter Honeyman  
Jim Moguson  
Caitlin Omsted Phillips, Ann Arbor Real Estate Association  
Dave Orfield, RPS  
Deb Polich, The Arts Alliance  
Chris Simmons, Get Downtown  
Maura Thomson, MSAA

### **2. AUDIENCE PARTICIPATION**

None.

### **3. REPORTS FROM CITY BOARDS AND COMMISSIONS**

Downtown Area Citizens Advisory Council. Mr. Detter said the CAC .

### **4. DDA MEMBERS COMMUNICATIONS**

None.

### **5. EXECUTIVE DIRECTOR COMMUNICATIONS**

Ms. Pollay state the new mobile parking payment app launched on June 1st. She said it's very user-friendly, and can be downloaded for free from the App Store or Google Play. She said we have heard good feedback on this new service, but asked DDA Board member to let staff know of any concerns they might hear.

She also updated the Board on the 5th & Detroit Project and stated two open houses are happening on June 14<sup>th</sup>, at 8:30-10am and 7-8:30pm at the Kerrytown Concert House, hosted by the City & DDA. Each will begin with a 30-minute presentation and question/answer session, with the remaining time available for attendees to review the plans at various stations with members of the project team. She said on Friday, June 16<sup>th</sup> SPARK will be holding the annual Tech Talk and Tech Trek events. She let us know these events are free, and stated Tech Talk will take place at the MI Theater 11am-1pm, and that speakers will have 7 minutes to talk about what they foresee coming our way in terms of tech. She said this is followed by Tech Trek which will take place 3pm-7pm, and provides the opportunity to visit 70 tech companies who are opening their doors to showcase their latest innovations and talk about what they do. She let us know for more information, to contact Ann Arbor SPARK: [annarborusa.org](http://annarborusa.org)

<b>6. APPROVAL OF MINUTES</b>
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**Mr. Splitt moved and Mr McWilliams supported approval of the May 2017 DDA meeting minutes.**

**A vote on the minutes showed:**

**AYES: Guenzel, Lazarus, Lelcaj-Farah, McKinnon, McWilliams, Mouat, Narayan, Orr, Splitt, Weiss**

**NAYS: None**

**ABSENT: Lowenstein, Klopf**

**The minutes passed.**

<b>7. A. SUBCOMMITTEE REPORTS – CAPITAL IMPROVEMENTS COMMITTEE</b>
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**Mr. Mouat moved and Mr. McWilliams supported the following resolution.**

**RESOLUTION TO ADOPT ANTICIPATED FUTURE STREETScape PROJECT SCHEDULE**

Whereas, The DDA’s Development Plan highlights identity, infrastructure, and transportation as guiding principles and also recognizes that an enjoyable pedestrian experience is one of downtown’s principal attractions, as well as a necessary element in its social and economic vitality;

Whereas, Transformative and strategically-designed street projects are an important way the DDA works to achieve these goals;

Whereas, At its January 2017 meeting the DDA board passed a Resolution to Select DDA Project Priorities for 2020-2025 and tasked the Capital Improvements Committee with refining project scope, timing, and coordination;

Whereas, The Capital Improvements Committee has worked to recommend timing for the first set of these projects that is anticipated to be constructed between 2019 – 2021, prioritizing high impact projects, and proposing a schedule that would allow them to be designed closely together

since these designs will impact one another;

Whereas, the Capital Improvements Committee worked with the Finance Committee to ensure that the proposed project sequence fits within the DDA's ten-year plan, and to ensure support for the intent to bond as part of the financial planning for these projects; this proposed sequence is as follows:

Project	Anticipated Construction (FY)	Anticipated Budget
W. Huron Streetscape (combined w/Huron St project) *	2019	\$2.1M
First & Ashley two-way conversion & streetscape*	2020	\$9M
William protected bike lane, Third to State*	2020	\$2M
State Street streetscape, 300 block (west side)	2021	\$900K

\*It is anticipated that the projects will be combined into a single \$14.5M bond, along with the \$3.5M Huron St project. The bond would be issued along with a \$2.5M down payment in 2019, and paid off by 2033.

Whereas, The DDA's support for this schedule will enable its CIC to begin its work, and will ensure coordination with the City through its Capital Improvement Plan;

Resolved, The DDA Board affirms its anticipated project schedule for 2019-2021 as recommended by its Capital Improvements Committee;

Resolved, The Capital Improvements Committee will bring resolutions to the full DDA board to initiate the design, formal bond commitment process, and construction of these projects.

**A vote on the resolution showed:**

**AYES:** Guenzel, Lazarus, Lelcaj-Farah, McKinnon, McWilliams, Mouat, Narayan, Orr, Splitt, Weiss

**NAYS:** None

**ABSENT:** Lowenstein, Klopff

**The resolution passed.**

S. University – Mr. Mouat said the project encountered a delay with the need for the City to replace a corroded water main, but DDA, City, and construction staff are working tirelessly to keep the project on schedule, and all work except landscaping is still anticipated to be finished before UM Fall semester.

Huron St – Mr. Mouat said the next steps are to hold a pop-up workshop on the sidewalk to elicit feedback from the public and to develop a stakeholder list.

5th & Detroit - Mr. Mouat said a public meeting will be held on June 14 in an open-house style event where the public may provide feedback on the design plan.

**The next Capital Improvements Committee meeting will take place on June 21 at 11:00 am.**

<b>7. C. SUBCOMMITTEE REPORTS- OPERATIONS COMMITTEE</b>
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**Mr. Splitt moved and Mr. Mouat supported the following resolution.**

**RESOLUTION TO APPROVE A CONTRACT FOR PARKING STRUCTURE REPAIRS WITH RAM CONSTRUCTION SERVICES OF MICHIGAN, INC. AND ESTABLISH A PROJECT BUDGET (\$1,176,366)**

Whereas, The DDA has managed the public parking system since 1992 in support of its mission;

Whereas, The DDA's engineer's, Carl Walker Inc., has provided the DDA with a list of recommended parking structure repairs for the 2017 construction season;

Whereas, The list of needed repairs was bid out to five qualified companies, and four companies submitted bids;

Whereas, RAM Construction Services of Michigan Inc., submitted the lowest responsible bid in the amount of \$977,805;

Whereas, a contingency equal to 20% of the estimated work will be set aside, thus creating a project budget of \$1,176,366;

RESOLVED, The DDA establishes a project budget for calendar year 2017 repairs of \$1,176,366;

RESOLVED, The DDA selects RAM Construction Services of Michigan Inc., for its summer repairs and authorizes the Board Chair and the Executive Director to sign a contract with RAM Construction Services of Michigan Inc., in the amount of \$977,805.

**A vote on the resolution showed:**

**AYES:** Guenzel, Lazarus, Lelcaj-Farah, McKinnon, McWilliams, Mouat, Narayan, Orr, Splitt, Weiss

**NAYS:** None

**ABSENT:** Lowenstein, Klopf

**The resolution passed.**

Monthly Parking & Transportation Report. Mr. Splitt said the May report was in the Board packet. He asked for questions; there were none.

4<sup>th</sup> & William. Ms. Pollay said punch list items were underway.

Epark. Mr. Splitt said installations are complete, and the new epark smartphone app has launched.

Circulator. Mr. Orr reported the consultant presented an update on the feasibility study. He stated a lengthy list of circulators to benchmark against has been amassed and will be reduced to six. He also said they have begun creating maps showing such things as residential/employment density, and that a memo to the DDA with updates will be delivered in June.

**The next Operations Committee meeting will be June 28 at 11:00 am.**

<b>7. C. SUBCOMMITTEE REPORTS- FINANCE COMMITTEE</b>
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**Mr. McWilliams moved and Mr. Guenzel supported the following resolution.**

**RESOLUTION TO APPROVE A GRANT APPLICATION TO THE STATE FOR THE POWER ART! PROJECT**

Whereas, The DDA's Development Plan includes strategies to encourage walkability and to support downtown identity by supporting efforts to bring art into the public realm;

Whereas, At its October 2013 meeting the DDA approved a \$20,500 grant to install vinyl art wraps on downtown traffic signal boxes in partnership with the Arts Alliance, and this project entitled "Power Art!" was installed to great acclaim;

Whereas, A total of 42 locations were set forward for the full project;

Whereas, At its October 2015 meeting the DDA voted to approve a grant application to the Michigan Council for Arts and Cultural Affairs, and this application received \$25,000 from the State for this project;

Whereas, At its November 2015 meeting the DDA voted to approve \$50,000 for this project;

Whereas, Additional funds may be available from the Michigan Council for Arts and Cultural Affairs to help pay for remaining installations, and application were due by June 1<sup>st</sup>;

Whereas, A \$30,000 grant request has been submitted to the State and this application must be approved by the DDA board;

Whereas, The DDA Finance Committee recommends approval of this grant application;

Resolved, The DDA approves the grant request submitted to the Michigan Council for Arts and Cultural Affairs program for Power Art installations on downtown signal boxes.

**A vote on the resolution showed:**

**AYES:** Guenzel, Lazarus, Lelcaj-Farah, McKinnon, McWilliams, Mouat, Narayan, Orr, Splitt, Weiss

**NAYS:** None

**ABSENT:** Lowenstein, Klopf

**The resolution passed.**

Monthly Expenses. Mr. Narayan said the committee reviewed the April expense registers.

618 S. Main Street Grant Update. Mr. Narayan said an update on the project was given by County staff, including the County's role managing the grant, the receipts submitted by the developer, and that the developer is contesting their tax bill. He also stated the project was completed later than expected, and the grant amount in FY2017 DDA budget was the amount anticipated for the second year, not the first year. He said the committee agreed with staff recommendation to use the amount in this year's budget (\$225,000), and adjust future grant payouts as needed. Mr. McKinnon questioned where the DDA should be giving money to the developer while they are contesting their tax bill. Ms. Pollay stated they have met all requirements under the grant agreement, and said the DDA should look further into its Brownfield grant policy to avoid this in the future.

**The next Finance Committee meeting will take place June 27 at 1:00 pm**

<b>7. D. SUBCOMMITTEE REPORTS- PARTNERSHIPS Committee</b>
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Mr. McWilliams said the Committee heard updates from partners, including the Ann Arbor District Library, the City Planning Commission, and the DDA.

**The next Partnerships Committee meeting will be June 14 at 9:00 am with DDA members only.**

<b>7. E. SUBCOMMITTEE REPORTS – EXECUTIVE COMMITTEE</b>
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Mr. Narayan said the committee reviewed the agenda.

**The next Executive Committee meeting will be July 5 at 11:00 a.m.**

<b>8. NEW BUSINESS</b>
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Ms. Pollay stated the DDA Board retreat focusing on parking will be held Friday, June 23 from 9am-1pm in the AADL downtown conference room. She also stated the DDA Annual Meeting is happening directly following the Board Meeting July 5. She said there is no August Board Meeting. Ms. Pollay stated the DDA is currently conducting a solar panel assessment, and she will report findings at a later date. She also said discussion is underway regarding suicide prevention fencing at the above ground parking structures. Mr. Orr suggested looking into combining the two

projects. Mr. Mouat suggested the top of parking structures might not be ideal for solar panels, but the DDA should consider looking at south-facing walls as an option.

Mr. Mouat reminder the group of the new City-wide anti-idling ordinance going into effect soon, and asked for this item to be added to the Partnerships Committee agenda for regular check-ins by City Councilmembers.

<b>9. OTHER AUDIENCE PARTICIPATION</b>
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Ms. Thomson stated anti-idling ordinance information sheets have been distributed to area associations and will be handed out to business owners shortly.

Mr. Moguson stated the City website did not define where the anti-idling ordinance boundaries are. He also mentioned tax-funded services are important and should be working smoothly.

<b>10. ADJOURNMENT</b>
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There being no other business, Mr. Orr moved and Mr. Weiss supported a motion to adjourn. Mr. Narayan declared the meeting adjourned at 12:54pm.

Respectfully submitted,  
Susan Pollay, Executive Director

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY**  
**Executive Committee Meeting**  
**Wednesday, June 7, 2017**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104  
Time: 11:05 a.m.  
Present: Al McWilliams, Rishi Narayan, Susan Pollay (ex officio), Phil Weiss  
Absent: Marie Klopf  
Others: None

Committee actions and discussions

Agenda Review. The group reviewed the June DDA monthly meeting agenda. Ms. Pollay noted that thus far no member of the public had signed up to speak during public comment. She noted also that Ms. Polich from the Arts Alliance would be in attendance if there were questions about the grant application submitted to the state for additional Power!Up signal box art installations.

Executive Director Annual Review. Ms. Pollay asked the Committee's help coordinating the DDA board's annual review process for her performance in FY17.

There being no other business, the meeting adjourned at 11:25 a.m.  
Susan Pollay, Executive Director



**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
PARTNERSHIPS & ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES  
WEDNESDAY, JUNE 14, 2017**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104

Time: 9:00 a.m.

Present: Bob Guenzel, Al McWilliams

Absent: Marie Klopf, Howard Lazarus, Sava Lelcaj-Farah, Joan Lowenstein, Darren McKinnon, John Mouat, Rishi Narayan, Keith Orr, John Splitt, Phil Weiss

Others:

Staff: Susan Pollay, Patti Wheeler

Public:

DDA Brownfield Grant Policies. After reviewing the current DDA Brownfield Grant Policy, the committee agreed the policy is sufficient and will not recommend any changes be made.

Public Comment. None.

The July Partnerships meeting has been cancelled.

The meeting adjourned at 9:20 am.

Respectfully submitted, Susan Pollay, Executive Director

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
CAPITAL IMPROVEMENTS COMMITTEE MEETING MINUTES  
Wednesday, June 21 2017**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104  
Time: 11:00 a.m.  
Present: Howard Lazarus, Joan Lowenstein, John Mouat, Keith Orr, John Splitt, Phil Weiss  
Absent: Bob Guenzel, Sava Lelcaj-Farah, Marie Klopff, Al McWilliams, Darren McKinnon, Rishi Narayan  
Staff: Susan Pollay, Patricia Wheeler  
Other: Oliver Kiley/SGJJR  
Public: Ray Detter/CAC, Karen Farmer/KDA

5<sup>th</sup> & Detroit. Mr. Kiley gave a presentation showing the updated project design. He stated loading zones will be moved prior to construction to help ease the transition. He and Ms. Miller also reviewed the project budget, stating the current budget is \$500,000 over the initial estimate. Discussion was had. The committee recommends bringing the final design and budget to the July Board meeting for approval.

Project Schedule through 2022. DDA staff presented a resolution to adopt anticipated future streetscape project schedule, including combining several projects for ease of design. Questions were asked and answered. The committee recommends bringing the resolution to the July Board meeting for approval.

Huron St. Ms. Miller said the next step is a pop-up workshop on the sidewalk to elicit feedback from the public.

S. University. Ms. Miller said work is underway.

Repairs. Ms. Pollay stated staff would like to retain Heritage as the company to handle repair work during the season. The committee supported her recommendation.

Public Comment. Mr. Detter congratulated all involved in the 5<sup>th</sup> & Detroit project on the transparency of the design process. He also mentioned some thinking should be given to future development of the City and County-owned parking lots at 4<sup>th</sup> & Catherine for work-force housing.

Next Meeting: The Committee will meet Wednesday, July 19 at 11:00 am.

The meeting adjourned at 12:39p.m.  
Susan Pollay, Executive Director

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
FINANCE COMMITTEE MEETING MINUTES  
Tuesday, June 27, 2017**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104  
Time: 1:00 p.m.  
Present: Phil Weiss  
Absent: Bob Guenzel, Howard Lazarus, Joan Lowenstein, Sava Lelcaj-Farah, Marie Klopf, Darren McKinnon, John Mouat, Al McWilliams, Rishi Narayan, Keith Orr, John Splitt  
Staff: Susan Pollay, Amber Miller, Joseph Morehouse, Jada Hahlbrock, Patricia Wheeler  
Other: Tom Crawford/City of Ann Arbor  
Public: Mary Morgan, Maura Thomson

Financial Statements. The Committee reviewed the May expenses. Questions were asked and answered.

DDA Retreat Debrief. DDA staff and board member recapped the DDA board retreat focusing on parking. Discussion was had.

Fiscal Year 2017 Audit. Mr. Morehouse stated he met with the new auditors and discussed internal reviews. Work is underway for the 2017 audit, and the auditors will return September.

Cancel July Finance Committee Meeting. The committee supported staff recommendation to cancel the July finance meeting in light of the lack of an August board meeting.

5<sup>th</sup> & Detroit Finance Update. Ms. Miller stated estimates for the project came in at \$3.4 million, \$.5 million over the initial estimate. She stated funds will be taken from the Huron Street project to cover costs. The committee supports the resolution to be brought to the board during the July board meeting.

Public Comment. None.

Next Meeting. The next meeting will take place on Tuesday, August 29 at 1:00 pm.

The meeting adjourned at 1:50 pm  
Susan Pollay, Executive Director

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
OPERATIONS COMMITTEE MEETING MINUTES  
Wednesday, June 28, 2017**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104  
Time: 11:00 a.m.  
Present: Bob Guenzel, Joan Lowenstein, Keith Orr, John Splitt, Phil Weiss  
Absent: Howard Lazarus, Sava Lelcaj-Farah, Marie Klopff, Darren McKinnon, Al McWilliams, John Mouat, Rishi Narayan  
Staff: Susan Pollay, Joe Morehouse, Amber Miller, Jada Hahlbrock, Patricia Wheeler, Lauren Grove  
Others: Judy Comstock/RPS, Bill Lareau/RPS, Kevin Winston/RPS, Chris Simmons/getDowntown  
Public: Dan Kohler, Mary Morgan, Maura Thomson

Circulator Update. Mr. Morehouse said there is no update because analysis work is still ongoing.

Get Downtown. Mr. Simmons said Commuter Challenge trophy was presented to Mr. Lazarus on his win over Mr. Gill. He also said the RFP for the Get Downtown website is out and due tomorrow. He let us know a Get Downtown survey is being worked on and will be live in October.

E-Park. Ms. Hahlbrock stated usage and downloads for the new epark smartphone app are very strong; 8500 transactions and 1000 downloads.

General Operations. Mr. Winston and Ms. Comstock presented reports on monthly improvements of meter posts and space markers and a preliminary study of monthly permit holders for the off-street parking system. The study included unique uses of permits as well as the number of added and dropped permits per facility per month.

Parking. The May Parking & Transportation report was reviewed. The progress of the condominium association at 1<sup>st</sup> & Washington is still stalled. Mr. Morehouse said RPS has hired a new controller and a new IT manager. He also stated all parking lot resurfacing has been completed.

DDA Board Retreat Debrief. DDA staff and board members recapped the DDA board retreat focusing on parking. Discussion was had. Staff will present bonding and timing estimates for a potential addition to the Ann Ashley structure at the July board meeting. Staff will flesh out options for increasing monthly parking permit rates and will bring back to committee. Staff will also look deeper into 3-tiered rates for on-street parking and will bring details back to committee. Staff will also bring the status of these considerations to the July board meeting to update the board.

Suicide Deterrence Efforts. Mr. Morehouse stated bids for fencing came in over \$1 million more than estimated, and additional contractors have been contacted to see if a lower bid is possible. An update will be given at the next Operations committee meeting.

Solar Panel Study. Ms. Pollay stated the study will be presented at the next committee meeting.

4<sup>th</sup> & William. Nearly completed.

Cancel July Operations Committee Meeting. The committee supported staff recommendation to cancel the July finance meeting in light of the lack of an August board meeting.

Public Comment. Ms. Thomson cautioned the DDA to not roll out too many changes to the parking system at one time, and encouraged the DDA to look at the changes through the lens of the small business owner.

Next Committee Meeting: The next meeting will take place on August 30 at 11:00 am.

The meeting adjourned at 12:45pm.  
Susan Pollay, Executive Director

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY  
DDA BOARD RETREAT MEETING MINUTES  
FRIDAY, JUNE 23, 2017**

Place: Ann Arbor District Library, Downtown Branch Multipurpose Room 343 S. 5<sup>th</sup> Ave  
Ann Arbor, MI 48104

Time: 9:15 a.m.

DDA Present: Sava Lelcaj-Farah, Joan Lowenstein, John Mouat, John Splitt, Keith Orr, Howard Lazarus, Darren McKinnon, Bob Guenzel, Marie Klopf, Al McWilliams, Rishi Narayan, Phil Weiss

DDA Absent:

DDA Staff: Susan Pollay, Joe Morehouse, Amber Miller, Jada Hahlbrock, Patricia Wheeler, Lauren Grove

Public: Amy Crawford, Tom Crawford, Chris Crockett, Jeff Crockett, Ray Detter, Karen Farmer, Jim McBee, Mary Morgan, Peter Nagcurney, Kelly Schwartz, Chris Simmons, Maura Thomson

1. Welcome- Ms. Pollay welcomed everyone and stated the desired outcomes for the day. Board members and staff introduced themselves saying how long they had been part of the DDA, as well as a little bit about themselves.
2. Pubic Parking Overview- The session began with Ms. Pollay presenting a history of the DDA, the public parking system, and the DDA/City of Ann Arbor parking agreement.
3. Changes to the Parking Agreement- Ms. Pollay presented staff-proposed changes to the DDA/City parking agreement. Questions were asked and answered. The board supported the recommendation to permanently increase the 17% fee to the City to 20%, as had been previously approved for a temporary two-year increase. The board asked for minor changes regarding language about communications in the agreement, and supported all other staff-recommended changes. Staff will continue to refine the changes, and will bring back to the board for further discussion prior to the DDA/City work session this fall.
4. Parking Demand Management Study & Recommended Changes – Ms. Hahlbrock presented a 2015 Nelson/Nygaard study and recommended changes to the parking system. She focused on three-tiered on-street parking rates, raising monthly parking permit rates to match hourly off-street parking rates, and on-street parking enforcement after 6pm. The board asked questions, and discussion was had. The board showed support for tiered rates and changes to monthly permit rates, but encouraged staff to take time and be thoughtful in how these changes are communicated so as to make sure changes are transparent. Staff will look further into these changes and will report back to the board.

5. Adding to the Public Parking Supply - Ms. Miller presented factors affecting the public parking system and factors affecting downtown. Mr. Morehouse presented financial factors, including estimated costs to construct parking and estimated funds available. Staff presented options for adding to the public parking supply, and Ms. Pollay stated only City owned properties were presented. Questions were asked and answered. Consensus showed deeper discussion was needed to support action at this point, specifically looking into adding onto the Ann Ashley structure. Staff will bring further information to the board for discussion.
  
6. Public Comment- Mr. Simmons encouraged the DDA to add more voices of people using the go!pass into the discussion, and to consider parking outside of the DDA as a part of the solution. Mr. Detter stated the CAC is still opposed to maintaining surface lots downtown, but supports adding to Ann Ashley.

The meeting adjourned at 1:05 pm.

Respectfully submitted, Susan Pollay, Executive Director

# Parking & Transportation Report June 2017

## Parking Operations

### Special Events in June

6/1 Sonic Lunch (with street closure)  
6/1-6/11 Cinetopia  
6/3 Live on Washington  
6/3 African American Festival  
6/3 AADL Mini Maker Faire  
6/4 Dexter AA Run  
6/4 Taste of Ann Arbor  
6/5 -7/5 Summer Festival  
6/8 Sonic Lunch  
6/9 Mayor's Green Fair  
6/11-6/16 Restaurant week  
6/15 Sonic Lunch (with street closure)  
6/16 SPARK Tech Trek  
6/17 Book Festival  
6/22 Event on Main  
6/22 Sonic Lunch  
6/29 Sonic Lunch

### Special Event Meter Bag Fee Waivers in June

6/1 Sonic Lunch (with street closure) \$360  
6/3 African American Festival \$1920  
6/3 AADL Mini Maker Faire \$340  
6/4 Dexter AA Run \$160  
6/4 Taste of Ann Arbor \$160  
6/5 -7/5 Summer Festival \$27,640 (June & July)  
6/8 Sonic Lunch \$160  
6/9 Mayor's Green Fair \$1660  
6/15 Sonic Lunch (with street closure) \$360  
6/16 SPARK Tech Trek \$80  
6/17 Book Festival \$320  
6/22 Sonic Lunch \$160  
6/29 Sonic Lunch \$160

### Meters

The epark Ann Arbor mobile app launched June 1<sup>st</sup>. To date 500 users have downloaded the app. 8044 transactions have been completed using the app.

June is a very busy month for the meter bag department with many large events and street closures requiring numerous meter bags. There are also many construction and streetscape projects underway that require daily meter bag coordination.

Maintenance is an important priority this month. The meter department has replaced 88 meter posts and begun painting meter posts.

### Republic Parking Personnel



George Stoll has been hired for the controller position and Stephen Bentley has been hired for the IT Manager position.

#### City/DDA Parking Enforcement Committee

The Committee met on June 15<sup>th</sup>. Committee members provided updates on preparation for Art Fair 2017. Republic Parking reported that over 75 applications for reserved on-street spaces have been received. Off-street reserved parking applications are also being processed. Art Fair tickets and hang tags have been delivered.

The next Committee meeting will be Thursday, July 13<sup>th</sup>.

#### Tally Hall Condominium Meeting

No meeting has been held in the past month.

#### First & Washington Condominium Meeting

The condominium association has not yet been created.

#### Meeting with UM Dental Clinic

At the request of the UM Community Relations department, DDA and getDowntown staff met with staff from the UM Dental Clinic on N. Ashley. Expanded services in that facility will mean a greater demand for parking. Staff created a document with information on the parking and transit options best suited for the needs of staff and patients.

#### Meeting with AAPS Community Engagement Officers

RPS and DDA staff members met with AAPD Community Engagement Officer Doug Martelle and Sergeant Dawn Murphy. The discussion included abandoned bike removal in advance of Art Fair, event traffic, and how each agency could assist the other operationally.

#### Parking System Maintenance

The semi-annual parking structure wash-down process will be completed this month as work at Maynard and 4<sup>th</sup> & William is finished.

The contract with RAM has been signed. Maintenance work this year will focus on Liberty Square, Maynard and 4<sup>th</sup> & William. Work that includes caulking, sealing and deck coating is underway at Liberty Square and should be complete by the end of June. Parkers and neighbors were notified ahead of the work.

A small sinkhole in the First & Huron lot, believed to have been caused by an old cistern, was repaired. The work also included the repair of a storm water inlet cover.

Material from 4<sup>th</sup> & William construction was removed from the Palio lot. Work was done to repair cracks, seal coat and re-stripe the Palio, South Ashley and First & Huron lots. The work in the larger lots was staged in such a way as to maintain half of the lot for parking at all times. Signage in advance of the work, and an email to area merchants, helped parkers to understand what was going on and listed nearby parking alternatives.

New and improved signage is being installed in the Ann Ashley structure. A contractor is removing the old signs and hanging new signs. The work includes replacing space marker signs as well as directional arrows and wayfinding signs. As much as possible the contractor is avoiding disruptions to the drive lanes during the morning and afternoon rush. Monthly parkers were notified in advance of the work.

### **Parking Equipment**

## Elevators

There were 3 service calls for elevator repairs in the last month, they were:

3 - Fourth and Washington

## Parking Construction

### Fourth & William Stair/Elevator Improvement Project

Punch list work is underway. Sign installation is expected in late June. Project is essentially complete.

## Transportation

### Go!pass Summary

#### Go!pass Outreach

- Renewal orders received to date: 405 companies
- New orders for 2016-2017 received to date: 42 companies
- Add on orders received to date: 132

Attended FordLabs Open House on May 25, 2017

New go!pass companies for June – 0

2015-2016 - Go!pass sales as of June 21, 2016: 6,593 passes distributed to 484 organizations (Google = 500 passes)

2016-2017 – Go!pass sales as of June 21, 2017: 6,136 passes ordered by 450 organizations

Note: go!pass renewals will open in July

*Quarterly Ridership – will be reported in July*

### Bike Parking

Current rentals good till 3/31/18

- Bike Locker Rentals as of 6/21: 16 rentals of 23 available lockers (70%)
- Maynard Bike House Rentals as of 6/21: 10 rentals of 28 spaces (36%)
- Ann Ashley Bike House Rentals as of 6/21: 34 rentals of 27 spaces (126%)

### Commuter Challenge 2017 Final Stats

- 2,474 participants = 8% increase from last year
  - 1,134 from Downtown orgs = 19% increase from last year
  - 500 were new commuters
- 280 organizations
  - 83 Downtown orgs = 5% increase from last year
- 38,000 alternative commutes logged
  - Walk was highest mode, followed by bus then bike
- 5 downtown businesses came in first place in their size category:
  - Extra-Small: Alert Watch
  - Small: Atomic Object
  - Medium: Lakeside Software
  - Very Large: ITHAKA/JSTOR
  - Extra Large: Zingerman's Community of Businesses

Thank you video available at <https://youtu.be/Zt>