

Council Administration Committee Meeting - January 15 2014 – Meeting Minutes

Call to Order

Mayor Hieftje called the meeting to order at 3:08pm. A quorum of Committee Members was present, and the meeting, having been duly convened, was ready to proceed with business.

Members Present

Present: 4 - John Hieftje, Sabra Briere, Sally Hart Petersen, and Margie Teall

Absent: 1 – Christopher Taylor

Meeting Location: Larcom City Hall – First Floor South Conference Room

Matters Discussed

1. Election of a Council Administration Committee Chair.

A motion was made by CM Teall to nominate CM Petersen as Committee Chair. Mayor Hieftje seconded the nomination. On a voice vote, CM Petersen was elected Chair.

2. Process to Conduct City Administrator and City Attorney Performance Reviews
3. Discussion of Council workshop, with a focus on issues of Council behavior at board and commission meetings and interactions with the public.

Adjournment

The meeting adjourned at 3:56pm.